

# COLLECTORATE, JAJPUR

(Child Protection Unit)

## QUOTATION CALL NOTICE

No: DCPU/JPR/ 1271 /2019 Date: 02.12.2019

Sealed Quotations are invited from interested reputed Travel Agencies/ Tour Operator or Private Individuals for providing 1(One) Non AC Diesel driven Bolero Vehicle for the Office use in District Child Protection Unit, Jajpur on monthly hired basis. The quotation of the vehicle having sitting capacity not more than Ten including driver. Which shall conform to the following terms and conditions along with the Annexure I & II.

1. The vehicle must be in Road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date Tax payment etc. which are mandatory for applying of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs.5000/- shall be deposited by the intending bidders towards EMD in shape of Account Payee Bank Draft drawn in favour of District Child Protection Unit, payable at SBI, Jajpur Town and submitted along with the tender as security deposit, after completion of Tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charge be quoted separately in the general bid information (Excluding fuel )
6. The vehicle must achieve a fuel efficiency of 12 KM per liter.
7. The details of the make and year of manufacture of the vehicle. Registration No. Mileage(KMs) covered per liter) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender(Annexure-I)
8. The sealed quotation completed in all respect should be reach in the O/o DCPO, Jajpur , Collectorate New Building, Room No- 29, At/PO/Dist-Jajpur from 03.12.2019 to 12.12.2019 by 4.PM by Speed Post/Courier or directly in the Drop Box on the above said Office in all working days and shall be opened on 13.12.2019 at 4.00 PM in the Office Chamber of Addl. District Magistrate, Jajpur in presence of the bidder or their authorized representatives.
9. Any further more information on Terms and Conditions for Hiring of Vehicles etc. will be available at O/o DCPO, Jajpur , Collectorate New Building, Room No- 29, At/PO/Dist-Jajpur in all working days and Office hour.
10. The eligible bidder shall commence the services from the date of place of the order and shall continue to provide the services for 1 (one) year. Collector, Jajpur reserves the right to cancel the contract of the vehicle at any time before the due time without prior notice and showing reasons thereof.
11. The Collector, Jajpur reserves the right to cancel all the quotations without showing any reason thereof.

Enclosure : Annexure- I & II

Memo No: DCPU/JPR/ 1272(4)/2019 Date: 02.12.2019

Copy to The Sub-Collector, Jajpur/PD, DRDA, Jajpur,/Dy Collector, Nizarat, Jajpur/ DSWO,Jajpur with a request to take necessary steps for affix the Quotation in their Notice Board for wide circulation.

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02/12/19  
Collector & DM  
COLLECTOR  
JAJPUR

Memo No: DCPU/JPR/ 1273 /2019 Date: 03.12.2019

Copy submitted The NIC Officer, Jajpur with request for webhosting in District Portal, Jajpur

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Collector & DM  
COLLECTOR  
JAJPUR

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**TERM AND CONDITION FOR HIRING OF VEHICLES**

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as: Valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid contract Carriage Permit, Proof of up to date Tax payment, etc/ and DL of the driver available all the times. The Unit shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box and differential coolant, tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle./bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursement towards cost of diesel (as per actual) of selected bidder will be paid in every succeeding month, as per as possible within 15 days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intended to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violate any of the terms of contract, the government shall forfeit the entire amount of security deposit.

Signature of the  
Quotation/Tender calling Authority

02/12/19  
COLLECTOR  
JAJPUR

**GENERAL INFORMATION FOR HIRING VEHICLES**

- 1) Registration No. o Vehicle :
- 2) Type of vehicle(AC/Non-AC) :
- 3) Year of Manufacture :
- 4) Model :
- 5) Date of registration :
- 6) Name & complete Address  
of the owner of the Vehicle :
- 7) Fitness Certificate Validity :
- 8) Permit validity :
- 9) Insurance validity :
- 10) Name/ Address of the Driver :
- 11) D.L. No & Validity of the D.L of the Driver :
- 12) Proposed hire Charge of the Vehicle per month  
excluding fuel cost :
- 13) Rate of fuel consumption/ Mileage per liter :
- 14) Contact Number of the Service Provider (Tender/  
Quotationer ) :  
Mobile No..... Telephone.....

“ Certified that the information submitted above is true to the best of my knowledge and belief”

Seal & Signature of the  
Quotationer / Tenderer