



OFFICE OF THE CDM & PHO-cum DMD, JAJPUR
TENDER CALL NOTICE
No.- 689/ Date – 26.02.2019

Sealed tenders are invited by the Zilla Swasthya Samiti, Jajpur from suitable agencies for Calibration of equipment/ instruments of DHH, Jajpur Road CHC, Badachana CHC, Danagadi CHC of Jajpur District for the current financial year 2018-19.

The detail regarding bidding format, terms and conditions may be downloaded from District website i.e. www.jajpur.nic.in. The tenders should reach the office of the undersigned by 12.03.2019 (till 2.00 PM) through speed post or registered post only. The date of opening of tenders is as mentioned in the terms & condition. The undersigned is not responsible for any kind of postal delay and reserves all rights to cancel any or all the tender at any stage of selection/ finalization process without assigning any reason thereof. Any typographical error may be exempted.

Sd/-
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Jajpur.

(1) Terms and conditions along with the format for participating in the Tender Notice

Date of Opening of Tender :

Srl. No.	Type of Work	Date of Opening	Place of Opening	Time of Opening.
1	Calibration of equipment/ instruments	12.03.2019	Office of the Chief District Medical & Public Health Officer , Jajpur	3.00 P.M.

- Bidder will have to submit the Self attested Xerox copy of GST, PAN in Technical Bid.
- The tender paper shall be submitted in two bid system i.e. Technical bid & price bid. The bidders are to submit their tender in separate sealed covered envelope super scribing Cover-A (Technical bid) and Cover-B (Price bid) and both the sealed covers should be put in third outer cover which should be super scribed as “ TENDER FOR CALIBRATION OF EQUIPMENT & INSTRUMENT UNDER NHM.”
- Document pertaining to experience in handling Govt. assignment may be submitted along with proposal.
- Document pertaining to be registered/ certified by NABL
- All the payments are to be made through PFMS only if order of this office is available duly countersigned by CDM & PHO / Wing officer.
- The Purchase committee reserves all the right to cancel fully or partly the tender without assigning any reason thereof.

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- The tender shall remain valid for a period of one year from the date of publication approved list or publication of next approved list whichever is earlier and in no account any increase in price will be entertained till completion of tender period.
- The tender must be accompanied by EMD of Rs. 3,000/- and Rs. 1000/- towards Tender Cost in Technical bid by way of Demand Draft, drawn on any Nationalized / Scheduled Bank in favor of ZSS MISCELLANEOUS A/C payable at Jajpur. Tenders not accompanied by earnest money shall not be considered. EMD of unsuccessful tenderers shall be returned without interest on finalization of bid. EMD of successful tenderer will be retained & will be refunded on successful completion of the job without interest.
- The Price should be quoted excluding GST and including of freight, transportation and other charges if any.
- Bidders can add any number of rows and columns to the format as per the requirement for better clarity.
- Bidders are requested to fill up the price bid column which is applicable for them, other price bid column they may ignore.
- All legal disputes are subject to the Jurisdiction on Jajpur courts only.
- The financial bid shall be opened whose technical bid are found to be qualified.

Cover-A (Technical Bid) contains the following.

- Documents related to experience of the agency in undertaking calibration work for Govt. / other Hospitals
- GST Registration Certificate
- EMD for Rs 3000/-
- Tender Cost Rs.1000/-
- PAN card
- Valid certificate of registration from NABL/ other national Quality standards

(2) Obligation of Calibration Agency:

Following tasks are expected to be completed by the selected agencies for calibration of hospital equipments in the District.

- ✓ Tentative list equipments which may be subjected to calibration is given below -

SL. No.	Instrument for Calibration	SL. No.	Instrument for Calibration
1	RADIANT WARMER	20	BLOOD COLLECTION MONITOR
2	SEMI AUTO ANALYSER	21	BOYLES APPARATUS
3	BP APPARATUS (MERCURY/DIAL)	22	MULTIPARA MONITOR
4	CENTRIFUSE MACHINE	23	ECG MACHINE
5	SYRINGE PUMP	24	BLOOD BANK REFRIGERATOR
6	FOETAL DOPPLER	25	PHOTOELECTRIC CALORIMETER
7	INCUBATOR	26	PH METER
8	BINACULAR MICROSCOPE	27	AUTOCLAVE (HORIZONTAL)

9	SHADOWLESS OT LIGHT	28	CAUGHTRY
10	PULSE-OXY METER	29	FOOT OPERATED SUCTIM MACHINE
11	OAE	30	SUCTION APPARATUS
12	X RAY MACHINE	31	OXYGEN CONCENTRATOR
13	BILIRUBUN METER	32	SPOT LIGHT
14	FETAL MONITOR	33	PHOTOTHERAPY LIGHT (SINGLE/ DOUBLE SURFACE)
15	BACTERIOLOGICAL INCUBATER	34	SIGMOD SCOPE
16	WEIGHING MACHINE(DIGITAL)	35	WET(HIT MEASUREMENT)MACHINE
17	CBC 3 PART	36	TIMPANO METER
18	AUDIOMETER	37	ELISHA READER
19	CBC 5 PART	38	TUBE SEALER

- ✓ As for as possible, calibration is expected to be undertaken at the facility. Calibrating agency is expected to issue a certificate of calibration to facility in charge/ ADMO (Medical) in respect of each equipment, which would have an identification number for the traceability.
- ✓ If equipment is required to be taken to the agency's laboratory for testing and calibration, arrangement of such transportation, including freight and transit and its delivery to the hospital/ health facility in working condition without abuse, misuse, damage or change in dimensional or functional characteristic of equipment after the calibration, would be responsibility of the calibrating agency, which is expected to take all actions for the safety of transportation, as deemed necessary.
- ✓ The calibration agency is expected to maintain an effective system for calibration of all equipment, ensuring that calibration brings about accuracy and consistency in the results.
- ✓ The calibration agency will also check the un-serviceable equipment to help the hospitals in identifying those equipment, which are BER (BEYOND ECONOMIC REPAIR).
- ✓ During their visit to the hospitals, the calibration agency will impart training to key hospital personnel (identified by DMO (MS)/ MO I/C) on calibration of low-cost equipment such as BP Instruments, Thermometer, etc. ADMO (Medical) would provide logistic support for such training and would also ensure that such personnel are available in one batch for the proposed training during the visit of Calibration Agency's experts.
- ✓ Calibration agency shall be liable for any delay in meeting its obligations under this Contract. In the event of any delays, which are beyond control of the agency, the period of contract may be extended, at sole discretion of CDM & PHO Jajpur , without any financial implication on the part of the society.

- ✓ **Standards for calibration:** The Equipment provided by the facilities shall be calibrated according to the standards, acceptable for NABL certification. Agency shall state in the report calibration methodology, which was adopted for the Equipment tested.
- ✓ **Traceability:** All the equipments shall be calibrated using the standards, whose accuracy is traceable to national / international standards and norms excepts where the standards have been derived from accepted values of physical constants or derived by ratio type of self calibration. All standards used in calibration system will be supported by certificates, reports or data sheets attesting to date, accuracy and conditions under which result are obtained.
- ✓ **Labeling:** All the equipments shall be labeled to indicate the last date of calibration and name of the agency undertaking this task. The calibration agency shall provide the dates of next due date for calibration of the equipments.
- ✓ **Records:** The calibration agency shall develop a comprehensive and complete set of records that document accuracy, calibration method and precision. Set of such Records shall be provided by calibration agency to the Hospital before release of the payment and the hospital will acknowledge receipt of the records in writing.
- ✓ Calibration agency will notify the District and the hospital about any fault and/or defective working condition found in the equipment during calibration. The agency will inform the hospital about defect in writing and it would be the responsibility of the facility to get it repaired.
- ✓ The agency shall be responsible to the Customer for any loss or damages, whether direct or consequential arising during calibration process done by the agency.

(3)

1- Technical Bid Format :-

Sl. No.	Name of the agency with address	GST No. & PAN No.	Work experience in Govt./ other Hospitals (Work Order/ Photograph)	EMD details	Certification from NABL/ National Quality standard (Certificate Xerox)	Any other as per requirement

Date-
Place-

(Authorized signatory)
Full Name, Designation & Agency
Seal of agency

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2- Financial Bid Format :-

Sl. No.	Instrument for Calibration	Rate per unit in Rs. (Excluding of Tax & other charges)	Other incidental charges if any specify in details	Tax amount if any with details	Total Amount in Rs.
1					

Date-
Place-

(Authorized signatory)
Full Name, Designation & Agency
Seal of agency

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