

X. LIABILITY OF CONTRACTORS FOR LOSSES ETC. SUFFERED BY CORPORATION.

- a. The contractor shall be liable for all costs, damages, charges and expenses suffered or incurred by the Corporation for any services under this contract or breach of any terms thereof or their failure to carry out the work within time and for all damages or losses occasioned to the Corporation due to any act whether negligent or otherwise of the contractors themselves or their employees. The decision of the District Manager regarding such failure or of the contractor and their liability for the losses, etc. suffered by Corporation shall be final and binding on the contractor.
- b. The Corporation shall be at liberty to reimburse themselves of any damages, losses, charges, costs or expenses suffered or incurred by them due to contractor's negligence and un-workmanlike performance of service under the contract or breach of any terms thereof. The total sum claimed shall be deducted from any sum due or which at any time hereafter may become due to the contractors under this or any other contract with the Corporation. In the event of the sum which may be due from the Corporation as aforesaid being insufficient, the balance of the total sum claimed and recoverable from the contractors shall be deducted from the security deposit furnished by the contractors. If this sum is also found not to be sufficient to cover the full amount claimed by the Corporation, the contractor shall pay to the Corporation on demand, the remaining balance of the aforesaid sum claimed.
- c. In the event of default on the part of the contractor in providing other services mentioned in the tender paper efficiently and to the entire satisfaction of the District Manager or any officer acting on his behalf, the District Manager shall, without prejudice to other rights and remedies under this agreement, have the right to recover, by way of liquidated damages from the contractor, a sum of such rupees per day or part of a day of the default, as the District Manager in his absolute discretion may determine, subject to the total liquidated damages during the currency of the contract not exceeding 50% of the handling charges. The decision of the District Manager in the matters whether the contractor has committed such default or failed to perform any of such services efficiently and is liable to pay any liquated damages and as to the quantum of such liquidated damages shall be final and binding on the contractor



(Signature of the Issuing Officer)

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(Signature of the Tenderer)

XI. SUMMARY TERMINATION:

- a. In the event of the contractor having been adjudged insolvent or going into liquidation or winding up their business or making arrangements with their creditors or failing to observe any of the terms and conditions governing the contract, the District Manager with the approval of the Collector shall be at liberty to terminate the contract forthwith without prejudice to any other rights or remedies under the contract and to get the work done for the unexpired period of the contract at the risk and cost of the contractor and to claim from the contractor any resultant loss sustained or costs incurred.
- b. The nonperforming/ defaulting contractor may be suspended/ banned from trade relation/ black listed for a period up to 5 years, based on the gravity of non-performance/ default of the contractor, by the Collector whose decision in the matter shall be final and binding.
- c. The District Manager with the approval of the Collector shall also have, without prejudice to other rights and remedies, the right to terminate the contract forthwith in the event of breach of any of the terms and conditions of the contract and to get the work done for the unexpired period of the contract, at the risk and cost of the contractor and/or forfeit the security deposit or any part thereof for the sum or sums due for any damages, losses, charges, expenses or costs that may be suffered or incurred by the Corporation due to the contractor's negligence or un-workman like performance of any of the services under the contract.
- d. The contractor shall be responsible to supply adequate and sufficient labours and carrying out any other services under the contract in accordance with the instructions issued by the District Manager or any officer acting on his behalf within the time specified. If the contractor fails to supply the requisite number of labours, the District Manager with approval of the Collector shall, at his sole discretion without terminating the contract, be at liberty to engage other labours at the risk and cost of the defaulting contractor, who shall be liable to make good to the Corporation all additional charges, expenses, cost or losses that the Corporation may incur or suffer thereby. The contractor shall not, however, be entitled to any gain resulting from entrustment of the work to another party. The decision of the Collector shall be final and binding on the contractor.



XII. ENGAGEMENT OF NEW HANDLING CONTRACTOR ON FAILURE OF OPERATIONS BY THE EXISTING HANDLING CONTRACTOR:

- a. In case the approved handling contractor fails to perform during currency of the contract due to any reason, the Corporation/Collector shall have right to negotiate with the 2<sup>nd</sup> lowest tenderer qualified in Technical Bid to operate at the lowest approved rate. In case the 2<sup>nd</sup> lowest tenderer disagrees to operate at the lowest approved rate, similar exercise to be made with the 3<sup>rd</sup> lowest tenderer qualified in the Technical Bid and so on till all the tenderers qualified in the Technical Bid are negotiated to undertake the handling operation at the lowest approved rate.
- b. In case no tenderer agrees to undertake the handling operation at the lowest approved rate on exercising the options as detailed above, rates shall be invited from all the tenderers qualified in the Technical Bid in sealed covers. Then selection shall be made at a negotiated rate as would be decided by the Collector keeping in view the prevailing labour rates in the district and in the financial interest of the Corporation at the risk and cost of the defaulting contractor.
- c. In case no Handling Contractor gets appointed on exercising both the options as detailed at Clause-XII (a) & (b), the Collector shall go for a fresh tender for appointment of new Handling Contractor for the unexpired period of contract at the risk and cost of the defaulting contractor.
- d. In such an event, to prevent dislocation in PDS, the Collector shall avail services of Level-I & Level-II Transport Contractors, as the case may be, for handling operations at RRC-cum-DSCs at the lowest approved rate or any negotiated rate at the risk and cost of the defaulting contractor. The respective transport contractor will be responsible for compliance of the provisions of all the labour laws as applicable. This arrangement shall continue till appointment of a new Handling Contractor.

XIII. SET OFF:

Any sum of money due and payable to the contractor (including security deposit refundable to them) under this contract may be appropriated by the Corporation and set-off against any claim of the Corporation for the payment of any sum of money arising out of or under any other contract made by the contractor with the Corporation.



XIV. BOOK EXAMINATION:

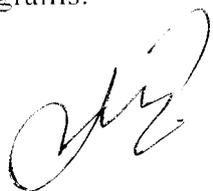
The contractor shall, whenever required, produce or cause to be produced, for examination by the District Manager or any other officer authorized by him on his behalf, any cost or other accounts, book of accounts, vouchers, receipts, letters, memorandum or writings or any copy of or extract from any such document and also furnish information and returns, verified in such manner, as may be required relating to the execution of this contract or relevant for verifying or ascertaining the cost of execution of this contract. The decision of District Manager on the question of relevancy of any documents information or return shall be final and binding on the contractor.

XV. VOLUME OF WORK

- a. Subject as hereinafter mentioned, the Corporation do not guarantee any definite volume of work or any particular pattern of service at any time or throughout the period of the contract. The mere mention of any item of work in this contract does not by itself confer a right on the contractor to demand that the work relating to all or any item thereof at the concerned RRC-cum-DSC should necessarily or exclusively be entrusted to him.
- b. The Corporation/Collector shall also have the exclusive right to appoint one or more contractors at any time viz at the time of award of the contract and/or during the tenure of contract for any or all the services mentioned hereunder and to divide the work in between such contractors in any manner that the Corporation may decide and no claim shall lie against the Corporation by reason of such division of work.
- c. The particulars given in the APPENDIX-I are intended merely to give the tenderers an idea of approximate quantum of work to facilitate and to meet the own assessment for giving quotation in accordance with condition of the contract.

XVI. REMUNERATION:

- a. The contractor shall be paid the handling charges as per the rates finalized in respect of the services described in Clause – XX and performed by them.
- b. The payment shall be made only for net quantity of foodgrains handled. No payment shall be made on the weight of gunny bags used as container of foodgrains.



- c. If the contractor is required to perform any service in addition to those specifically provided for in the contract, the contractor's remuneration for the same will be paid at the rates as negotiated and fixed on mutual agreement.
- d. The Contractor will have the right to represent in writing to the District Manager that a particular service which they are being called upon to perform is not covered by any of the services specifically provided for in the contract or as the case may be, is not auxiliary or incidental to such services. Provided that such representation in writing is made maximum within 30 days after the date of actual performance of such services. If no such representation in writing is received within the said time, the contractor's right in this regard will be deemed to have been denied.
- e. The question whether a particular service is or is not covered by any of the services specifically described and provided for in the contract, or is not auxiliary or incidental to any of such services, shall be decided by the District Manager with approval of the Collector, whose decision shall be final and binding on the contractor(s).
- f. No shortage shall be allowed to the contractor during handling of foodgrains. In case of any shortages during handling of foodgrains the same shall be recovered from bills/security deposit of the contractor.

XVII. SUBMISSION OF BILLS AND PAYMENT:

- a. The Contractor shall submit bills to the District Manager monthly by 15<sup>th</sup> of the succeeding month for the work handled in a month. Payment will be made by the District Manager on submission of bills, in duplicate duly supported by work certificate issued by the District Manager or an officer acting on his behalf, as the case may be for the purpose.
- b. The contractor shall submit all their claim bills not later than two months from the date of expiry of the contract so that the refund of the security deposit may be speeded up. In order to facilitate fast disposal of bills, the contractors are advised to submit their bills fortnightly.
- c. The payment shall normally be made by the Corporation within 30 days of submission of complete set of bills. The Corporation shall not be liable for payment of any interest on any bill outstanding for payment.
- d. Payment shall be made on realizing the cost of shortage/ damage at the prescribed rate.



- e. The contractor shall enclose the copy of Challan form in support of payment of EPF contribution and ESI contribution, wherever applicable, with the successive wage bill to the District Manager failing which the handling bills will not be disbursed. Payment shall be made only after verification of genuineness of the challan by the District Manager.
- f. The payment shall be made through PFMS system.
- g. Income Tax (TDS) shall be recovered from payment and Service Tax if applicable shall be borne by the Handling Contractor/ OSCSC Ltd. as per Service Tax Rules.

XVIII. FORCE MAJEURE:

The contractor will not be responsible for delays which may arise on account of reasons beyond his control of which the Collector shall be the final judge. Strikes by contractor's workers on account of any dispute between the contractor and their workers as to wages or to otherwise shall not be deemed to be a reason beyond the contractor's control and the contractor shall be responsible for any loss or damage which the Corporation may suffer on this account.

XIX. LAWS GOVERNING THE CONTRACT:

The contract shall be governed by the laws of India and Odisha for the time being in force.

XX. SERVICES TO BE RENDERED BY THE CONTRACTOR:

Handling operations required to be performed under the contract have been categorized in two parts viz. Part – I Receipts/Dispatch services and Part – II other services.

Part – I Receipt/Dispatch services –

- a) Unloading of stock from the vehicles of the Level-I or State Level Transport Contractor, carrying by head-loads/change of headload or wherever necessary by using hand-trolleys, carts etc. and stacking in a countable manner inside the godown.
- b) Carrying the procured stock during delivery of CMR by Custom Millers from the platform/weightment scale point by head-loads/change of headload or wherever necessary by using hand-trolleys, carts etc. and stacking in a countable manner inside the godown.
- c) Stack breaking, carrying the stock by head-loads/change of headload or wherever necessary by using hand-trolleys, carts etc. and loading to the

vehicle of Level-I or Level-II or State Level Transport Contractor of OSCSC or any other Transport Contractor.

The contractor shall arrange required number of labours for quick handling operation.

Part – II Other services as and when required as indicated in detail below shall be rendered by the contractor without payment of any separate remuneration for such services.

- a. Stacking of bags containing foodgrains in the Shed/Platform/Ground wherever necessary, as required while performing the services of loading, unloading etc. shall be deemed to be included in the relevant services and no separate remuneration shall be payable for such stacking.
- b. Kacha or interim stacking whether inside or outside the godowns wherever necessary in the services of physical verification and standardization, cleaning, drying, filling etc. shall be deemed to be included in the relevant service and no separate remuneration for such kacha stacking will be paid on any account.
- c. Similarly, carriage of bags whether by change of headloads or by using hand-trolleys, hand-cart or any other mode of carriage, provided by the contractors, shall be deemed to be included in the relevant services and no separate remuneration shall be paid for such carriage.
- d. **WEIGHMENT:**  
The Contractor shall, with their labours and scales, weigh such number of bags of foodgrains, as may be required, whenever necessary. No separate remuneration shall be paid for such service. Weighment of foodgrains as described above shall be done in conjunction with any other service like receipt, dispatch/delivery etc. either at godown or anywhere else as directed by the In-charge of RRC-cum-DSC or an officer acting on his behalf.
- e. **PHYSICAL VERIFICATION:**  
The contractor shall, with their labour and scales weigh such number of bags of foodgrains as may be required for physical verification and no separate remuneration shall be paid for such service.
- f. **STANDARDISATION:**  
The contractor shall, with their labour and scales and under their supervision, standardize such number of bags of foodgrains, as may be required by the In-charge of RRC-cum-DSC or an Officer acting on his behalf. Standardization shall



be deemed to include carrying bags from stacks to weighing scales, cutting open the mouth of the bags putting bags on the scales, putting in or taking out grains from each bag as may be necessary in order that each bag contains the standard weight of foodgrains as fixed by the In-charge of RRC-cum-DSC or an officer acting on his behalf, removing the bags from the scales; restitching the bags with at-least 16 stitches on each bag, doing kacha stacking inside or outside the godown as and-where necessary, carrying the standardized bags and stacking up to specified height or loading into trucks or any other vehicle as directed. The standardized bags shall be stacked in the same godown or in another godown, as directed by the In-charge of RRC or an Officer acting on his behalf. No separate remuneration shall be paid for such service.

g. FILLING GUNNIES WITH LOOSE GRAINS TO A PRESCRIBED WEIGHT, STITCHING AND STACKING/ LOADING DELIVERY:

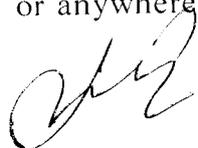
Contractor shall, whenever necessary, make heap (or Palla) of any loose grains, sweepings, damaged grains, etc., available in the godowns or anywhere else and fill the same into empty gunny bags. The filled bags shall be carried to scales, bring it to the prescribed standard weight, stitched with at least 16 stitches and stacked or dispatched/delivered, as required.

h. CLEANING:

The contractor shall, as and when required, with their labour, clean the foodgrains, sweepings etc. Cleaning shall be deemed to include destacking the bags, weighing them to ascertain the pre-cleaned weight, carrying them to the place assigned for cleaning, filling the cleaned grains in bags, weighing them to a standard weight prescribed by the In-charge of RRC-cum-DSC or any officer acting on his behalf, stitching the bags firmly with at least 16 stitches and carrying the standardized bags and stacking them up to specified height or loading them into trucks/transport vehicles as directed, collecting the refraction, filling them in bags as directed, weighing them and stacking up to specified height or loading/delivering them as directed. No separate remuneration shall be paid for such service.

i. DRYING OF DAMAGE FOOD GRAINS:

The contractor shall undertake drying of damaged foodgrains, whenever required. Drying shall be deemed to include carrying foodgrains bags, from stacks or anywhere else from the godown, cutting open the mouth of the bags



spreading the food grains inside or outside the godown and after drying filling loose grains into empty gunnies up to a prescribed weight, stitching and stacking the bags in the same or another godown up to specified height or loading/delivering them as directed. No separate remuneration shall be paid for such service.

j. **REBAGGING:**

The contractor shall rebag loose grains or the contents of unserviceable bags into new bags supplied by the Corporation. Rebagging shall be deemed to include breaking the stacks, emptying contents of unserviceable gunnies, making a palla if necessary, filling new bags up to a prescribed weight, stitching them, doing kacha stacking inside or Outside the godowns, as and when necessary, and stacking them up to specified height or delivering/dispatching as directed.

k. **COLLECTION OF SCATTERED BAGS:**

The contractors shall as and when required remove/collect the scattered bags from the godowns and stack them in the same or another godown up to specified height.

l. **BUNDLING OF EMPTY GUNNIES:**

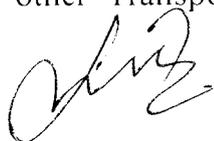
The contractor shall collect the empty gunnies released after various operations, rebagging, cleaning etc; and bundle them into bundles of 25 or 50 each, as directed by the In-charge of RRC-cum-DSC or an officer acting on his behalf. The bundles shall be neatly made to allow verification and the twine required for tying or stitching the outer surface of the bundles shall be supplied by the contractor. The bundles so made, shall be carried to the place assigned for storage of empty gunnies, and stacked in accordance with the instructions of the In-charge of RRC-cum-DSC or an officer acting on his behalf. No separate remuneration shall be paid for such service.

m. Loading/ unloading of Bamboo Mats, crates, tarpaulins, gunny bales or fumigation covers/ meant for covering.

n. Shifting/ transfer of filled bags with grains etc. from one truck/vehicle to another truck/vehicle.

XXI. **DUTIES AND RESPONSIBILITIES OF THE CONTRACTOR:**

a. The contractor is required to keep continuous & close liaison with the officials in charge of RRC-cum-DSC, Level-I, Level-II & State Level Transport Contractors, any other Transport Contractor, Custom Millers, District Manager and other



officials in respect of programme of handling operation of foodgrains and ensure complete care of the stocks from the time of its handling at godwon till it is loaded to the vehicles of the Transport Contractors or unloading from the vehicles of the Transport Contractors/ Custom Millers to stacking in godown.

- b. The contractor shall always be bound to act with reasonable diligence and in a businesslike manner and to use such skill as expected of man of ordinary prudence in the conduct of their activities.
- c. The contractor shall engage competent and adequate staff and labour to the satisfaction of Corporation for ensuring efficient handling of foodgrains, and furnishing correct and up to date position/ information/ progress of work statement and accounts.
- d. The contractor shall be responsible for the good conduct of their employees and shall compensate the Corporation for losses arising from neglect, carelessness, want of skill or misconduct of themselves, their servants or agents or representatives. The District Manager/ RRC-cum-DSC In-charge shall have the right to ask for the removal of any employee of the contractors, who in his opinion, is hampering the smooth execution of the work and his decision regarding losses caused by neglect and misconduct, etc; of the contractor, their servants or agents or representatives shall be final and binding on the contractor.
- e. The contractor shall intimate the District Manager or other Officers authorized to act on his behalf, the name of one or more responsible representative(s) authorized to act on their behalf in day to day working of the contract. It shall be the duty of those representative(s) to call at the RRC-cum-DSC in-charge or an officer acting on his behalf, every day and generally to remain in touch, with them, to obtain information about the programme of arrivals of foodgrains at RRC-cum-DSC and to report the progress of work, etc and generally to take instructions in the matter.
- f. The contractor shall take adequate steps and necessary precautions to avoid wastage or damage to the foodgrains stock during handling at the RRC-cum-DSC. The contractor shall be liable for any loss which the Corporation may suffer from any loss in quantity and quality of stock handled by him. The decision of the District Manager on such loss shall be final and binding on the contractor.
- g. The handling contractor shall be responsible for the safety of the foodgrains in course of handling. They shall take precautions to ensure that the foodgrains is



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not damaged while handling. They shall be liable to make good the value of any shortage, wastage, losses or damage to the foodgrains during handling as prescribed by the OSCSC Ltd.

- h. The Handling Contractor shall carry adequate number of weighing scale for weighing of stock in case of necessity.
- i. The contractor shall provide their own planks and supporting bags to serve as ladders for the purpose of loading/unloading into/from trucks/carts or stacking. No filled bags with foodgrains shall be used in the operation.
- j. The Handling Contractor shall ensure that labours do not use large hooks for handling foodgrains bags at any stage. The use of hooks other than those, if any, approved by the Corporation shall render the contract liable for cancellation. The contractor shall also be liable to make good to Corporation, if any losses caused by the use of unauthorized hooks. The decision of the District Manager on such losses shall be final & binding.
- k. The contractor shall be required to re-stack the bags without payment of any extra charges if the directions for stacking the bags are not observed by them or if the stacking is faulty and not to the satisfaction of the In-charge of the RRC-cum-DSC.
- l. The contractor shall also be responsible for any loss which the Corporation may suffer on account of the bags not being properly stacked. In case the falling of stacks happens to be within three months from the date of original Stacking of bags and for such restacking of bags, no remuneration shall be allowed to the contractor. The decision of District Manager regarding such loss shall be final and binding on the contractors.
- m. The contractor shall at the time of standardization, cleaning etc; ensure that the mouth of each bag is cut open cautiously and with utmost care, so as to avoid any damage or loss to the bags and wastage of foodgrains. The contractor shall be liable for any loss to the Corporation on this account and the decision of the District Manager in the matter shall be final and binding on the Contractor.
- n. In carrying out the various operations involving carriage of bags inside or, outside godowns, it is desirable that the use of wheeled contrivances like hand trolleys are progressively introduced for the alleviation of the lot of the labours. Such hand trolley or wheeled contrivances will be supplied to the labours by the contractors at their own cost. No extra remuneration, whatsoever for the use of



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hand trolleys etc. for carriage of bags shall be payable as it shall be deemed to be included in the rates provided for the relevant services.

- o. The contractor shall be responsible for performing all or any of the services detailed in and arising out of this contract also at night without any additional remuneration, whenever required by the District Manager or an Officer acting on their behalf.
- p. The contractor shall, whenever required, supply petromax lamps for carrying out work during night.
- q. The contractor shall be liable for all costs, damages, charges and expenses suffered or incurred by the Corporation due to the contractor's negligence and un-workman like performance of any service under this contract or breach of any terms thereof or their failure to carry out the work with a view to avoid incurrence of damage to foodgrains and for all damages or losses occasioned to the Corporation or in particular to any property or plank belonging to the Corporation due to any act whether negligent or otherwise of the contractors themselves or their employees. The decision of the District Manager regarding such failure of the contractor and their liability for the losses etc. suffered by Corporation shall be final and binding on the contractor.
- r. The contractor shall guarantee the handling of assigned quantity within the stipulated time, failing which the entire Security Deposit or part of it may be forfeited at the discretion of the District Manager.
- s. The contractor shall make video graph of the handling operations at the RRC-cum-DSCs as per direction of the District Manager, OSCSC Ltd. and furnish the soft copy to the District Manager along with claim bill.
- t. Failure to comply any or all of the conditions of the agreement shall render the contractor to liquidate damages on account of such failure in addition to forfeiture of the security money in full or in part. The Corporation/Collector also reserves the right to take recourse to any legal action against defaulting contractor in addition to forfeiture of security money and liquidated damages.

XXII. DISPUTE RESOLUTION & JURISDICTION OF THE COURT

- a. In the event of any dispute covering or arises out of this contract/agreement the jurisdiction of the court shall be at concerned revenue district & it is hereby expressly agreed that neither party shall bring any case/suit in regard to the



matters covered by this agreement at any place outside concerned revenue district.

- b. It is expressly agreed & declared by & between the parties hereto that all amount due to the Corporation under this contract, if not paid in time, shall be recovered under Odisha Public Demand Recovery Act-1962 (Odisha Act-1 of 1963) or through the competent civil court & shall bear interest @ 18% per annum from the date when such payment falls due up to the date of final recovery. Besides criminal action shall also be taken against the defaulting contractor in appropriate court of law by following the provisions of Law in force.



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(Signature of the Tenderer)

APPENDIX-I

RRC-cum-DSC WISE STOCK HANDLED IN YEAR 2018-19

Name of the District: \_\_\_\_\_

Name and location of the RRC-cum-DSCs & Stock Handled

Sl. No	Name of the RRC-cum-DSC	Location (Block/ULB)	Capacity (In Qtl.)	*Management (OSCSC/CWC/OSWC)	* Approximate quantity of foodgrains handled during 2018-19 (Fig. In Qtl.)
1	RRC-cum-DSC, Panikoili	Korei	20000.00	OSCSC	4,19,399.64
2	CWC, J.K.Road	V.N.Municipality	60000.00	CWC	3,54,538.76
3	RRC-cum-DSC, Sayeedpur	Binjharpur	5000.00	OSCSC	1,82,952.23
4	OSWC, Dhanamandal	Badachana	93000.00	OSWC	7,56,209.09
5	RRC-cum-DSC, Mangalpur	Dasarathpur	5000.00	OSCSC	1,46,856.00

\*N.B.

1. PEG godowns constructed under PPP mode (Private PEG) shall be excluded from the above list.
2. The particulars given above are intended merely to give the tenderers an idea of approximate quantum of work to facilitate and to meet the own assessment for giving quotation in accordance with condition of the contract. It should be clearly understood that no guarantee is given that all the items of work as shown in the annexure to tender shall be required to be performed.
3. The quantity of foodgrains to be handled in the year 2019-20 & 2020-21 may vary from the above particulars.

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APPENDIX-II  
CHECKLIST  
DOCUMENTS TO BE ATTACHED WITH THE TECHNICAL BID

Sl. No.	Name of the Document	Put "√" mark
1	Earnest Money Deposit (EMD) and cost of tender paper/ copy of money receipt	
2	Invitation to Tender & Instruction to Tenderers, Tender Submission Undertaking – Annexure-1	
3	Capability Certificate from the Bank (In the model format as at Annexure-2)	
4	Certificate of experience on handling of food grains (In the model format as at Annexure-3) Or Undertaking in lieu of the prescribed experience	
*5	Affidavit mentioning that s/he / firm / company is neither blacklisted nor any criminal or vigilance case is pending against the tenderer (In the model format as at Annexure-4)	
6	Declaration in the format given at Annexure-5	
7	Certified copy of Partnership Deed/ Articles of Association/ Memorandum of Association/ Certificate of Registration, as applicable	
8	Registered Power of Attorney in submitting the tender paper on behalf of the Partnership firm/ Company	
9	Statement of Bank Account for last three months preceding to publication of Tender Call Notice	
10	Copy of the latest Income Tax Return for the financial year 2017-18 and copy of PAN Card.	
11	Copy of duly audited Balance Sheet, P & L Account of preceding three financial years (2015-16, 2016-17 & 2017-18)	
12	Copy of the labour license issued under the provisions of "The Contract Labour (Regulation & Abolition) Act, 1970"	
13	Copy of EPF Code Number	

N.B. –

\*All documents mentioned above except at Sl. No.5 have to be self-attested by the Tenderer. Sl. No.5 shall be submitted in original.

Date:

Place:

Signature of Tenderer/ Authorized person

Name:

Seal:

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