

COLLECTORATE : JAJPUR

Ph. 06728-222001 (O), 222330 (R), FAX – 222087
E-mail: dm-jajpur@nic.in, web site: www.jajpur.nic.in
(ST & SC Dev. Section)

TENDER CALL NOTICE

No. 121 /Date. 21.01.19.

Tender for supply of amenities to the SSD run high school and ashram schools in jajpur dist. for the year 2018-19.

Sealed tenders are invited from Firms/Suppliers registered under GST for supply of the following articles. The sealed tender will be received upto 5.00 PM on 04.02.2019 and the same will be opened on 05.02.2019 at 11.00 AM in the office chamber of the Additional District Magistrate, Jajpur in presence of the purchase committee members and bidders or their authorized agents. A complete set of Tender documents containing the details of items with specification, terms and conditions will be available at District Welfare Office, Jajpur from 21.01.2019 to 04.02.2019 on working days within office hour and the same can be purchased on payment of non-refundable fees of Rs. 2000/-. The tender papers can also be downloaded from the District Website i.e www.jajpur.nic.in and submitted alongwith the above costs in shape of BD/BC to be drawn in favour of District Welfare Officer, Jajpur payable at State Bank of India, Jajpur. Tender Paper downloaded and submitted without the cost of tender paper shall be liable for rejection.

1. The tender should be submitted according to the terms and conditions specified in paragraph 1 to 33 unless specified in otherwise in the tender. It shall be construed that the terms and condition stipulated here under have been agreed to.
2. The bidder should be the original equipment manufacturers (OEM) or its Authorised Agents/ Authorised dealer/ Authorised Distributors of the items.
3. The bidders should have an average annual turnover of minimum Rs. 30.00 lakh in last two financial years i.e. 2016-17 & 2017-18, Accordingly, the bidder has to submit audited statement of accounts (Audit report, Balance Sheet, P/L accounts etc.) & annual turnover certificate duly certified by Chartered Accountant for the financial year 2016-17 & 2017-18 and IT return for the financial year 2016-17 & 2017-18 i.e. Assessment year 2017-18 & 2018-19.
4. Turnover certificate of the bidder for each year shall be certified by the Chartered Accountants. Turnover certificate should be based on the audited accounts of the bidders or based on the returns filed with the Income tax

authorities or commercial tax authorities. Photo copies of the IT returns should be submitted for last two assessment years 2017-18 & 2018-19.

5. The bidder must have valid Goods & Services Tax (GST) registration.
6. Any bidder blacklisted by any Govt. Deptt. or by any other agency shall not be eligible for bidding. Every bidder would be required to submit an affidavit (Format-A) that the bidder has never been blacklisted by any Govt. deptt./Govt. undertaking / any other agency.
7. Agency must have supplied similar items to at least TWO Govt. organization/institutions of a value of Rs. 10.00 lakh or above during financial year 2016-17 and 2017-18. Documentary proof in this regard must be given with technical bid.
8. The bidder must specify in the covering letter what items he is bidding since the items are different types.
9. That rate quoted shall be valid for a period of one year counted for the last date of receipt of the bids or submission of tenders.
10. The rates quoted in the bid must be below the MRP.
11. The rate quoted against each items should include excise duty, sales tax and any other taxes, or imposition whatever liable in respect of the suppliers. This office shall not pay freight etc. the articles should be supplied to the school points.
12. There should not be any over writing, corrections in the bid. If a figure is to be amended. It should be neatly scored out and then revised figure should be written above and the same should be attested with full signature and date by the party. In the absence of the attested signature the tender is liable to be rejected.
13. The undersigned does not bind himself to accept the lowest tender and reserve the right to accept the tender in whole or in part i.e. with respect to all the articles mentioned in the attached statement or in respect of any one or more than one article specified in the attached statement as he/she may decide.
14. The purchaser shall award the contract to the bidder whose bid has been determined.
 - (i) To be substantially responsive to the tender document.
 - (ii) To offer the lowest evaluated cost. In deciding the quality of samples, the decision of the Dist. purchase committee will be final and no complaints whatsoever in this count will be entertained.

15. On acceptance of the tender it will become a contract and the contractor shall be bound by all the terms and conditions of the tender decided by the committee.
16. Tender must be accompanied with required under mentioned EARNEST MONEY (is non-interest bearing) amount of Rs. 50,000/- and tender paper cost Rs. 2000/- (non refundable) in shape of DD/Bankers Cheque in favour of the DWO, Jajpur payable at SBI, Jajpur Town branch. The EMD shall be forfeited in the event of withdrawal of the tender once submitted or in the case of successful bidder who fails to execute necessary agreement within the specified period /expression of inability to supply (the decision of Purchase Committee is final in this regard). Besides, EMD of unsuccessful bidders will be refunded soon after finalization of the tender.
17. The supply order will be placed as per requirement. The contractor is required to supply the quantity of articles as mentioned in the supply order, as per the sample and specification.
18. The quality should be invariably be maintained throughout the contact period as per sample and specification. Material cannot be accepted if the items being found substandard or differ from the sample and specification.
19. The brand other than the specification given in the tender schedule will not be accepted.
20. Rate should not be more than the MRP/Company price list. In no case the payment will be made above maximum retail price (MRP). Stickers of MRP is not allowed.
21. In the event of acceptance of the tender and placing of the order for purchase, the articles ordered for would be subject to an inspection by the undersigned or his representative and are liable to be rejected if the articles supplied do not confirm to the approved specifications prescribed.
22. The amount of EMD shall be retained by the DWO for the entire contact/warranty/guarantee period as safeguard against any defect appearing in the articles supplied within the period & the same will be refunded in the shape of A/C transfer only.
23. In case of authorised dealers the authorization certificate issued by the Manufacturer/company should be enclosed along with the tender. The tender for supply of articles are required to submit the sample along with on the date

of opening of tender for verification. The approved sample will be kept in DWO office for verification during the supply of the articles which is non-refundable.

24. The payment will be made in the shape of A/c payee cheque/A/c Transfer only, after verification of the supplied article by the quality checking committee, entry in the stock register and scrutiny of bill and after full supply as per the order placed with the party.
25. The rate should be quoted in terms of metric weight i.e. Quintal/Kg/Pieces as the case may be.
26. Only one rate should be quoted for each item. More than one rate for each item shall be rejected.
27. The approved party will have to make an agreement on non-judicial stamp paper of Rs. 20/- as per the terms and conditions proforma prepared by this office within three days of receipt of the supply order failing which the tender will be rejected and EMD will be forfeited.
28. In case the time and date of opening of tender is changed, the same will be displayed on the DWO office notice board.
29. Tender which do not comply with the above conditions are liable to be rejected and all right reserved with this office to reject, cancel and amend any or all tenders/approved rates at any time without assigning any reason thereof.
30. The contract period may be extended with mutual consent of both parties.
(Extra SD amount is to be deposited by party)
31. The sealed tender should invariably contain the following document in envelope-I (Technical Bid)
 - i. Valid Goods & Services Tax (GST) registration certificate, Valid Odisha VAT registration certificate if registered under Odisha VAT Act in pre GST regime, up to date VAT clearance certificate in form -612, if registered under odisha VAT Act in pre GST regime, valid PAN, Valid shop/establishment license/registration number or certificate from any other competent govt. agency. The undersigned may be asked to submit the original certificate for verification before placing the supply order.
 - ii. In case of authorized dealers the authorization certificate issued by the manufacturer/company.

- iii. Signature of the tenderer in all pages with date.
 - iv. These instructions to tenderer are to be signed by the tenderer and returned in original s with the tender with all enclosures.
 - v. EMD in shape of Bank Draft as specified above.
32. The specification with rate duly filled in should be kept in envelope No-II (Financial Bid). The financial bid of the party will be opened only in case where Technical bid qualifies as per the terms & conditions of the tender.
33. Both the envelope should be sealed in one pocket/sealed cover marked as "TENDER FOR SUPPLY OF AMENITIES TO THE SSD RUN SCHHOLS UNDER JAJPUR DIST." and the same should be reached in the District Welfare Officer, Jajpur, At/Post/Dist- Jajpur, Pin- 755001 through Speed post/Registered Post only upto 5.00 PM on 04.02.2019 during the office hour only. In absence of any document and submission of tender document through other mode and submitted beyond last date, the tender is liable to be rejected.

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21/01/19

Additional District Magistrate,
Jajpur

Memo No. 122 / Date. 21.01.19

Copy to all Block Development Officers of Jajpur District/ DI & PRO, Jajpur/DPO, Jajpur/DSWO, Jajpur/ Deputy Collector, Nizarat, Collectorate, Jajpur for information. They are requested to affix the tender call notice in their Notice Board for wide publication.

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21/01/19

Additional District Magistrate,
Jajpur

Memo No. 123 / Date. 21.01.19

Copy forwarded to the District Informatics Officer, NIC, Jajpur for information. He is requested to upload the same in the district website for wide publicity.

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21/01/19

Additional District Magistrate,
Jajpur

OFFICE OF THE DIST. WELFARE OFFICER, JAJPUR
FINANCIAL BID FOR THE SESSION 2018-19

ITEM: Electronics/Utensils/Plastic items

The suppliers should go through the specification carefully before quoting the rates. The suppliers responsible to prove the quality maintain with sample of with authenticated documents. Failig which the rates quoted will not be accepted. The supplier should quote all the rates for all items. It may be noted that for standard quality only single rate against the items should be quoted. In case more than one rate quoted for single item in the name of quality, the same will not be considered.

Sl. No	Name of the Articles & Specification	Brand name & Specification	Quoted rate including all taxes charges & transportation cost				Requirement of amenities
			Unit	Rate (in Rs.)	GS T	Tota l	
1	2	3	4	5	6	7	
1	Ceiling Fan	Usha, Striker Galaxy 3 blade (1200 mm), colour – matt brown	Per piece				243
2	LED Bulb	Philips, 9 Watt & 20 Watt	Per piece				1140
3	Inverter	Luminious, Eco Watt 1050, Inverter capacity 900 VA, Battery 150AH	Per piece				26
4	Aquaguard	Eureka Forbes, Reviva, 50LPH storage water purifier	Per piece				31
5	LED TV	Samsung, HD Ready, 43E470, 43 inch	Per piece				20
6	Mixer Grinder	Bajaj Twister, 750 watt, 3 Jar, Colour white	Per piece				29
7	Pressure cooker	20 Ltr Hawkins/Prestige pressure Cooker	Per piece				13
8	Steel glass	Premier/Ankur brand, 5 inch Height, face diameter 3 inch with 400 ml water containing capacity	Per piece				1870
9	Aluminum bucket	Raja brand, 12 inch height Aluminum Bucket with face diameter 12 inch	Per Kg				140
10	Aluminum kadai	Raja brand, face diameter 28 inch with depth 11 inch with handle and aluminum lid	Per Kg				25
11	Iron Jhanjira	Face diameter 9 inch with handle length 19 inch	Per piece				53
12	Iron Dabu	Face diameter 7 inch with handle length 23 inch	Per piece				56
13	Iron khadika	Face size 4 inch with length 4 feet made of iron	Per Piece				39
14	Steel water drum	Ankur/Premier brand, 24 inch height steel water drum with face diameter 17 inch with lid and tap facility containing 50 ltr of water	Per Kg				21
15	Rice Serving Tray	2 feet(L) x2feet(B) made of GI Sheet	Per Piece				28
16	Aluminum Disc with lid	Raja brand, 34 inch diameter with height 18 inch with handle and lid (Size=60)	Per Kg				35
17	Aluminum Disc with lid	Raja brand, 26 inch diameter with height 14 inch with handle and lid (Size=46)	Per Kg				31
18	Steel danky	Ankur/Premier brand, Steel serving spoon of Big size, long 13 inch with serving area of diameter 3.5 inch	Per piece				55

19	Steel Chamach	Ankur/Premier brand, Steel serving spoon of Big size, long 15 inch with serving area of diameter 3.5 inch	Per piece				63
20	Steel Tray	Ankur/Premier brand 11 inch(B)x15 inch(L) with five separator space	Per piece				1802
21	Aluminum Mandia	Raja brand, 9 inch depth with face diameter 22 inch	Per Kg				44
22	Mosquito net	34" (W) x 75" (L), Pariwar/Sansar brand	Per piece				3561
23	School Bag	18" x 12", Shiva/fast track brand	Per piece				3406
24	Dustbin	38 inch height and 15 inch width, Sintex, Nilkamal brand	Per piece				109
25	Plastic bucket	12 inch height, Face diameter 12 inch, Ankur/Cello brand	Per piece				279
26	Toilet cleaning brush	18 inch long plastic handle with brush facility, Ankur/Cello brand	Per piece				400
27	Plastic Mug	Plastic Cylindrical Mug of Height 6 inch with face diameter 6 inch with handle	Per piece				496

N.B. 1) The quoted rates should be less than MRP in no case payment will be made more than from the MRP, Erasing and stickering of MRP is not acceptable.

2) If required the supplied articles will be sent for verification to the local Branch Office of concerned company.

3) Do not quote more than one rate

4) The supplier should quote all the rates for all items.

Date.

(Signature of the supplier with seal)

Name: _____

Address: _____

Handwritten signature
21/01/19

Additional District Magistrate,
Jajpur

UNDERTAKING BY THE SUPPLIER

We M/s _____ agreed to accept the terms and conditions specified in Para ...toand also enclose the rates of the items as per list and specifications published in the tender vide Tender call notice No.....Dt.....

(Full Signature of the proprietor with seal of the Firm)

Name of the Proprietor and Address of the Firm

Telephone Number/Mobile Number

Witness (Signature, Name & Address)

1.

2.

Format - A
(Affidavit)
Declaration

1. That, I, _____ Son/Daughter/Wife of Shri _____ Proprietor / Director/ Authorised signatory of the bidder, mentioned above, am competent to sign this declaration and execute this tender document;
2. That, I/ We/, am /are have carefully read and understood all the terms and conditions of the tender and undertake to abide by them.
3. That I/ We/, am / are also certify that our firms has never been black listed by central/state Government/ PSUs/Boards/Corporations/ autonomous body under administrative control of central or state Govt. or any other agency.
4. That, neither myself nor my organization will be indulged in any corrupt practices so far as this bidding is concerned.
5. That, the information / documents/ declaration furnished along with the Bid are true and authentic to the best of my knowledge and belief. I/We, am/are well aware of the fact that furnishing of any false information/ fabricated document /declaration would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law in India.

BIDDER'S OFFICIAL SIGNATORY
Name & Designation with Rubber stamp/
Official Seal of the Firm

Place;
Date:

