



OFFICE OF THE CHIEF DISTRICT MEDICAL OFFICER, JAJPUR
CONTRACTUAL APPOINTMENT

Advt.No :246

Dtd :22.01.2019

Applications are invited for the below mentioned post under National Health Mission, Jajpur on contractual basis with monthly remuneration as noted against each as subject to renewal as per OSH & FWs society terms and conditions.

Sl No	Name of the Post	Age as on dtd. 1.01.2019	Remuneration(in RS) with PI & Other allowances as admissible	Vacancy	Eligibility Criteria
1	STLS,RNTCP	21 to 65 Years	17,420+PI	1	1. Graduate with Diploma in Medical Laboratory Technology or equivalent from a Govt. Recognized institution having AICTE approval. 2. Permanent two wheeler driving license & should be able to drive two wheeler. 3. Certificate course in computer operation (Minimum two months) 4. Preferential Qualification: Minimum one year experience in RNTCP.
2	DEO	21 to 35 Years	12,789+PI	1	Candidates must be a Graduate with minimum 50% of marks in aggregate and must have passed PGDCA/DCA etc. of one year duration from recognized/ registered institute.
3	Lab Technician	21 to 32 Years	10,311+PI	SC-2 ST-4	The candidates must have passed +2 Science with DMLT from Govt. Medical Colleges of the state/AICTE approved institution with valid LT registration Number from Odisha Council.
4	Pharmacist,RBSK	21 to 32 Years	10,311+PI	8	Candidates must have passed Diploma in Pharmacy from a recognized institute and approved by PCI. Must have registered under Odisha State Pharmacy Council. S/He must have passed Odiya upto ME standard.
5	Ayush (M.O)-RBSK Ayurvedic (Male)	21 to 37 Years	18,743+PI	2	The candidate must have a Bachelor Degree in Ayurvedic & Surgery (BAMS) from a recognized university. H/She must have completed the internship training (If any). He/She should have passed Odiya up to M.E standard. He/She Should have registered in the Odisha State Council of Ayurvedic medicines at the time of submission of Application.
	Ayush(M.O)-RBSK Ayurvedic (Female)	21 to 37 Years	18,743+PI	1	
6	Block Programme Manager	21 to 35 Years	20,837+PI	1	The Candidates should be a post Graduate with minimum 55% marks in aggregate. She/he should have completed one year Diploma course in Computer Application from a recognised/registered Institute.

Interested candidates fulfilling the eligibility criteria mentioned above are required to submit the filled in application form as per prescribed format along with all their relevant certificates in support of their educational qualification, age, experience, two passport size & one set of self attested photocopies of the same. Interested candidates can log on to www.jajpur.nic.in for details of vacancy, eligibility criteria, age, application form etc. The completely filled up application form along with other requisite documents to be submitted to the **Office Of the Chief District Medical and Public Health Officer, Jajpur** on or before Dtd. **02.02.2019** only through Speed/ Registered post. The candidates have to super scribe on the top left hand corner of the envelope "Applying for the post of _____". The undersigned is not responsible for any postal delay and no application shall be considered after Dtd.02.02.2019 (5 P.M). The undersigned reserves all right to accept or reject the candidature of the candidate without assigning any reason there off. Any typographical error (If any) may be exempted.

Sd/-Chief District Medical and Public Health Officer, Jajpur

Accepted
22/1/19
**Chief District Medical &
Public Health Officer
JAJPUR**

APPLICATION FORM UNDER NHM , JAJPUR

Adv. No.		Post applied for:						Affix your recent attested colour passport size photograph here.
1. Name of the Candidate: (IN CAPITAL LETTERS)								
2. Father's / Husband's Name: (IN CAPITAL LETTERS)								
3. Date of Birth (DD/MM/YYYY)		4. Age as on Dtd. 01/11/2018						
5. Residence		6. Gender (Male/Female)						
7. Nationality		8. Marital Status						
9. Category (SC/ST/UR/SEBC)								
10. PRESENT CONTACT ADDRESS WITH PIN CODE						11. PERMANENT CONTACT ADDRESS WITH PIN CODE		
12. Permanent Contact No. with STD Code (Land Line)						13. Mobile Number		
14. Personal E-Mail Address						15. Mother Tongue		
16. Mention Languages Read , Write , Speak(Maximum up to 03 Languages , put tick mark against each)		Languages	Read	Write	Speak	17. Type of Identity Proof Submitted With No		
		Oriya						
		English				18. Computer Literacy (DCA/PGDCA/BCA/MCA) , Equivalent		
		Hindi				19. Duration of Computer Course .		
20. EDUCATIONAL QUALIFICATION								
Sl. No.	Exam Passed 10 th & 10 th onwards	Board / University	Year of Passing	MARKS			Type of Course (Full/Part time), Distance Learning	
				Total Marks	Mark Secured	%age of Marks		
1.								
2.								
3.								
4.								

• Use additional sheet as per your requirement.

(Signature)
**Chief District Medical &
 Public Health Officer
 JAJPUR**

 Signature of the Candidate.

APPLICATION FORM UNDER NHM , JAJPUR

21. EMPLOYMENT RECORD				
21A. Total Years of Post Qualification Experience				
21B. Total Years of Experience in Development Sector / NGO				
21C. Total Years of Experience in Government Sector				
Starting from your present Employment , list in reverse order all the employments you have had				
22A. Current Employment Details				
Name of the Firm / Organisation				
Address of the Firm / Organisation with Contact Number and E-Mail Address.				
From Month / Year	To Month / Year	Total Years of Experience in Current Employment	Designation	Monthly Gross Remuneration
Description of your major duties				
Reason for Leaving the Organisation				
22B. Previous Employment Details				
Name of the Firm / Organisation				
Address of the Firm / Organisation with Contact Number and E-Mail Address.				
From Month / Year	To Month / Year	Total Years of Experience in Employment	Designation	Monthly Gross Remuneration
Description of your major duties				
Reason for Leaving the Organization				
N.B : Attach Extra Sheet for mentioning additional post qualification Experiences.				
The application must be superscripted on the top left hand corner of the envelop with the name of the post applied for....., otherwise the application will be rejected.				
<u>DECLARATION BY THE CANDIDATE</u>				
I , do hereby declare that the information furnished above are true to the best of my knowledge and belief and if at any stage it is found that any of the above material information is false / incorrect or is suppressed by me then my candidature / appointment is liable to be rejected/terminated. I also declare that I have never been disengaged from service / job previously on administrative ground such as poor performance , misconduct , disobedience , criminal offence etc. and further I shall produce all original documents and certificates in support of the above information prior to my appointment.				
Date :		_____		
Place :		Full Signature of the Candidate		

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Documents need to be submitted along with the Application Form

- One attested recent passport size colour photograph of the candidate duly affixed / pasted at the designated space of the application form.
- Attested copies of mark sheet and certificate pertaining to Essential Qualification & Preferential Qualification (10th standard onwards) as per requirement of the Post.
- Attested copies of post qualification experience certificate.
- Attested copies of identity proof like Voter Identity Card / Aadhar Card PAN Card / Driving License.

General Information and Instructions:

- i. The above positions are purely temporary and co-terminus with the scheme. Canvassing in any form will render the candidate disqualified for the position.
- ii. Details of vacancy, eligibility, age, application form etc. can be downloaded from the official website (www.jajpur.nic.in).
- iii. In case the marks obtained are in the form of CGPA, OGPA, DGPA, GPA, CPI etc., a certificate for conversion as applicable to percentage of marks shall be submitted at the time of submission of application form. Certification towards AICTE / UGC recognition of Institutions / Universities shall also be submitted at the time of submission of application form, wherever applicable, without which the application shall not be considered & shall be rejected.
- iv. Over aged, under qualification, short of requisite percentage of marks in the prescribed educational qualification shall be rejected.
- v. Candidates, who are already working in Health Department either on regular or on contractual basis, have to submit **No Objection Certificate (NOC)** from the employer (appointing authority) at the time of submission of application. NOC issued by any other authority other than appointing authority will not be accepted. NOC must be specific for the post, S/He applying and must be issued subsequent to issue of the advertisement.
- vi. If any candidate is found to have suppressed any material information or furnished false information / documents, his/her case shall not be considered for the post applied for and in case already engaged on the basis of the said information / documents, his / her service shall be terminated from the Society forthwith. Candidates who have been disengaged earlier from the OSH&FW Society on administrative ground such as disobedience / poor performances/ misbehavior/ criminal activity etc. are not eligible to apply.
- vii. No personal correspondence / queries will be entertained. All communication will be made through e-mail / official website / Notice Board. No other communication method will be followed.
- viii. The panel for above positions shall also remain valid for similar post / in other programmes under NHM ambit with same educational qualification and same remuneration, as will be decided by the Society.
- ix. Number of vacancies / remuneration as mentioned under this advertisement may vary at the time of actual engagement.
- x. The undersigned reserves the right to cancel any or all the applications / positions at any stage of recruitment process without assigning any reason thereof.
- xi. Age relaxation for all categories (Women, PWD, EX-Serviceman & Sports Person) to be maintained as per Govt. Norms and applicable for Lab. Technician.
- xii. Under taking/ affidavit for non submission of any of the above documents along with completely filled up application form is subject to rejection of the candidature for the said post.

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I. SENIOR TUBERCULOSIS LABORATORY SUPERVISOR – STLS:

Category/ Job title	Essential Qualification/ Requirements	Preferential Qualification	Job Specification/ responsibilities
Senior Tuberculosis Laboratory Supervisor (STLS)	<ol style="list-style-type: none"> Graduate With Diploma in Medical Laboratory technology or equivalent from a Govt recognized institution having AICTE approval. Permanent two wheeler driving license & should be able to drive two wheeler Certificate course in computer operation (minimum two months) 	Minimum one year experience in RNTCP	<ol style="list-style-type: none"> Will be responsible for maintaining the quality of sputum microscopy and smooth functioning of laboratory services. Organize smear examination at the designated microscopy centres of the sub-district, Organize regular training and continuing education of the laboratory technicians. Supervise all designated microscopy centres at least once a month. Promote AFB microscopy as primary tool for diagnosis of TB. Check the record-keeping pertaining to sputum microscopy services Ensure Proper disposal of contaminated lab material in designated microscopy centres. Implementation of all components of RNTCP lab Quality Assurance. Coordinate with STS to ensure that all TB patient diagnosed are initiated on treatment. Co-ordinate with STS and PMDT Coordinator in updation of relevant RNTCP records, line-list of DR-TB Suspects and preparation of Quarterly Reports Ensure that diagnostic and follow up sputum specimens for Culture/DST of DRTB suspects/patients are sent from the DMCs to Culture/DST Laboratories as per RNTCP guidelines. To facilitate change management with respect to use of ICT & Nikshay tools for concerned data entry, validation & its use for public health action Any other job assigned as per program need

❖ Age Limit for the Post of STLS:

- Lower Age Limit: 21 Completed Years (as per Govt. Rules)
- Upper Age Limit: 65 Years (as per Central TB Division Guidelines)

❖ MARKING (total 70 Marks: Essential Qualification-40 + Computer Skill Test-30 Marks)

➤ For Essential Qualification: (40 Marks)

- H.S.C. : 10
- 10 +2 : 00 (No marks to be given as earlier minimum qualification for admission to Diploma programmes are 10th Pass).
- DMLT : 20
- Graduation : 10

➤ Computer Practical Skill Test: (30 Marks)

- As the Computer Qualification is essential for the post, a computer Practical Test for 30 Marks will be held. The Practical Skill Test will be of MS Word, Excel & Power Point.
- The Qualifying marks in Computer Practical Test is 30%. Those, securing a more than or equal to 30% of marks in Computer Practical Test will only be shortlisted for the process of interview (Viva – Voce).

❖ INTERVIEW Marking: (20 Marks)

- 50% marks will be considered as Qualifying Marks. Hence, those securing a minimum 50% of marks in Viva-Voce will only be taken into consideration for final merit list.

❖ EXPERIENCE Marking: (10 Marks)

- 10 marks (for those who have worked in the field of development / Health at Block / District / State Level @ 3 marks per completed year. 3 years experience will be considered as 9 Marks and additional completed years more than 4 years will be considered as 1 Marks only).
Example: a) 3 Years 11 Months = 3X3 = 9 Marks
b) 4 Years onwards = 3X3 = 9 + 1 = 10 Marks in maximum
- Experience for the post of STLS may be defined as experience in RNTCP or Sputum Smear Microscopy, Lab Monitoring & Supervisions in Supervisory Posts only in Govt. Health Establishments / Govt. Programmes etc.

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- The Working Experience from Govt. Sectors / Govt. Undertaking / under Govt. Scheme with due certification from the employer (having valid issue No. / Date / Seal / Letterhead) for a Complete year will only be given Weightage.

Lab Technician

Educational Qualification: The candidates must have passed +2 science with DMLT from Govt. Medical Colleges of the state / AICTE approved institution with valid LT Registration Number from Odisha Council.

Age Limit: S/He must have attained the age of 21 years and must not be above the age of 32 years.

Selection Modalities: Selection on Merit basis i.e. marks secured in DMLT.

DATA ENTRY OPERATOR

Eligibility: The candidates should be a Graduate with minimum 50% marks in aggregate and have passed PGDCA/DCA etc. of one year duration from recognized registered institute.

Age Limit: Age limit is from 21-35 years .

Selection Procedure: a. Mark Assessment (Graduation) 40 marks
b. Computer Test 40 marks
c. Viva-Voice 20 marks

For computation of score of a candidate out of 40 earmarked for mark assessment, the following procedure to be followed.

Marks Secured

Total Marks X 40

Candidates securing 50% and above marks in the Mark Assessment shall be shortlisted. Candidates 3 times the number of vacancies on the basis of merit list prepared on Mark Assessment shall be called for computer test. Candidates securing 50 % and above marks in the Computer Test shall be called for Viva-voice. The final merit list shall be prepared for all the candidates, who appeared for the interview by compiling marks secured in all the three stages.

PHARMACIST, RBSK

Eligibility: Candidates must have passed Diploma in Pharmacy from a recognized institute and approved by PCI. She/He must have registered under Odisha State Pharmacy Council. He/She must have passed Odiya upto ME standard.

Desirable: Computer proficiency (MS Office/Internet)

Age Group: Age limit is from 21-32 years.

Selection Procedure: Selection shall be made strictly on the basis of merit to be assessed in the following manner. Weightage shall be calculated on the basis of mark of Pharmacy exam combined with carrier weightage.

Examination	Weightage
HSC (Excluding 4th optional)	50%
Diploma/Degree in Pharmacy	50%

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AYUSH(MO),RBSK(Ayurvedic(Male))

Eligibility: The Candidates must have a bachelor degree in Ayurvedic Medicine and Surgery (BAMS) as the case may be from a recognized university. S/He must have completed the internship training if any. He/She must have passed Odiya upto ME standard. S/He Must have registered in the Odisha State Council of Ayurvedic Medicine at the time of application. No provisional registration certificate is acceptable.

Age Group: Age limit is from 21-37 years as on the first date of the advertisement

Selection Procedure: Selection shall be made strictly on the basis of merit to be assessed in the following manner. Weightage shall be calculated on the basis of mark of BAMS exam. & the carrier weightage taken together in the following manner .

<u>Course</u>	<u>Weightage</u>
PG in BAMS	10 marks
BAMS	50 marks
+2	20 marks
Matriculation	20 marks

BLOCK PROGRAMME MANAGER

Eligibility: The candidate should be a post Graduate with minimum 55% marks in aggregate. She/he should have completed one year Diploma course in Computer Application from a recognised/registered Institute.

Age Group: Age limit is from 21-35 years.

Selection Procedure:.

a. Mark Assessment(Post Graduate)-	40 Marks
b. Computer Test(Practical)-	20 Marks
c. Viva-Voice-	40 Marks
Total-	100 Marks

Candidates securing minimum 50% and above marks in the Mark assessment shall be Shortlisted. Candidates 3 times the number of vacancies on the basis of merit list prepared on Mark Assessment shall be called for computer test. Candidates securing minimum 50% and above marks in the Computer Test shall be called for viva-voice. The final merit list shall be prepared for all the candidates, who appeared for the interview by compiling marks secured in all the three stages.


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