



**OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH
OFFICER: JAJPUR**



Tender No. __36__ /CDM&PHO, Jajpur dated the 22.01.2019

TENDER CALL NOTICE

Tender Call for : "Supply of Lab Chemicals, Reagents & consumables under RNTCP, Jajpur for the year 2018-2019"
Date of Tender call : 24/01/2019
Last Date & Time of submission of Tender : 14/02/2019 at 04.00 PM
Date & Time of opening of Tender : 15/02/2018 at 03.00 PM

Sealed Tenders are invited from different firms having valid GST Registration certificate and for the supply of "Lab Chemicals, Reagents & Consumables under RNTCP, Jajpur for the year 2018-2019" as per the specification given below by the Chief District Medical Officer, Jajpur. Interested firms and manufacturers may submit their Tender to the under signed as per the scheduled date & time mentioned above.

Terms & conditions:

1. The undersigned shall have the right for rejecting all or any of the Tender without assigning any reason thereof.
2. Any tender received after the due date & time will be rejected. The tenders will be received through Regd. Post / Speed Post only.
3. Tender document fee of Rs.525/- in shape of Demand Draft/ Original Money Receipt which is not refundable.
4. An EMD of Rs 2000/- (Rupees Two Thousand) only will be paid in the shape of demand Draft only in favour of CDMO, Jajpur from any Nationalized / Scheduled Bank payable at Jajpur Town, which will be refundable. The EMD of the unsuccessful tenderers will be returned back without interest and EMD of successful tenderer will be returned after successfully supply of purchase order.
5. Manufacturing unit who has been blacklisted either by the Tender inviting authority or by any state Govt. or Central Govt. organization is not eligible to participate in the tender for that item during the period of blacklisting.

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6. Proof of annual average turnover (Manufacturers/Importer) of Rs. 1 Crore or more in the last three (3) financial years certified by the Chartered Accountant as per the format attached.
7. The firm should submit the income tax return for last 3 years
8. The Original Tender Copy with Conditions and the schedules signed by the tenderer at the bottom of each page with his official seal duly affixed.
9. The rates should be quoted including F.O.R destination and excluding TAX.
10. The firm should submit attested copy of GST Registration certificate, PAN photo copy of both supplier & manufacturer along with the Tender.
11. Two stage bidding systems will be done. (Technical bid & Price bid)
12. The bidder(s) are to submit their tenders in separate sealed covered envelopes for technical bid and price bid by super scribing Cover "A" (Technical Bid) & Cover "B" (Price Bid) and both the sealed covers should be put into a third outer Cover, which should be super scribed as "*Tender for the supply of Lab Reagents, Chemicals & Consumables under RNTCP, Jajpur for the year 2018-2019*".
13. The financial bid of only those bidders should be opened who qualify in their technical bid.
14. The rate contract once approved should remain valid for one year from the date of approval.

Documents to be enclosed in the Technical Bid (Cover A)

It should be enclosed in an envelope & should be sealed and super scribed as "Technical Bid for Lab Reagents and Consumables under RNTCP, Jajpur" along with Name & address of the Bidder.

Documents to be attached with the Technical Bid:

- 1) EMD of Rs 2000/- in favour of CDM&PHO, Jajpur
- 2) Cost of Tender of Rs 525/- in favour of CDM&PHO, Jajpur
- 3) Tender Document duly signed by Authorized Signatory of the bidder (on each page) with rubber seal of the firms.
- 4) Check list should be neatly filled up (Annexure I).
- 5) List of items quoted as per (Annexure IIA & B) without indicating rates.
- 6) Detail local contact address of the bidder. (Annexure III).
- 7) Declaration form (Annexure IV).
- 8) Annual turnover of Rs 1cr as per the Annexure V.
- 9) Performance statement as per Annexure VI.



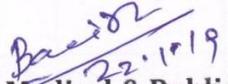
10) Photocopy of PAN & GST registration certificate.

11) Income tax return for last 3 years.

Documents to be enclosed in the Price Bid (Cover B)

1) Should include the price of each item as quoted in Annexure VII of Technical Bid.

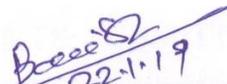
2) Price quoted should be in Indian currency.


Chief District Medical & Public Health Officer, Jajpur

Memo No __37__ /C.D.M.O, Jajpur dated the 22.01.2019

Copy forwarded to the DIO, NIC, Jajpur for information. He is requested to upload the Tender on the district web site (www.jajpur.nic.in) for wide publication among the people.

[Caption: "Supply of Lab Reagents, Chemicals & Consumables under RNTCP, Jajpur for the year 2018-19"]


Chief District Medical & Public Health Officer, Jajpur

CHECK LIST

(To be submitted in Cover A Technical Bid)

Note: The documents has to be arranged serially as per the order mentioned in the check list

Please put ✓ in the respective box

COVER – A (TECHNICAL BID) DOCUMENTS: SUBMITTED OR NOT

		PAGE NO	YES	NO
1.	List of Item (s) (Annexure II)			
2.	Tender document Fee			
3.	Earnest Money Deposit			
4.	Details of Manufacturing Unit / authorised distributor/ with contract person Liaisoning agent (Annexure III)			
5.	Declaration form signed by the Tenderer & affidavit before Notary Public / Executive Magistrate (Annexure IV)			
6.	Proof of Annual turnover for preceding 3 financial years (for authorized distributor as well as manufacturer/Importer in case of distributor) (Annexure V)			
7.	Performance Statement (<i>quoted wise</i>) during the last three years (Annexure VI)			
8.	Copies of Purchase order (quoted wise) in support of the performance statement			
9.	Photocopy of PAN			
10.	Photo copy of TIN Certificate			
11.	Photocopy of GST Registration Certificate			
12.	Photo copy of IT Return (last 3 years)			
13.	Copy of original Tender and schedules, duly Signed by the Tenderer			

ANNEXURE – III

(To be submitted in *Cover A -Technical Bid*)

DETAILS OF THE TENDERER & LOCAL CONTACT PERSON

	Corporate Office (The address in which the purchase orders and payment details will be communicated)	Address of Local Contact Person / Branch Office / Zonal Office /
Name & Full Address		
Telephone Nos., landline		
Mobile		
Fax		
E – Mail		

**Signature of the Tenderer:
With seal**

Date:

Official Seal:



(To be submitted in *Cover A -Technical Bid*)
DECLARATION FORM

I / Wehaving My /
ouroffice
at.....do declare that I / We have carefully
read all the terms & conditions of tender of the _____, Odisha for the supply of
LAB CHEMICALS AND CONSUMABLES UNDER RNTCP , JAJPUR FOR THE YEAR
2018-19 . The approved rate will remain valid for a period of one year from the date of approval. I
will abide with **all the terms & conditions** set forth in the **Tender Reference no.**

I/We do hereby declare I/We have not been de-recognized / black listed by any State Govt.
/ Union Territory / Govt. of India / Govt. Organization / Govt. Health Institutions for supply of
Not of Standard Quality (NSQ) items / non-supply.

I/We agree that the Tender Inviting Authority can forfeit the Earnest Money Deposit and
blacklist me/us for a period of 3 years if, any information furnished by us proved to be false at the
time of inspection / verification and not complying with the Tender terms & conditions.

I / We do
hereby declare that I / we will supply the _____ as per the terms, conditions &
specifications of the tender document..

Signature of the bidder :

Seal

Date :

Name & Address of the Firm:

Affidavit before Executive Magistrate / Notary Public.



ANNEXURE – V

(To be furnished in the letter head of the Auditor/ Chartered Account)

ANNUAL TURN OVER STATEMENT

The Annual Turnover for the last three financial years of M/s _____ who is a Manufacturer /Distributor/Importer (*Pl. tick whichever is applicable*) are given below and certified that the statement is true and correct.

Sl.No.	Year	Turnover in (Rs.)
1.		
2.		
3.		

Average Annual Turnover (for the above three years) in **(Rs.)** _____

Date:
Place:

Signature of Auditor/
Chartered Accountant
(Name in Capital)

Seal

Membership No.-

Registration No. of Firm

Note:

- To be issued in the letter head of the Auditor/Chartered Accountant mentioning the Membership no.*
- Separate certificates should be furnished for different manufacturer/importer in case the bidder (authorized distributor) is quoting products of different manufacturers/importers. The authorized distributor has also to furnish his turnover statement in the above format.*



(To be submitted in *Cover A - Technical Bid*)

Annexure VI

PROFORMA FOR PERFORMANCE STATEMENT

(For the period of last **three years**)

ITEM WISE (Pl. Furnish separate sheet if reqd.)

Tender Reference No. : _____
Name of Tenderer : _____
Name of Manufacturer : _____
Name of the Item : _____

Sl.	Order placed by (Address of purchaser) (attach documentary proof)*	Order no. & Date	Item Name	Qty	Value of Contract (Rs.)	Date of Completion		Reasons for delay if any	Have the goods been functioning satisfactorily (attach documentary proof)**
						As per contract	Actual		
1									
2									
..									
..									
			Total Qty						

Signature and seal of the Tenderer

* The documentary proof will be **copies of the purchase order** (during the last 3 years) indicating Contract No. and date along with a notarized certification (by the bidder) authenticating the correctness of the information furnished.



Annexure- VII(To be submitted in *Cover B - Price Bid*)**List of Items -**

S.I No	Name Of The Items	Mfd Firm	Strength	Rate per unit	GST & Other Tax	Total Price
1	Phenol		500 gm			
2	Rolling Tissue Paper					
3	Phenyl	Bengal Chemical	5 ltr			
4	Immersion Oil	Merck	30 ml each			
5	Glass Slide	Blue Star				
6	Gloves					
7	Rectified Spirit					
8	Distill Water		5 ltrs			
9	Conc. Sulphuric Acid		2 ltr			
10	Basic Fuchsin		25 gm			
11	Hand wash					
12	Microscope Bulb (6 volt)					
13	Lense cleaning Tissue Paper					
14	Falcon Tube					
15	Gel Pack					
16	Thermocool Pack		8"x 6"			
17	Diamond Marker					
18	Forcep Plain 6"					
19	Aluminium Tray					
20	Spirit Lamp					
21	Parafilm		4 In X 125ft			
22	Cotton Roll		100 gm			
23	Handwash					
24	Methylene Blue Powder					

Chief District Medical & Public Health Officer, Jajpur