

**COLLECTORATE, JAJPUR**

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(ELECTION SECTION)

No. 705./Elec.dt. .... 12-10-18 ..

**TENDER CALL NOTICE**

Sealed tenders are invited from the intending firms / agencies of Jajpur local for supply of stationeries for use in the ensuing Simultaneous General Election, 2019 in Jajpur District. The last date for receipt of the tender is on **25.10.2018 upto 1.00 P.M** and will be opened at 4.00 P.M. on the same day in the office chamber of the Addl. District Magistrate, Jajpur. No tender received beyond the stipulated date & time shall be entertained. The tender in the prescribed form may be dropped in a sealed packet in the Drop Box placed in front of District Election Office, Jajpur (**4<sup>th</sup> Floor- Room No. 35**). The packet shall be super scribed with "Tender for supply of Stationeries for General Election-2019". The format for application of tender is attached herewith. The E.M.D. for the tender for **Rs. 2000/-(Rupees two thousand)** only shall be submitted along with the tender paper through B.D. in favour of **Deputy Collector, Election, Collectorate, Jajpur**.

The undersigned reserves the right to cancel or reject any or all tender paper without assigning any reason thereof.

*l.w.c.*  
DEO & Collector, Jajpur

Memo No. 706...../Elec.dt. 12-10-18 ..

Copy to the Notice Board of all Govt. Offices of Jajpur District Headquarter for information and wide publicity.

*l.w.c.*  
DEO & Collector, Jajpur

Memo No. 707...../Elec.dt. 12-10-18 ..

Copy submitted to Joint Chief Electoral Officer -cum- Joint Secretary to Government, Home (Elections) Department, Odisha Bhubaneswar for favour of kind information.

*l.w.c.*  
DEO & Collector, Jajpur

FORM OF APPLICATION FOR SUPPLY OF STATIONERIES FOR THE  
S.G.E.-2019.

1. Name of the Firm/ Agency :-
2. Address:-
3. GSTIN:-
4. E.M.D.(Rs. 2000/-):-
5. Rate quoted for Supply of Stationeries

Sl. No	Item	Qty	Rate quotted
1	Register No. 4	1	
2	Register No. 6	1	
3	Register No. 8	1	
4	A-4 Xerox Paper J.K.Copier	Per packet	
5	Pen	Per packet(5)	
6	Pencil	Per packet(10)	
7	Stapler	1	
8	Punching machine	1	
9	Budkin	1	
10	Jute Thread (per Kg.)	Bondle	
11	Cotton thread (per bundle)	Bondle	
12	Cello tape (medium)	1	
13	Cello tape(small)	1	
14	Tag	Bondle	
15	Packing paper	Per rim	
16	Red tape (Big size)	1	
17	Lens	1	
18	Paper weight	1	
19	Marker Pen	1	
20	Lock & Key (medium)	1	
21	Gum Paste (big size)	1	
22	Full scape paper	Per Rim	
23	Calculator	1	
24	Water sponge	1	
25	Wax	1	
26	Candle	1	
27	Salu cloth	1 mtr.	
28	A3 Xerox paper paper	Per pkt.	
29	Envelope (10' X 4')	1	
30	Envelope Big A-4 size	1	
31	Table Cloth	1	
32	Door screen	1	
33	Stamp Pad(big size)	1	
34	Stamp Ink	1	
35	Folder	1	
36	Writing Pad	1	
37	Rubber Band	1Pkt	

signature of the applicant with seal