

DISTRICT OFFICE, JAJPUR
(Child Protection Unit)
Short Quotation Call Notice

No:DCPU/JPR/985 /19 dt. 13 .09.2019

Sealed quotation are invited from the Book Publication/Firm/Press& Printing Unit/Agency to supply of Printing of IEC material for DCPU, Jajpur during 2019-20. The quotation paper can be obtained from the O/o the District Child Protection Officer, Jajpur during the office hours on any working days between 16.09.2019 to 25.09.2019 by 5.00 PM..The quotation paper complete in all respect along with documents may be sent in sealed cover by person/Reg. Post/Speed Post on or before 25.09.2019 5.00PM.The Collector, Jajpur reserves the right to reject/cancel/withdraw any or all quotations without assigning any reason thereof. The details are available in our District website: www/jajpur.nic.in..

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13/09/19
Addl. District Magistrat, Jajpur

SHORT QUOTATION CALL NOTICE

Sealed quotation are invited from the Book Publication/Firm/Press& Printing Unit/Agency for Printing of following articles for use of District Child Protection Unit, Jajpur under ICPS.

Sl. No	Qty.	Name of the Material	Specification	Quality	Head of Expenditure
1	3000 Nos.	PLCPC trainers manual (28 pages including Cover page)	Printing/Binding with Multiple colored cover page	Demy Paper & Glossy	IEC & Advocacy
2	200 Nos.	Annual Activity Report	-do-	-do-	-do-
3	20,000 Nos.	Leaf lets (5 types)	Single colored Printing	Demy color paper	-do-
4	500 Nos.	Hand book on Stake holder & CCIs	Printing in multicolored	Glosy	-do-

The quotation paper for supply of above items can be obtained from the O/o District Child Protection Officer, Jajpur during office hours on any working day between 16.09.2019 to 25.09.19

The quotation paper complete in all respect along with necessary documents may be sent in sealed cover to the DCPO, Jajpur by person/registered post/speed post with A.D so as to reach on or before 25.09.2019 by 5 .00 PM.

The quotation will be opened on 26.09.2019 at 4PM in the Office Chamber of Addl. District Magistrate, Jajpur in the presence of the Purchase Committee constituted by DCPU and the bidders or their authorized representatives. The quotations received beyond the date and the time mentioned above shall not be taken into consideration. The Selected Book Publication/Firm/Press& Printing Unit/Agency will supply the materials within 15 days of receipt of order without fail. The Collector, Jajpur reserves the rights to reject/cancel/withdraw any or all quotations without assigning any reason there of and shall bear no liability whatsoever consequent upon such decision.

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13/09/19
Addl. District Magistrate
Jajpur

Memo No:DCPU/JPR/ 986 /2019 Dt. 13/09/2019

Copy to Sub Collector, Jajpur/ PD,DRDA,Jajpur/ DCPO Notice Board, Jajpur for information. They are requested to publish the notice in their Notice Board for wide Circulation.

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13/09/19
Addl. District Magistrate
Jajpur

✓ Memo No:DCPU/JPR/ 987 /2019 dt. 13/09/2019

Copy to The DIO, NIC , Jajpur for information. They are requested to publish the Quotation in District Web Portal

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13/09/19
Addl. District Magistrate
Jajpur

**DETAILED QUOTATION PAPER FOR PRINTING OF IEC MATERIAL FOR DISTRICT
CHILD PROTECTION UNIT**

1. Detailed quotation papers for supply of can be obtained from the Office of the DCPO, Jajpur on any working day during Office hour from dt.16.9.2019 to 25.09.2019 by 5.00 P.M.
2. The quotations shall be received in the Office of DCPO, Jajpur ,Room No-29, Collectorate New Budilding, At/Po/Dist-Jajpur-755001 by Regd./Speed Post or person till 5.00PM on 25.09.2019 and will be opened on 26.09.2019 at 4PM in the Office Chamber of Addl. District Magistrate , Jajpur in the presence of the Purchase Committee members and the bidders or their authorized representatives. The quotation received beyond the date and time shall not be taken into consideration.
3. The quotation paper should be submitted in sealed cover super scribing in capital letters such as "QUOTATION FOR **PRINTING OF IEC MATERIALS**"
4. The quotation paper should be filled in properly and legibly in plain paper/ letter pad without any correction/over writing and must be typed/computer typed copy.
5. The price quoted must be inclusive of all taxes/duties/transportation etc.
6. The bidder has to submit the following documents along with the quotation paper:-
 - a. Attested copy of PAN Card/last year I.T Return
 - b. Attested copy of up to date GST clearance Certificate
 - c. Attested copy of Sale Tax Registration number.
7. The bidder has to give E.M.D of Rs.2000/- (Rupees Two thousand only) at the time of submission of quotation in shape of BC/BD. The EMD of un-successful bidder shall be refunded after the completion of the process.
8. The Security will be released after finalization of supply and settlement of Accounts.
9. The decision of the committee regarding selection of the agency/supplier for Printing of ICE material will be final.
10. The successful bidder will supply within 15(fifteen) days of issue of letter from the Office of the DCPO, jajpur and failure to supply the IEC material may lead to forfeiture of EMD/security deposit/imposition of penalty.
11. 100% of Billed amount will be paid within one month from the date of receipt of bills, subject to availability of funds and no interest will be paid for any delayed payment.
12. The quotation paper in original should be returned with the quotation duly signed by the bidder, as a token of acceptance of terms and conditions.
13. Any damage/illegible etc. detected during receipt the material will not be accepted.
14. In case of any dispute, the orders/decisions of the District Magistrate and Collector, Jajpur will be final and binding.
15. The Collector, Jajpur reserves the right to reject any or all the quotations without assigning any reason thereof.
16. Income Tax deduction would be done at source as per Govt. guidelines.

Signature of the bidder with seal

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13/09/19