

**OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC
HEALTH OFFICER, JAJPUR**

**TENDER CALL NOTICE FOR
“ EMPANELMENT OF SHOPS FOR SUPPLY OF DRUGS & MEDICAL
CONSUMABLES UNDER NIRAMAYA ”**

**Name of the Health Institution : DISTRICT HEADQUATER HOSPITAL, JAJPUR
(HEALTH & F.W. DEPTT., GOVT. OF ODISHA)
Tel: 06728-222597:
Email: cdsjajpur@gmail.com**

Bid Reference No. – 8691/ 26.11.2019

DATE OF PUBLICATION OF
THE BID DOCUMENT : 26.11.2019

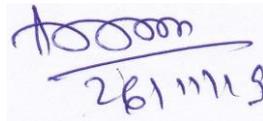
PRE-BID MEETING : 03.12.2019 at 11.00 A.M

LAST DATE & TIME OF RECEIPT OF BID
DOCUMENTS : 17.12.2019 at 04.00 P.M.

DATE & TIME OF OPENING OF TENDER : 18.12.2019 at 11.00 A.M.

PLACE OF OPENING OF BID DOCUMENTS :
PRE-BID CONFERENCE .
AND
ADDRESS FOR COMMUNICATION : O/o CDM&PHO, Jajpur,

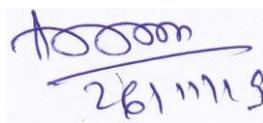
RECEIPT OF BID DOCUMENTS

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Sealed tenders are invited for empanelment of suppliers (Wholesalers /Distributor/Retailer) for supply of drugs and medical consumables under **NIRAMAYA and all other beneficiary schemes** for the year **2019-20**.The tenderers have to download the Tender Documents directly from the WEBSITE available at www.jajpur.nic.in. The Tender processing fee of **Rs.2000/-**(Rupees Two thousand)(Non-refundable) by way of Demand Draft drawn in favour of **CDM&PHO,JAJPUR** should be enclosed along-with the tender paper/proposal. The tenders will be received through Courier/Regd. Post / Speed Post only and should reach in the office of the undersigned on or before **17.12.2019 at 04.00 P.M.** The tenders will be opened in the Office chamber of Chief District Medical & Public Health Officer in presence of the Committee members and the tenderers or their authorised representatives on 18.12.2019 at 11.00 A.M.

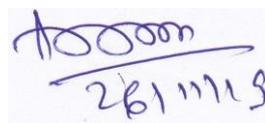
Terms & Conditions:

1. The tenders should be properly sealed and super scribe as “Tender for Empanelment of Medicine shops for 2019-20”.
2. The tenderer shall have to furnish the following documents along with the proposal (Annexure – I)
 - i. Tender processing fee Rs.2000/-in shape of DD (Non - Refundable)
 - ii. Photocopy of the Valid Drug License (Wholesalers /Distributor /Retailer) from the competent authority.
 - iii. Photocopy of the last I.T Return (2018-19) & GSTR-3B payment certificate.
 - iv. Photocopy of the PAN card, GST Registration Certificate.
 - v. Original Tender paper signed by bidder in every page.



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- A. Generic Medical Store (Jan Aushodhi) may participate in the tender process.
- B. Selection will be made of the Wholesalers /Distributor /Retailer running their shops within jajpur municipality area. In case no supplier within jajpur municipality area for empanelment, other suppliers participating in the tender shall be considered in the tender evaluation process subject to functioning a medicine counter in the municipality area.
4. The bidder(s) are to submit their tenders in separate sealed covered envelopes for technical bid and price bid by superscribing Cover "A" (Technical Bid) & Cover "B" (Price Bid) and both the sealed covers should be put into a third outer Cover, which should be superscribed as "Tender for Empanelment of Medicine shops for 2019-20" & Tender Reference No. 8691/ 26.11.2019.
 5. The medicine store / wholesaler shall have drugs not less than 90% of the commonly prescribed medicines of the DHH,Jajpur.
 6. The drugs & medical consumables of reputed / good brand having higher discount value will be preferred.
 7. The invoice shall be raised in monthly.
 8. The approved suppliers shall have to supply the required medicine/consumables on 24 x 7 basis to meet the emergency.
 9. The purchase may be in bulk quantity or may be single quantity.
 10. The approved empanelled supplier shall have to execute / supply order in full. In any case the prescribed medicine(s) / item(s) are not available with them, then it is the responsibility of the approved supplier(s) to make it available within 24 hours.
 11. It will be the responsibility of the medicine shop, if any issue arise due to the medicine supplied found to be of substandard quality subsequently.
 12. The approved empanelled supplier(s) shall have to sign agreement of all term and conditions with the undersigned before execution of the contract which is valid for maximum one year from the date of signing of agreement.

A handwritten signature in blue ink, followed by a horizontal line and the date '26/11/19' written below it.

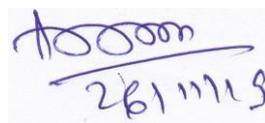
13. If more than one supplier are empanelled, in such case purchase will be made on monthly rotation basis.
14. The purchase shall be made on credit basis and the payment will be released as early as possible and availability of funds through on line/cheque.
15. If any dispute/irregular supply/cancellation of supply order by the approved supplier(s) will be found during the contract period, no further purchase will be made to the supplier(s).
16. The tender will be rejected if the tenderer changes any clause or Annexure of the bid document downloaded from the website.
17. The authority reserves full rights to accept or reject any or all proposals without assigning any reason thereof.
18. In the event of any dispute out of the contract, such dispute should be subject to the Jurisdiction of the Civil Court, Jajpur or High Court, Odisha.

Selection of Bidder:

Evaluation of bids will be made on the basis of maximum discount offered by the bidder. The base discount is **10% on MRP / bill value**. Hence, the bidder who will offer maximum discount above **10% on MRP** or Total Bill value will be selected as the responsive bidder.

Raising of invoices:

1. The approved supplier has to submit the GST invoice along with the prescribed and indented of drugs & medical consumables to the undersigned.



Chief District Medical & Public Health Officer, Jajpur

FORMAT TO BE SUBMITTED WITH THE BID

CHECKLIST

Sl. No.	Document Details	Submitted (Yes / No.)	Page no.	Remarks if any
1.	Tender processing fees			DD No.: Date: Bank:
2.	Drug Licence Details 1. 2. 3.			No. / Valid Till:
3.	Last IT return			
4.	GSTR 3B			
5.	Xerox of PAN card			
6.	GST certificate			
7.	Location of premises	<u>Address Details</u>		
8.	Mobile No.			
9.	Email Address			
10.	Approx. Distance of premises from DHH, Jajpur			
11.	Original Tender Document			

100000
28/11/19

PRICE BID FORMAT

(DISCOUNT OFFER)

(PLEASE SUBMIT ON YOUR LETTER PAD)

I / We M/s _____

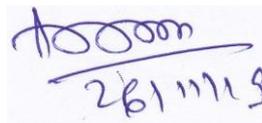
address _____

_____ will supply drugs and medical consumables to the
Chief District Medical & Public Health Officer, Jajpur at a discount of _____% (_____
percentage) on each item / total bill value.

SIGNATURE OF BIDDER

DATE:

SEAL :



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