

District Rural Development Agency,
Jajpur

Dated: 21.08.2018

TENDER NOTICE FOR PROCUREMENT OF SPORTS EQUIPMENT

Sealed Tenders are invited by District Rural Development Agency, Jajpur District from reputed Firms/ Agencies ad per tender specifications for "**Supply of Sports Equipment**" under **Biju Yuva Vahini Programme** for distribution to the Biju Yuva Vahini formed at GPs & ULBs levels. The detailed tender document may be downloaded from the website: www.jajpur.nic.in .

Interested bidders may submit their sealed tender documents in the prescribed format mentioning "**Supply of Sports Equipment**" on the cover of the envelope to the **District Rural Development Agency, Jajpur District by dt.12.09.2018 up to at 1.00 noon** bidders are required to submit Technical Bid and Financial Bid in separate envelopes enclosed in a common envelope mentioning "**Supply of Sports Equipment**" on the cover of the envelope along with the samples of the Sports Equipment.

The Technical Bid will be opened on the **same day dt. 12.09.2018 at 3.30 p.m.** in presence of the bidders or their authorized representatives at office of **the DRDA Mini Conference Hall, Jajpur**. The date and time of Opening of the financial bids will be intimated to the shortlisted bidders later.

Tenders received after due date and time will not be accepted District **Rural Development Agency, Jajpur District** shall not be responsible for postal delay or similar reasons. No Tenders sent through an electronic means shall be accepted. Any corrigendum/ addendum, if any, will be uploaded in the above mentioned website.

District Rural Development Agency, Jajpur District reserves the right to accept or reject any or all tender without assigning any reason thereof. For any queries you may contact at Cell:9583424705

Address for submission of tender documents:

The Project Director,

Office of the District Rural Development Agency, Jajpur

E-mail: "PD, DRDA Jajpur" ori-djajpur@nic.in.

Pol_arya 21.8.18

**Project Director,
District Rural Development Agency,
Jajpur**

Memo No. 206 /dt. 21/08/2018

Copy to all BDOs/ All Tahasildar/ EO, Jajpur/ Vyasagar for favour of kind information and necessary action. They are requested to display the above tender call notice in their notice board for wide publicity.

B. Dasgupta 21/8/18
**Project Director,
District Rural Development Agency,
Jajpur**

Memo No. 207 /dt. 21/08/2018

Copy to the DI & PRO, Jajpur for favour of kind information and necessary action.

B. Dasgupta 21/8/18
**Project Director,
District Rural Development Agency,
Jajpur**

Memo No. 208 /dt. 21/08/2018

Copy to DRDA office Notice Board/ Collectorate, Jajpur Office notice board for information of the general public.

B. Dasgupta 21/8/18
**Project Director,
District Rural Development Agency,
Jajpur**

Memo No. 209 /dt. 21/08/2018

Copy forwarded to DIO, NIC, Collectorate, Jajpur for favour of kind information and necessary action. He is requested to upload the above tender notice in the Jajpur district website.

B. Dasgupta 21/8/18
**Project Director,
District Rural Development Agency,
Jajpur**

Memo No. 210 /dt. 21/08/2018

Copy to C.E.O, Biju Yuva Vahini, State Youth Welfare Board, C-1, Nayapali, Bhubaneswar for kind information.

B. Dasgupta 21/8/18
**Project Director,
District Rural Development Agency,
Jajpur**

Technical Evaluation Criteria

Bidders who fulfill all the below mentioned technical evaluation criteria will be considered eligible for compete in the Financial Bid.

Technical Evaluation Criteria

Sl. No.	Criteria	Supporting Documents to be Submitted
1	The Bidder should be a proprietorship/ Partnership/ Company established in India	Bidder must submit the Proprietorship/ Partnership/ Company registration certificate/ incorporation details along with a copy of: <ul style="list-style-type: none">➤ PAN Card➤ Income Tax Return of 3 years (FY 2014-15, FY 2015-16, FY 2016-17)➤ GST Registration Certificate
2	The Bidder should have experience of executing supplying of sports equipment at least Rs.50 lakh order supplied in single lot against a single work in last three years.	Copy of work order clearly specifying the date of award, contracting authority and the quantity and cost of sports equipment supplied.
3	Supply Capacity	The Bidder must submit an undertaking stating that it has capacity of supplying Sports Equipment up to Rs.1.5 cr. (Attached as Annexure C)
4	Financial details of the Bidder	The Bidder should have an average annual turnover of at least INR 5 Crore in each of the immediately preceding last two Financial years (i.e. 2014-15, 2015-16 and 2016-17). Proof to be submitted by the Bidder in form of a statement by a chartered accountant/ Audit Report.
5	The Bidder should submit a Bid processing fee of Rs.5,00,000/-	Demand Draft in favour of Project Director, DRDA, Jajpur district payable at Jajpur
6	The Bidder should submit an Earnest Money Deposit (EMD) of Rs.5,00,000/-	Demand Draft in favour of Project Director, DRDA, Jajpur district payable at Jajpur
7	Bidder should submit an undertaking that there are no major legal cases pending against it.	Attach self-certification/ undertaking on company letter head duly signed and stamped by the competent authority of the Bidder. (Attached as Annexure 'D')
8	Bidder should submit an undertaking that it is not blacklisted by Government of India or the State Government of Odisha or any other Government authority	Attach self-certification/ undertaking on company letter head duly signed and stamped by the competent authority of the Bidder.
9	Samples of each item of Sports Equipment	The bidder must submit samples of each item of Sports Equipment in conformity with the specification mentioned in the tender document.

Note: all the documents must be self-attested by the Bidder.

The agency will be considered strictly on the basis of the quality of the sample of sports equipment submitted by the bidders which will be evaluated by a committee to be constituted by District Committee for Biju Yuva Vahini of Jajpur District.

If the Technical Bid is found complete in all respect, than only financial Bid will be opened, otherwise financial bid will be returned to the bidder without opening it.

Financial Bids

The Financial bids of only the Bidders whose samples are selected by the evaluation committee (technical) will be opened. Financial Bid must be submitted as per the format at Annexure B.

Contract shall be awarded to the firm (s) offering the lowest/net bundled price and not with reference to lowest prices quoted for the sub-items. However, if prices for each and every item are not quoted, net-bundled price offered shall not be accepted.

Earnest Money Deposit

As part of its Technical bid submission, the bidder would be required to submit an earnest money deposit amounting to INR Five Lakh (INR 5,00,000) in form of a demand draft. The demand draft should be in favour of Project **Director, DRDA, Jajpur** payable at Jajpur. The EMD of unsuccessful Bidders will be returned to them within two weeks of the selection of successful Bidder. For successful bidder, the EMD will be returned upon signing of the contract and submission of performance Security in the form of Bank Guarantee for value equal to 5% of the total contract value. The said performance security shall be valid beyond 60 days after the end of all contractual obligations on the part of the supplier including warranty obligations, if any. Any bid submitted without EMD will be rightly rejected. The Earnest Money will be forfeited because of one or more of the following reasons:

- The Bidder withdraws its Bid during the validity period as specified in Bid
- The Bidder does not respond to requests for clarification of its Bid
- The Bidder fails to provide the required information during the evaluation process or is found to be non-responsive or has submitted false information in support of its qualification.
- In case of a selected bidder, the said bidder fails to sign the agreement in time; or does not furnish the mandatory performance security.
- The Bidder materially alters his bid during processing period.

Bid Processing Fee

As part of its Technical bid submission, the bidder would be required to submit a bid processing fee amounting to INR Five Thousand (INR 5,000) in form of a demand draft payable at Bhubaneswar. The demand draft should be in favour of **Project Director, DRDA, Jajpur district** payable at Jajpur. The bid processing fee is Non Refundable.

Delivery Mechanism

The delivery of the sports equipment in a box (with lock and key) as per the list of each BYV shall be made bidder at the respective Block headquarters. A random quality and quantity check will be conducted at the time of each delivery, if the quantity and quality is found to be non-satisfactory; Bidder will be subjected to a penalty of up to 100% the order value.

Scope of Work

The bidders are required to submit sample of each sports equipment as per the specification in the indicative list given below. Bidders are required to submit the sample of the sports equipment along with price quotation for each of the submitted sample.

The selected bidders is required to make delivery at all Block headquarter (BDO Office) 10 no's of blocks (Bari, Barchana, Binjharpur, Danagadi, Dharmasala, Dasararthpur, Korei, Jajpur, Rasulpur, Sukinda) & 2 no's of Municipality (Jajpur & Vysanagar, Jajpur Road) of the district within 20 days of assignment of the Order/ Contract.

The PD, DRDA Jajpur district intends to procure equipment as per the indicative list @ Rs.50,000/- for each BYV) for 327 BYVs in the district. The detail list of equipment required for each BYV will be given to the successful Bidder after the completion of the tender process. The cost is inclusive of all applicable taxes, transportation cost and kit box (all the sports equipment to be kept in a box except like Carrom Board, Kho-Kho Post etc., specification of kit box provided along with the indicative list) with printing of BYV logo on it. The upper price limit for each of the sports equipment must be within the price limit mentioned in the indicative list for each items. (Inclusive of all charges etc.)

Annexure A

Technical Submission Checklist

The Checklist to be provided as first page of the Technical Bid:

Sl. No.	Documents	Attached (Yes/ No)
1	Entry Registration Details income Tax	
2	Return Acknowledgement	
3	PAN Card	
4	GST Registration Certificate	
5	Proof of Experience/ Contracts	
6	Undertaking for capacity to deliver in stipulated time frame	
7	Turnover of the Bidder	
8	Earnest money Deposit	
9	Undertaking for no pending legal cases	
10	Undertaking for no blacklisting	
11	Undertaking for no cross ownership	

Signature of Tenderer

Financial Bid**Annexure-B**

Sl. No.	Product	Specification	Brand	Maximum Price limit per unit (in Rs.)	Quantity	Rate Quoted by the Tendered per unit		Total cost in fig & word
						In fig.	Word	
1	Football							
	Football	Spherical, made of Leather, circumference not more than 70cm (28ins and not less than 28cm (27ins)	Nivia, Cosco	550/-	@10 nos. per BYV x 327 =3270			
	Football Net	Should cover 24x8 ft. area with mesh size such that ball should not pass through, Made of Nylon	Vinex, Fenta	1300/-	@2 nos. per BYV x 327 =654			
	Goal keeper Gloves		Vinex, Fenta	250/-	4 pairs per BYV x 327 =1308			
2	Kho-Kho							
	Post (Two wooden poles uniform, cylindrical and smooth all over	120-125 cm above ground level, diameter 9 to 10 cm and shall be uniform		900/-	@2 nos. per BYV x 327 =654			
3	Cricket							
	Cricket Bat	Specifically made for Tennis Ball	SG, SS, Gray Nicoils, G & M	900/-	@10 nos. per BYV x 327 =3270			
	Cricket Tennis Ball		Vicky, Vinex, Nivia	60/-	@30 nos. per BYV x 327 =9810			
	Stumps	Wooden		80/-	@10 nos. per BYV x 327 =3270			
	Batting Gloves		SG, SS	375/-	@10 pairs per BYV x 327 =3270			
4	Volleyball							
	Volleyball	Synthetic leather material, Multi-color, weight-260-280gm, circumference: 65-67cm, 18 strips	Nivia, Cosco	600/-	@08 nos. per BYV x 327 =2616			
	Volleyball Net	The net is 1m wide and 9.5 to 10mt long (with 25 to 50cm on each side of the side bands) Top horizontal band 7cm wide and bottom 5cm wide made of Nylon	Vinex, Fenta	700/-	@3 nos. per BYV x 327 =981			
5	Badminton							
	Racquet (2 teams)	White cord material with circumference of ring size 400-500 mm in length with 12 loops	Spatan, Vines	400/-	@5 nos. per BYV x 327 =1635			

	Shuttle cock (plastic)	Plastic	Vicky, Vinex	30/-	@20 nos. per BYV x 327 =6540			
6	Carrrom							
	Carom Board Set (with striker & coins)	Size 29"x29"	Stag, Vinex	1450/-	@5 nos. per BYV x 327 =1635			
7	Skipping							
	Skipping Rope	Length-260cm	Nivia, Neulife	200/-	@05 nos. per BYV x 327 =1635			
8	Gymnastic							
	PVC 20kg Combo 9 WB width- 121.92cm Hight- 33.02cm	20 kg of PVC weight (2 kg x 4= 8 kg + 3 kg x 4 = 12 kg), 1 x 4 feet plain rod (Shoulder/ Bicep) + 2 x 4" dumbbell Rods, 100% pure leather gym gloves + 1 Skipping Rope + 1 Hand Gripper + 2 Locks and Clippers comes with the rods.	NELCO, Vines, Viva, Fitzon, KRK	6000/-	@1 set per BYV x 327 =327			

Total cost of each items/ equipment (in words INR)

The cost of sports equipment should be maximum as mentioned in the indicative list above of all the taxes, transportation costs and a kit box with printing of BYV logo on it and other costs involved.

Signature of Tenderer

Undertaking that Firm/ Institution has the capacity to supply Rs..... lacs sports equipment in the time frame of 20 days from award of contract

UNDERTAKING FOR SUPPLY OF SPORTS EQUIPMENT

We confirm that we have the capacity to supply the required sports equipment amounting Rs..... lakhs to all BYUs of the district (.....nos.) as per their requirement in a time frame of 20 days from award of contract.

For and on behalf of:

Signature (With Seal)

To:

**The Project Director,
District Rural Development Agency,
Jajpur**

Undertaking that Firm/ Institution is not Blacklist

UNDERTAKING FOR SUPPLY OF SPORTS EQUIPMENT

We confirm that we are not blacklist by any
Government Institution/ CPSE/ SLPE/ Local Authority.

For and on behalf of:

Signature (With Seal)

To:
The Project Director,
District Rural Development Agency,
Jajpur

UNDERTAKING FOR NO CROSS OWNERSHIP

We confirm that _____

For and on behalf of:

Signature (With Seal)

To:
The Project Director,
District Rural Development Agency,
Jajpur

OFFICE OF THE DISTRICT RURAL DEVELOPMENT AGENCY

JAJPUR

Name of the Tenderer _____

Name of the Firm & Address _____

GST No. _____

PAN _____

Detail Postal Address _____

Telephone No/FAX _____

Mobile No. _____

Email _____

Signature of Tenderer