

OFFICE OF THE MUNICIPAL COUNCIL:-VYASANAGAR

No. 11 /Dt. 03.01.2020

Notice inviting Tender for Website Design & Development

Sealed tender offers are invited in sealed cover under two bid systems from the eligible vender/Firm/agency for providing the following services.

Website Design & Development for Vyasaganar Municipality (Housing and Urban development Department, Govt. of Odisha)

Executive Officer, Vyasaganar Municipality invites offer for the work proposed for the "Website Design & Development for Vyasaganar Municipality" under two bid systems i.e. one sealed envelope containing Technical bid and Second envelope containing financial bid. The sealed envelope containing the quotation shall be superscribed "tender for Website Design & Development for Vyasaganar Municipality". Please ensure that your tender reaches Vyasaganar Municipality not later than **18.01.2020 at 5.00 P.M.** at Executive Officer, Vyasaganar Municipality, Jajpur Road Dist-Jajpur Odisha, Pin-755019

For details about the tender process please visit District Portal of www.Jajpur.nic.in


Executive Officer

Vyasaganar Municipality

Memo No. 12 //Date 03.01.2020

Copy submitted to Deputy Secretary to Government, Housing and Urban Development Department, Bhubaneswar for favour of kind information.


Executive Officer

Vyasaganar Municipality

Memo No. 13 //Date. 03.01.2020

Copy submitted Collector & District Magistrate, Jajpur / PD, DRDA Cum PD, DUDA of Jajpur for favour of kind information & with a request to display this notice in his office notice board for wide circulation.


Executive Officer

Vyasaganar Municipality

Memo No. 14 / Date. 03.01.2020

Copy forwarded to the Sub-Collector, Jajpur for favour of kind information & with a request to display this notice in their respective office notice board for wide circulation.


Executive Officer
Vyasaganar Municipality

Memo No. 15 / Date. 03.01.2020

Copy to the Office Notice Board for public information.


03.01.2020
Executive Officer
Vyasaganar Municipality

Memo No. 16 / Date. 03.01.2020

Copy forwarded to the DIO, NIC, Jajpur for information & with a request to upload the same in the district website.


03.01.2020
Executive Officer
Vyasaganar Municipality

Memo No. 17 / Date. 03.01.2020

Copy forwarded to the Advertising Manager the **Samaj / Odisha Bhaskar** (Odiya Daily) to publish the following matter on or before **06.01.2020** in their news paper for one day within 40 Sqcm as per I & PR rate & submit one copy of publication for reference & copy in duplicate along with the bill within 7 days for payment.


03.01.2020
Executive Officer
Vyasaganar Municipality

Tender Schedule:

Tender Reference	No: / Dt.
Name of the work	website Design and Development for Vyasaganar Municipality
Last Date and time for receipt of Tender offers	18 .01..2020 at 5.00 PM
Time and Date of Opening Tender offers	20 .01.2020 at 11.00 AM
Place of Opening Tender offers	Vyasaganar Municipality
Address for document submitted	Executive Officer, Vyasaganar Municipality At/Po/Ps-Jajpur Road ,Dist-Jajpur, State-Odisha, Pin-755019 Ph: 0672-6220207
EMD	Rs.10,000/- (DD / Term Deposit in any Nationalized Bank in favour of Executive Officer, Vyasaganar Municipality payable at Vyasaganar
Cast of Tender Paper	Rs1,000/-(which is non-refundable) (DD / Term Deposit in any Nationalized Bank in favour of Executive Officer, Vyasaganar Municipality payable at Vyasaganar)



- A.**
1. The website must be designed as per GIGW guideline.
 2. Scope of work /details specification for Website Design & Development for Vyasaganar Municipality Search engine optimized web design.
 3. The Company must be more than 3 Years Experiences in this field and MSME Registration company is give more priority at the time of bid opening.
 4. Display of various activities of Vyasaganar Municipality, uploading Tender, Notice, Minutes of meeting, etc.
 5. Development using Current technology available including PHP, Java, SQL Server and XML to develop efficient application.
 6. The website should be compatible with the present browser available like, IE < Firefox, Chrome and various monitor sizes, LCD screens etc.
 7. Facility to upload PDF files and pictures to these records & message server integration.
 8. User can download these file via the websites.
 9. Facility to add/Edit/Delete Download information to the web database.
 10. The entire website should be dynamic in nature with a CMS (Content Management System). The content management infrastructure should give the flexibility to modify the design.
 11. Successful bidder will have to validate the design from Vyasaganar Municipality before finalization.
 12. The Design, development, database design should make the portal with professional look user friendly.
 13. Main navigation panel, Administrator can Add/Edit/Delete menu, which will change of navigation.
 14. News & events update latest news and events will appear on home page with read more link after clicking on this, all details will appears.
 15. Archive: An archive for all the uploaded news /Events /Meetings /Photos /documents/Tenders/Advertisements etc
 16. Linked to e-municipality & e-tender.
 17. Contact Us: A contact us with email, telephone numbers, address, etc.



Maintenance Support:

18. The website module should have free support/facilitation for a period of 12 months from the date of commissioning of the website.

B. General Terms & Conditions:

1. Submission of Quotation: All quotation must be forwarded in sealed cover addressed to the Executive Officer, Vyasaganar Municipality, so as to reach within the specified period through **postal mode** .Any other mode of submission of tender paper shall not be initiated.
2. Executive Officer reserved to right to postponed and /or extend the date of receipt of tender or to withdraw the tender notice without assigning any reason thereof, in such an event bidder shall not entitled to any compensation, in any form whatsoever.
3. Terms and conditions described in the Vyasaganar Municipality shall be binding on all bidding agencies.
4. All entries in the tender form should be legible and filled clearly. If the space for furnishing information is insufficient, a separate sheet duly signed by the authorized signature may be attached.
5. Each page of this tender documents should be signed by the bidder or by the authorized signatories with seal of the agency and required to be enclosed with the bid signing each page of the documents will be implied as its acceptance in unequivocal manner with clear understanding and interpretation.
6. The agency shall not be allowed to transfer, assign, pledge or sub-contracts its right and liabilities under the contract to any other agency without the prior written consent of the Vyasaganar Municipality.
7. Opening of the tender: Tender will be opened at Executive Officer Chamber of Vyasaganar Municipality the time on the date indicated on the tender form. Quotation will be opened in the presence of representative of bidder if they choose to attend the same.
8. Income tax clearance: Current Income Tax and Service Tax / GST return must be enclosed with the bid submission of PAN, GST Xerox copy of PAN card and GST certificate is must.
9. Payment terms: fees will be given after successful development of the website & obtaining competition certificate from DIO,NIC,Jajpur.
10. Selection of successful bidder: The agency /Firm shall satisfy the pre-qualification criteria and technical criteria. Thereafter, the lowest bidder among the technically qualified bidder would be selected. Contract value shall be the basis for determination of L1. Service taxes shall be payable as per rules.
11. Rejection of offer:- Vyasaganar Municipality, reserve the right to ignore or reject any offer including the lowest without assigning any reason. The Municipality Vyasaganar not binding itself to accept the lowest offer.

12. Dispute: In case of dispute, the matter shall be settled mutually failing which the decision of the committee. Vysanagar Municipality shall be final and binding on the bidders.
13. In case the intended dates for opening of tenders is declared a holiday, the tender will be opened on the next working day.

C. Technical Bid (to be placed in a separate sealed envelope)

The agencies are required to enclosed photocopies of following documents along with the **Bid, EMD & Cost of paper** falling which their bids be summarily /out right rejected and will not be considered any further:

1. Name of the Agency
2. Profile of agency
3. Name of the Proprietor/Director of agency
4. Full address of registered office, Telephone No, Email address.
5. Registration Certificate of the Agency under State/Central Govt.
6. Copy of PAN Card of agency
7. Copy of IT return as filed by the agency for the last two financial Years.
8. Copies for the contract awarded by the Central or State Govt. for website design/Development .(At least two)
9. Experience:- The bidder should have minimum experience of 2 years of website design and development.
10. The agency should have a prior experience in developing websites for minimum value of Rs.1,00,000/- (Rupees One Lakh and above).

D. Financial Bid: (to be placed in a separate sealed envelope)

Contract Value in rupees

Taxes / GST as applicable

Last date for submission of sealed Bids: 18/01/2020 at 5.00 P.M.

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