



**OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH
OFFICER: JAJPUR**



Tender No. **8155/CDM&PHO**, Jajpur dated the **09.11.2018**

TENDER CALL NOTICE

Tender Call for : "Supply of Drugs & consumables under Mental Health, Jajpur for the year 2018-2019"
Date of Tender call : 09.11.2018
Last Date & Time of submission of Tender : 24.11.2018 / 04.00 P.M.
Date & Time of opening of Tender : 26.11.2018 / 03.00 P.M.

Sealed Tenders are invited from different firms having valid D.L, GST & TIN certificate and for the supply of "Drugs & consumables under Mental Health, Jajpur for the year 2018-2019" as per the specification given below by the Chief District Medical Officer, Jajpur. Interested firms or manufacturers may submit their Tender to the under signed as per the scheduled date & time mentioned above.

Terms & conditions:

1. The undersigned shall have the right for rejecting all or any of the Tender without assigning any reason thereof.
2. Any tender received after the due date & time will be rejected. The tenders will be received through Regd. Post / Speed Post only.
3. Tender document fee of Rs.525/- in shape of Demand Draft/ Original Money Receipt which is not refundable.
4. An EMD of Rs 5000/- (Rupees Five Thousand) only will be paid in the shape of demand Draft only in favour of CDMO, Jajpur from any Nationalized / Scheduled Bank payable at Jajpur Town, which will be refundable. The EMD of the unsuccessful tenderers will be returned back without interest and EMD of successful tenderer will be returned after successfully supply of purchase order.
5. Manufacturing unit who has been blacklisted either by the Tender inviting authority or by any state Govt. or Central Govt. organization is not eligible to participate in the tender for that item during the period of blacklisting.

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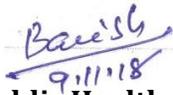
6. Proof of annual average turnover of bidders Rs. 1 Crore or more in the last three (3) financial years certified by the Chartered Accountant as per the format attached.
7. The Original Tender Copy with Conditions and the schedules signed by the tenderer at the bottom of each page with his official seal duly affixed.
8. The rates should be quoted including F.O.R destination and excluding TAX.
9. The bidder should submit attested copy of D.L, GST Registration certificate and GSTR-3B form, PAN & TIN certificate along with the Tender.
10. Performance Statement during the last two years, towards proof of supply to any Govt. organization / Corporate Hospitals of mental health drugs. The copy of Purchase orders should be furnished with technical bid.
11. Two stage bidding systems will be done. (Technical bid & Price bid)
12. The bidder(s) are to submit their tenders in separate sealed covered envelopes for technical bid and price bid by super scribing Cover "A" (Technical Bid) & Cover "B" (Price Bid) and both the sealed covers should be put into a third outer Cover, which should be super scribed as "*Tender for the supply of Drugs and Consumables under Mental Health , Jajpur for the year 2018-2019*".
13. The financial bid of only those bidders should be opened who qualify in their technical bid.
14. The rate contract once approved should remain valid for one year from the date of approval.

. Documents to be attached with the Technical Bid:

- 1) EMD of Rs 5000/- in favour of CDMO, Jajpur
- 2) Cost of Tender of Rs 525/- in favour of CDMO, Jajpur
- 3) Tender Document duly signed by Authorized Signatory of the bidder (on each page) with rubber seal of the firms.
- 4) Check list should be neatly filled up (Annexure I)
- 5) List of items quoted as per (Annexure IIA & B) without indicating rates.
- 6) Detail local contact address of the bidder. (Annexure III)
- 7) Declaration form (Annexure IV)
- 8) Annual turnover of Rs 1cr as per the Annexure V
- 9) Performance statement as per Annexure VI
- 10) Photocopy of D.L, PAN, TIN , GST registration certificate & GSTR-3B form (up to date)

Documents to be enclosed in the Price Bid (Cover B)

- 1) Should include the price of each item as quoted in Annexure VII .
- 2) Price quoted should be in Indian currency.


Chief District Medical & Public Health Officer, Jajpur

Memo No 8156 /CDM & PHO, Jajpur dated the 09.11.2018

Copy forwarded to the DIO, NIC, Jajpur for information. He is requested to upload the Tender on the district web site (www.jajpur.nic.in) for wide publication among the people.

[Caption: "Supply of Drugs & Consumables under Mental Health, Jajpur for the year 2018-19"]


Chief District Medical & Public Health Officer, Jajpur

CHECK LIST

(To be submitted in Cover A Technical Bid)

Note: The documents has to be arranged serially as per the order mentioned in the check list

Please put ✓ in the respective box

COVER – A (TECHNICAL BID) DOCUMENTS: SUBMITTED OR NOT

		PAGE NO	YES	NO
1.	List of Item (s) (Annexure II)			
2.	Tender document Fee			
3.	Earnest Money Deposit			
4.	Details of Manufacturing Unit / authorised distributor/ with contract person Liaisoning agent (Annexure III)			
5.	Declaration form signed by the Tenderer & affidavit before Notary Public / Executive Magistrate (Annexure IV)			
6.	Proof of Annual turnover for preceding 3 financial years (for authorized distributor as well as manufacturer/Importer in case of distributor) (Annexure V)			
7.	Performance Statement (<i>quoted wise</i>) during the last three years (Annexure VI)			
8.	Copies of Purchase order (quoted wise) in support of the performance statement			
9.	Photocopy of PAN			
10.	Photo copy of TIN Certificate			
11.	Photocopy of GST Registration & GSTR-3B form			
12.	Photocopy of DL Certificate			
13.	Copy of original Tender and schedules, duly Signed by the Tenderer			

ANNEXURE – III

(To be submitted in *Cover A -Technical Bid*)

DETAILS OF THE TENDERER & LOCAL CONTACT PERSON

	Corporate Office (The address in which the purchase orders and payment details will be communicated)	Address of Local Contact Person / Branch Office / Zonal Office /
Name & Full Address		
Telephone Nos., landline		
Mobile		
Fax		
E – Mail		

**Signature of the Tenderer:
With seal**

Date:

Official Seal:

(To be submitted in *Cover A -Technical Bid*)
DECLARATION FORM

I / Wehaving My /
ouroffice
at.....do declare that I / We have carefully
read all the terms & conditions of tender of the _____, Odisha for the supply of
DRUGS AND CONSUMABLES UNDER MENTAL HEALTH , JAJPUR FOR THE YEAR
2018-19 . The approved rate will remain valid for a period of one year from the date of approval. I
will abide with **all the terms & conditions** set forth in the **Tender Reference no.**

I/We do hereby declare I/We have not been de-recognised / black listed by any State Govt.
/ Union Territory / Govt. of India / Govt. Organization / Govt. Health Institutions for supply of
Not of Standard Quality (NSQ) items / non-supply.

I/We agree that the Tender Inviting Authority can forfeit the Earnest Money Deposit and
blacklist me/us for a period of 3 years if, any information furnished by us proved to be false at the
time of inspection / verification and not complying with the Tender terms & conditions.

I / We do
hereby declare that I / we will supply the _____ as per the terms, conditions &
specifications of the tender document..

Signature of the bidder :

Seal

Date :

Name & Address of the Firm:

Affidavit before Executive Magistrate / Notary Public.

ANNEXURE – V

*(To be furnished in the **letter head** of the Auditor/ Chartered Accountant)*

ANNUAL TURN OVER STATEMENT

The Annual Turnover for the last three financial years of M/s _____ who is a Manufacturer /Distributor/Importer (*Pl. tick whichever is applicable*) are given below and certified that the statement is true and correct.

Sl.No.	Year	Turnover in (Rs.)
1.		
2.		
3.		

Average Annual Turnover (for the above three years) in **(Rs.)** _____

Date:
Place:

Signature of Auditor/
Chartered Accountant
(Name in Capital)

Seal

Membership No.-

Registration No. of Firm

Note:

- a) *To be issued in the **letter head** of the Auditor/Chartered Accountant mentioning the Membership no.*

(To be submitted in *Cover A - Technical Bid*)

Annexure VI

PROFORMA FOR PERFORMANCE STATEMENT

(For the period of last **three years**)

ITEM WISE (Pl. Furnish separate

Tender Reference No. : _____
Name of Tenderer : _____
Name of Manufacturer : _____
Name of the Item : _____

Sl.	Order placed by (Address of purchaser) (attach documentary proof)*	Order no. & Date	Item Name	Qty	Value of Contract (Rs.)	Date of Completion		Reasons for delay if any	
						As per contract	Actual		
1									
2									
..									
..									
			Total Qty						

Signature and seal of the Tenderer

* The documentary proof will be **copies of the purchase order** (during the last 2 years)

Annexure- VII(To be submitted in *Cover B - Price Bid*)**List of Items -**

S.I No	Name Of The Drugs (Antipsychotics)	Strength	Rate per unit	GST & Other Tax	Total Price
1	Tab.Olanzapine	2.5mg			
2	Tab Olanzapine	10 mg			
3	Tab.Risperidon Ls Plus				
4	Tab.Haloperidol	1.5 mg			
5	Tab Haloperidol	5 mg			
6	Tab.Quitiapin	100 mg			
7	Tab Quitiapin	200 mg			
8	Tab.Amisulpride	100 mg			
9	Tab.Amisulpride	200 mg			
10	Tab.Clozapin	50 mg			
11	Tab.Clozapin	100 mg			
12	Inj.Haloperidol Depot	50 mg			
13	Inj.Fluphenazine Depot	25 mg			
	(Antidepressant)				
14	Tab.Ecitalopram	5 mg			
15	Tab.Ecitalopram	10 mg			
16	Tab.Sertalin	50 mg			
17	Tab.Sertalin	100 mg			
18	Tab.Desvenlafaxin	50 mg			
19	Tab.Desvenlafaxin	100 mg			
20	Tab.Fluvoxamin	50 mg			
21	Tab.Fluvoxamin	100 mg			
22	Tab.Flooxetin	20 mg			
23	Tab.Amitryptilin	10 mg			
24	Tab.Amitryptilin	25 mg			
25	Tab.Imipramine	25 mg			

	(Stabilizer)				
26	Tab.Divalproex Sodium	250 mg			
27	Tab.Divalproex Sodium	500 mg			
28	Tab.Sodium Valproate	200 mg			
29	Tab.Sodium Valproate	300 mg			
30	Tab.Sodium Valproate	500 mg			
31	Tab.Carbamazepin	200 mg			
32	Tab.Carbamazepin	300 mg			
33	Tab.Oxcarbazepin	300 mg			
34	Tab.Oxcarbazepin	450 mg			
35	Tab.Oxcarbazepin	600 mg			
36	Tab.Lithium	300 mg			
37	Tab.Lithium	400 mg			
	(Hypnotis)				
38	Tab.Clonazepam	0.5 mg			
39	Tab.Clonazepam	1 mg			
40	Tab.Clonazepam	2 mg			
41	Tab.Lorazepam	1 mg			
42	Tab.Lorazepam	5 mg			
43	Tab.Zolpidem	5 mg			
	(Others)				
44	Tab.Trihexyphenydil	2 mg			
45	Tab Promethazine	25mg			

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