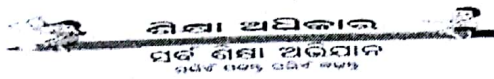




DISTRICT PROJECT OFFICE
RTE-SARVA SHIKSHA ABHIYAN (S.S.A.), JAJPUR



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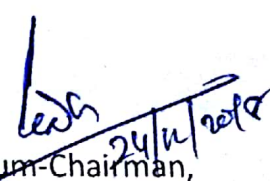


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Date 24/12/18

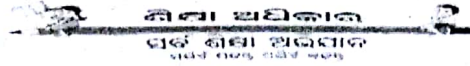
SHORT QUOTATION CALL NOTICE FOR PRINTING OF QUESTION-CUM-BLANK ANSWER SHEETS-
2018-19

Sealed Quotations under two bid systems are invited from the reputed offset printers having valid TIN, PAN, GST registration etc for printing and supply of Question-cum-Blank answer sheets (Odia/English/Urdu/Hindi/Sanskrit) for Assessment Exercise 2018-19 (Class I to VIII). The Quotation papers (bid documents) containing detailed specification with terms and conditions, application of Technical Bid & application of Financial Bid can be obtained by downloading from the Jajpur district website i.e. <http://jajpur.nic.in> and OPEPA website <http://opepa.in> or may be obtained from our office during working days. Last date and time for receipt of Quotation paper is Dtd 10/01/19 at 05.P.M and will be opened on 11/01/19 at 11.00 A.M. The authority reserves the right to reject any or all the Quotations without assigning any reasons thereof.


Collector-cum-Chairman,
RTE- SSA, Jajpur



**DISTRICT PROJECT OFFICE
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**TERMS AND CONDITIONS FOR PRINTING OF QUESTION-CUM-BLANK ANSWER SHEETS FOR
SUMMATIVE –II 2018-19.**

1. Short Quotation should be submitted in sealed cover addressed to District Project Coordinator, RTE-SSA, Jajpur either by **speed post/ registered post only duly Super Scribed** as printing and supply of Question-cum-Blank Answer sheets (Odia/English/Urdu/Hindi/Sanskrit) for Summative Assessment-II, 2018-19 (Class-I to VIII).
2. The Short Quotation has been invited under two bid system i.e. Technical Bid and Financial Bid. The interested agencies/firms/printers are advised to submit two separate sealed envelopes super scribing "Technical bid for printing and supply of Question-cum-Blank Answer sheet". Both sealed envelopes should be kept in a third envelope super scribing "Quotation for printing and supply of Question-cum-Blank Answer sheet for Summative Assessment-II", 2018-19.
3. The date and time schedule relating to "Quotation for printing and supply of Question-cum-Blank Answer sheet for Summative Assessment-II" are cited as under:

Sl. No.	Activity	Date and Time
1	Issue of Quotation document	24/12/18
2	Submission of Quotation document	10/01/19
3	Opening of Technical Bid	11/01/19
4	Opening of Financial Bid	11/01/19

4. Technical bid must be accompanied with the following documents failing which the bids shall be out rightly rejected. (Annexure-B).
 - VAT Clearance, TIN/SRIN date and no.
 - GST Registration certificate
 - PAN/TAN certificate
 - Copy of IT return filed for last 3 financial years
 - Registration Certificate under DIC
 - Sample paper for printing of question and answer sheet. (5 sheets 1/4th Demy size)
 - EMD of Rs. 50,000/- (refundable without interest) in shape of DD drawn from any nationalized bank in favor of District Project Co-ordinator, RTE-SSA, Jajpur.
 - Affidavit by notary that the firm is not black listed or defaulted for similar type of printing work.
 - Experience if any as regards to similar type of printing work.

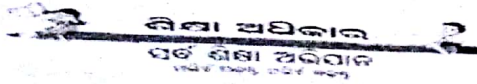
5. The successful bidder will have to deposit Rs. 50,000/- (Rupees Fifty Thousand only) as security money in shape of DD/bank Guarantee drawn in favor of DPC, SSA, Jajpur from any nationalized bank at the time of agreement.
6. Exemption Certificate in respect of E.M.D and security deposit will not be accepted.
7. The financial bid of only those bidders will be opened whose technical bids are found in order.
8. Conditional Quotations shall not be considered.
9. All entries in the Quotation form should be legible and filled clearly. No overwriting or cutting is permitted in the financial bid form.
10. Only prescribed paper is allowed in Quotation, other paper will not be allowed for the purpose.
11. Bidder must give details about the mill on sample paper with signature and seal of the dealer.
12. Only one sample paper with single quotation will be entertained. If anybody or individual or firm intends to quote different rates with more than one sample paper, then it is his/her responsibility to furnish separate Quotations for which EMD money is to be deposited. If anybody or any firms deviates from these term and condition his/her Quotation will be rejected without assigning any reason thereof.
13. Order for supply will be placed in bulk as per requirement, which is approximately 22, 00,000 (Twenty two Lakhs) pages of Question-cum-Answer sheets in both side printing. The quantity may increase or decrease as per requirement.
14. Payment will be made only after obtaining clearance and no objection certificate from the blocks to which the question papers will be duly delivered by the firms and on the basis of testing the quality of papers used as directed by OPEPA, Bhubaneswar. The bills should be submitted in duplicate.
15. The successful bidder will arrange the question papers subject wise, school wise at their level. **Secrecy in printing of question paper has to be maintained.** Any leakage of question paper before the date of examination at the level of press will attract penal provision as well as forfeiting EMD money and the security deposit & initiation of legal action.
16. If the successful firm fails to execute the order of supply in the scheduled date and time, the EMD and security money will be forfeited and if necessary possible steps for penalty under rules will be initiated along with legal action. The provision of Orissa Conduct of Examination-1988- V shall be invoked for any leakage of question papers at printing level.
17. The Quotation will remain valid up to 31st March 2019.
18. The bidder has to quote the price including all taxes as prescribed under govt. norms and rates which will remain valid up to 31 March 2019.
19. The bidder should quote the rate of Question-cum-Blank Answer sheet including paper cost, printing cost, packing cost & folding cost, per 1000 sheets in the prescribed format for financial bid (Annx-A).
20. The printing cost should be inclusive of plate making cost except Urdu Question paper.

21. The printer shall print the question paper in Oriya, English and Urdu, Hindi & Sanskrit as per specification and indent given to him school, class and subject wise.
22. Quality of the paper of Question-cum-blank Answer paper should be 60GSM, good quality cream wove. Printing must be of high order, without any mistake and execution should be neat and legible. Printing must be in offset process using eco-friendly ink (I.S.O.I.S.I) standard.
23. Letter size as per the sample and both side printing with picture as and where required (sample copy can be collected from District Project Office, SSA, Jajpur)
24. The rate must be quoted separately for single and double side printing of 1000 sheets (one sheet means 2 pages) inclusive all taxes.
25. In case of re-examination in any subject arisen out of fault of printers, the cost of re-examination including the cost of printing, packing and delivery shall be recovered from the printer following due procedure under law. Paper should be supplied from mentioned mills/ industry i.e. HPCL/ TNPL/J.K/BILT/DELTA/EMAMI/ANDHRA PAPER/SATIA.
26. The printer shall deliver printed question papers at block point.
27. The packing of Question-cum-Blank Answer paper should be stapled properly.
28. The Question-cum-Blank Answer Sheet shall be enveloped subject wise, class wise. School wise with proper labeling and then Cluster wise and finally the question packet of each cluster should be placed in a Gunny Bag for Block pocket and supplied to BEO Office point. Selected bidder will be responsible for proper counting & printing of exact number of Question paper as per the indent.
29. Printing and supply of Question-cum-Blank Answer Sheet must be completed within 20days of issue of order failing which the security deposit will be forfeited.
30. The DPO, RTE- SSA, Jajpur shall arrange to pay the bills of printing charges as agreed above immediately after successful completion of Assessment Exercise-2018-19
31. On submission of bills and clearance from OPEPA, Bhubaneswar i.e. for verification of Paper quality of the sample question papers submitted by the firm, that will be sent to the Director Text Book Production Marketing, Bhubaneswar and on receipt of the said quality report of the paper the final payment will be made in favor of the firm.
32. Any legal matter arising out of the printing and supply of the above materials will be confined under the jurisdiction of Jajpur district only.
33. The Collector-cum-Chairman, RTE- SSA, Jajpur reserves the right to accept or reject any or all Quotation without assigning any reason thereof.


Collector-cum-Chairman
RTE-SSA, Jajpur



DISTRICT PROJECT OFFICE
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(ANNEXURE-A)

APPLICATION OF TECHNICAL BID

**QUOTATION FOR PRINTING AND SUPPLY OF QUESTION-CUM-BLANK ANSWER SHEET FOR
SUMMATIVE ASSESSMENT-II, 2019**

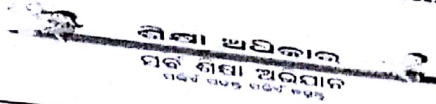
1. Name, Address & Tel. No. of Bidder - _____

2. Details of EMD DD No. _____ date _____
Rs. _____ drawn on bank _____
3. VAT clearance, TIN/SRIN Date and No _____
4. GST Registration certificate: _____
5. PAN No. _____
6. STC/ITC Certificate _____
7. Registration under DIC/NSIC/MSMSF : _____
8. Name of the proprietor _____
9. Details of IT return of last 3 years _____
10. Affidavit by the bidder as regards to black listing/default: _____
11. Sample paper duly signed with seal of the bidder(5 sheets ¼ demy size) _____
12. Additional information if any _____

Signature of the Bidder
With date and seal.



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(ANNEXURE-B)

APPLICATION OF FINANCIAL BID
QUOTATION CALL FOR PRINTING AND SUPPLY OF QUESTION-CUM-BLANK ANSWER SHEET FOR
SUMMATIVE ASSESSMENT-II, 2019

1. Name and Address of the Bidder : _____

2. Quoted Price

Sl. No	Type of printing material	Specification	Rate Quoted for printing of 1000 sheets (double side printing)	Rate Quoted for printing of 1000 sheets (single side printing)
1	Question –cum- Blank Answer sheets	Paper Quality 60 GSM(good Quality Cream wove) Size of question paper – demy ¼ Paper Mill / Industry		
2	Transportation Cost (Transportation cost of materials to be supplied to 10 BEO offices.	Transportation Cost Rs.		

N.B rate should be quoted inclusive all cost, taxes and duties if any.

Signature of the Bidder

With date and seal