

289  
13.5.19

**INFORMATION U/S 4(1)(B) OF RTI ACT. 2005**  
**IN RESPECT OF LAND ACQUISITION(CIVIL) SECTION OF**  
**COLLECTORATE, JAJPUR**

- 1) The Section functions under control of the Collector & District Magistrate, Jajpur as an inseparable wing of the Collectorate. It exercises various functions under the provisions of RFCTLAR & Act, 2013 & ORFCTLAR & R Rule, 2016.
- 2) One Special Land Acquisition Officer/Land Acquisition Officer (Civil) appointed by the Govt. in R&DM Department is in charge of this section. Four Amins, One RI & two Sr. Rev. Asst. are to assist him for smooth running of the section. But the section is being managed by the following staffs. Various works have been distributed between the among the existing staffs as follows, which is supervised by the LAO(Civil), Jajpur. The Collector & DM is overall responsible for the disposal of Govt. business dealt within the section.

SL. No.	Name of the Officers & Employees	Designation	Duties assigned
1	Sri Narayan Chandra Nayak, OAS	Land Acquisition Officer(Civil), Jajpur	Over all supervision & direction of the section.
2	Sri Surya Prakash Nayak	Revenue Inspector	All land Acquisition of Civil projects, Irrigation projects, Railways projects & Supervision of works of Amins.
3	Sri Ganda Ho	Sr. Revenue Asst.	Accounts, Establishment, Audit & Inspection, RTI, Assembly Matters, Grievance, Dairy & Dispatch, Stock & store, Court Matters, All type of reports & Returns and Custodian of all LA case records

- 3) The Section follows the procedure envisaged in the RFCTLAR & R Act, 2013 & ORFCTLAR & R Rule, 2016 along with instructions and circular issued by Government from time to time. The Spl. LAO/LAO proposes action with the help of his staffs and submit the file to the Additional District Magistrate with respect to submission of true facts with reference to the provisions of the Act & Rule, but the ultimate accountability lays with the highest level i.e. the Collector & DM due to approval of the same by them.
- 4) The Section follows the norms envisaged in the RFCTLAR & R Act, 2013 & Rules thereof.
- 5) Same as mentioned in point (4).
- 6) Following files/documents are dealt in this section.
  - i) Audit & Inspection
  - ii) Assembly question
  - iii) Report & returns

- iv) Land Acquisition matters
- v) Correspondence on meetings
- vi) Correspondence on Court matter
- vii) Misc Correspondence

7) Not applicable.

8) Not applicable

9) Directory of officers and employees of this section.

Sl. No.	Name	Designation	Contact No.
1.	Sri Narayan Chandra Nayak	LAO(Civil), Jajpur	9437196191
2.	Sri Ganda Ho	Sr. Revenue Asst.	7377067388
3.	Sri Surya Prakash Nayak	Rev. Inspector	7894209196

10) Monthly Remuneration of officer and employees of this section.

Sl. No.	Name	Designation	Monthly Remuneration ( in Rs. )
1.	Sri Narayan Chandra Nayak	LAO(Civil), Jajpur	77,499/-
2.	Sri Ganda Ho	Sr. Revenue Asst.	30,352/-
3.	Sri Surya Prakash Nayak	Rev. Inspector	46,816/-

11) Financial matters are not dealt in this section. So, no budget is allocated. Proposed expenditures are confined to office stationery only, for which requisition is sent to concerned section of the Collectorate each year.

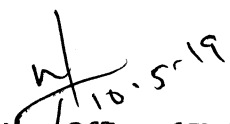
12) Not Applicable to this section.

13) Not Applicable to this section.

14) The information of this section is available in electronic Id- [www.jajpur.nic.in](http://www.jajpur.nic.in)

15) The information from this section is facilitated to citizens either through RTI or through special channel to get a certified copy of any certificate issued from this section.

16) Since the section is a part of the Collectorate, one officer is designated as PIO of overall office of the Collectorate. There is no separate PIO for this section.

  
**Land Acquisition Officer (Civil),**  
**Jajpur**

Memo No. 249 Dtd. 10.05.19

Copy forwarded to the PIO, Collectorate, Jajpur for information and necessary action.

  
**Land Acquisition Officer (Civil),**  
**Jajpur**