

DISTRICT RURAL DEVELOPMENT AGENCY, JAJPUR

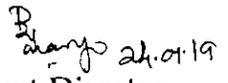
NOTICE NO. 558 /RH/DATE: 25.1.2019

DRDA Jajpur invites "Tender for Supply of Pictorial Tiles printed with BPGY Logo" as per specifications from reputed/ registered firms/ agencies for affix at the entrance of houses under Rural Housing scheme of Jajpur district, through two bid system.

Detailed Tender documents comprising Background, scope of work, Technical evaluation criteria, Financial Bid evaluation and annexure for submitting the tender can be downloaded from district website www.jajpur.nic.in during the notice period.

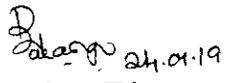
1. Tender Paper can be purchased from the DRDA, Jajpur office on any working day from 11.00 AM to 5.00 PM or downloaded from district website during the notice period;
2. The last date for purchase/ download of Tender Paper is 06.02.2019 at 5.00 PM;
3. Last date for submission of Tender documents: 07.02.2019 at 3.00 PM through Regd. Post/Speed post only;
4. Technical Bid will be opened on: 07.02.2019 at 4.00 PM;
5. Financial Bid will be opened on : 08.02.2019 at 11.00 AM;
6. The cost of Tender Paper is Rs.7,500.00 (non-refundable) will be received in shape of Demand Draft only drawn in favour of "Project Director, DRDA Jajpur" payable at Jajpur;
7. EMD for Rs.1,00,000.00 must be submitted in shape of Demand Draft only drawn in any commercial bank, drawn in favour of "Project Director, DRDA Jajpur" payable at Jajpur.
8. The quotationers have to produce Pictorial Tiles printed with BPGY logo sample against the quoted rates during opening of the quotation. Further the bidders can inspect sample of BPGY logo from DRDA, Jajpur during working hours from 24.01.2019 to 06.02.2019.

The authority reserves the right to reject any or all Tender without assigning any reason thereof.


Project Director
DRDA, Jajpur

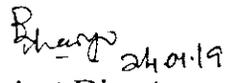
Memo No. 559 / Date: 25.1.2019

Copy to Advertising Manager, Samaja & Prameya with a request to publish the advertisement for one issue within cost Rs.3,000.00 (Rupees Three thousand) only (inclusive of all taxes), as per I&PR rate. The copies for the same may be sent to this office for reference and payment.


Project Director
DRDA, Jajpur

Memo No. 560 / Date: 25.1.2019

Copy along with soft copy to the DIO, NIC, Jajpur with a request to display the notice in the website till 06.02.2019 at 5.00 PM.


Project Director
DRDA, Jajpur.

Memo No. 561 / Date: 25.1.2019

Copy to members of Tender Committee for information. They are requested to attend the opening of tender at scheduled date & time.

BD Chary 24.01.19
Project Director
DRDA, Jajpur

Memo No. 562 / Date: 25.1.2019

Copy to office Notice Boards of Zilla Parishad/ Collectorate Office/ DRDA/Sub-Collector Office/ All Block Offices/ All Tahasil Offices for wide circulation.

BD Chary 24.01.19
Project Director
DRDA, Jajpur

Memo No. 563 / Date 25.1.2019

Copy submitted to Collector & District Magistrate, Jajpur for kind information.

BD Chary 24.01.19
Project Director
DRDA, Jajpur.

Technical Evaluation Criteria:

Bidders who fulfill all the below mentioned technical evaluation criteria will be considered eligible for compete in the Financial Bid.

Technical Evaluation Criteria

Sl. No	Criteria	Supporting Document to be Submitted
1	The Bidder should be a Proprietorship/ Partnership firm/company established in Odisha.	Bidder must submit the registration certificate details along with copy of <ul style="list-style-type: none">• Pan Card• Income Tax Return of 3 years (FY 2015-16, FY 2016-17, FY 2017-18)• GST Registration Certificate
2	Financial Details of the Bidder	The Bidder should have an average annual turnover of INR 50.00 lakh during the immediately preceding last three Financial years (i.e., 2015-16, 2016-17 and 2017-18). Proof to be submitted by the Bidder in form of Audit Report from a Chartered Accountant.
3	The Bidder should submit cost of tender paper Rs 7.500/-	Demand Draft in favor of Project Director, DRDA, Jajpur, payable at Jajpur drawn in any scheduled bank.
4	The Bidder should submit an Earnest Money Deposit (EMD) of Rs 1,00,000/-	Demand Draft in favor of Project Director, DRDA, Jajpur, payable at Jajpur drawn in any scheduled bank.
5	Validity of Tender	The approved rate will be valid for one year from the date of award of contract.
6	Procurement of Pictorial Tiles printed with BPGY Logo (15" X 15" size)(Ceramic)	Approximately 20,000 no. of Pictorial tiles printed with BPGY Logo are required to be installed at front of each house of Rural Housing beneficiary. The quantity may vary upon requirement of the office of the undersigned.

Note: All the documents must be self-attested by the Bidder. If the Technical Bid is found completed in all respect, then only Financial Bid will be opened, otherwise Financial Bid of the unsuccessful renderers will not be opened.

Financial Bids

The Financial bids of only the successful Bidders in technical evaluation will be opened. Financial Bid must be submitted as per the format at Annexure B.

Earnest Money Deposit

As part of its Technical bid submission, the bidder would be required to submit an Earnest Money Deposit amounting to INR one lakh (Rs.1,00,000/-) in form of a demand draft. The demand draft should be drawn in favour of **Project Director, DRDA, Jajpur** payable at Jajpur. The EMD of unsuccessful Bidders will be returned, after the selection of successful Bidder (without interest). For successful bidder, the EMD will be returned only after successful completion of delivery of pictorial tiles at block headquarters. Any bid submitted without EMD will be outrightly rejected. The Earnest Money will be forfeited because of one or more of the following reasons:

- The Bidder withdraws its Bid during the validity period as specified in Bid.
- The Bidder does not respond to requests for clarification of its Bid.
- The Bidder fails to provide the required information during the evaluation process or is found to be non-responsive or has submitted false information in support of its qualification.
- The Bidder materially alters his Bid during the Bid processing period.

Bid Processing Fee

As part of its Technical Bid submission, the bidder would be required to submit a Bid Processing Fee amounting to INR ~~Seven Thousand~~ ^{Five hundred only} (Rs.7,500/-) in form of a demand draft payable at Jajpur. The demand draft should be drawn in favor of Project Director, DRDA, Jajpur, payable at Jajpur. The Bid Processing Fee is Non Refundable.

Delivery Mechanism

The delivery of the pictorial tiles shall be made by successful Bidder at the Block headquarters. The damage during transit will be borne by the bidder. A random quality and quantity check will be conducted by block officials at the time of each delivery. If the quantity and quality is found to be non-satisfactory, Bidder will be subjected to a penalty of up to 100% of the order value. The Bidder will obtain certificate regarding quality and quantity from concerned Block Development Officers after successful delivery of the pictorial tiles and submit them along with bill for payment.

Annexure A – Technical Bid Submission Checklist

The Checklist to be provided as first page of the Technical Bid:

S. No.	Documents	Attached (Yes/No)
1.	Name of the organization.	
2.	Complete Address	
3.	Registration Details	
4.	PAN Card	
5.	GST Registration Certificate	
6.	Turnover of the Bidder (Audit report enclosed for last three years)	
7.	Income Tax Return acknowledgement (For the FY 2015-16, 2016-17 & 2017-18)	
8.	Tender processing fees details	
9.	Earnest Money Deposit	

Seal & Signature of the Bidder:

Place:

Date:

***** All documents are to be attached as per serial and pages to be numbered.**

Annexure-B - Financial Bid

SI. No	Item Name	Specification	Rate to be quoted (in Rs. Both in words & figures) including all taxes and transportation
1	Pictorial Tiles printed with BPGY Logo	15" X 15" size (Ceramic)	

Total Cost of each items/equipment (in words in INR):

Place:

Date:

Seal & Signature of the Bidder: