

9/5-20-5

INFORMATION U/S 4(1)(B) OF RTI ACT, 2005

IN RESPECT OF JUDICIAL SECTION OF COLLECTORATE, JAJPUR

1. The section functions under control of the Collector & District Magistrate, Jajpur as an inseparable wing of the Collectorate, Jajpur. It exercises various functions like, arm licence, explosive, NOC, PVR, different type of cases in respect of different courts.

One Asst. Collector/ Dy Collector is appointed by Govt of Odisha, R & DM Deptt., two Sr. Revenue Asst. and one Jr. Revenue Asst. are to assist him for smooth functioning of the section. The Collector is over all responsible for the disposal of Govt. business dealt with the section.

Sl. No.	Name of the Officers & employees	Designation	Duties assigned
1	Sri Subhadarsan Mishra, ORS	Asst. Collector	Over all supervision and direction of the section.
2	Sri Aswini Kumar Nanda	Sr. Revenue Assistant	Law & Order, Tour Programme of VVIPs, Cinema Halls, Explosive. Title Suits & Civil Suit, Jail Matter, Industry & Factory, Pollution, OHRC, Law Officers
3	Sri Ajit Kumar Samal	Sr. Revenue Assistant	NHRC, Arm License, R.T.I, Assembly Question, Grievance Petition,
4	Smt. Suchitra Sahoo	Sr. Revenue Assistant	WPC, OA, Character & Antecedents, Up gradation of Police Station, Issue & Receipt & Matter relating to computer.

3. The section follows all the rules and regulations and circular issued by Govt., from time to time. The Judicial Officer proposes a opinion with the help of his staffs and submit the file to the Addl. District Magistrate with respect to submission of true facts with reference to the provisions of the Act & Rule.

4. Not applicable

5. Not applicable

6. Following files/ documents are dealt in this section.

- Grant/ renewal of Arm Licence, Cinema Hall Licence, firework licence, Ammonium Nitrate
- NOC for petroleum , explosive, Ammonium Nitrate
- Jail matters
- Public hearing for industries in respect of pollution
- Verification of Character and antecedent.

- Various court cases like OHRC, NHRC, WP(C), OA, Civil Suits, Title Suits.
- Up gradation of Police stations
- Assembly Questions
- Audit and inspection
- Misc Correspondence
- Appointment of Law officers

7. Not applicable

8. Not applicable

9. Directory of officer and employees

Sl. No.	Name of the Officers & employees	Designation	Contact No.
1	Sri Subhadarsan Mishra, ORS	Asst. Collector	8895512190
2	Sri Aswini Kumar Nanda	Sr. Revenue Assistant	9040568825
3	Sri Ajit Kumar Samal	Sr. Revenue Assistant	8280143932
4	Smt. Suchitra Sahoo	Sr. Revenue Assistant	9777650229

10. Monthly Remuneration of Officers and employess of this section

Sl. No.	Name of the Officers & employees	Designation	Monthly Remuneration (in RS)
1	Sri Subhadarsan Mishra, ORS	Asst. Collector	64734.00
2	Sri Aswini Kumar Nanda	Sr. Revenue Ass.	48732.00
3	Sri Ajit Kumar Samal	Sr. Revenue Ass.	42075.00
4	Smt. Suchitra Sahoo	Jr. Revenue Ass.	24693.00

11. Not applicable

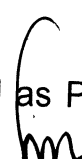
12. Not applicable

13. Not applicable

14. No information relating to this section is available in electronic form.


15. Not available

16. Since the section is a part of Collectorate. One officer is designated as PIO of overall office of the Collectorate. There is no separate PIO for this section.


17.5.19
Asst. Collector, Judicial
Collectorate, Jajpur

Memo No: 1196 Date: 17.05.19

Copy forwarded to the PIO, Collectorate, Jajpur for information and necessary action.


17.5.19
Asst. Collector, Judicial
Collectorate, Jajpur