



ଜିଲ୍ଲା ଗ୍ରାମ୍ୟ ଉନ୍ନୟନ ସଂସ୍ଥା, ଯାଜପୁର

(ଓଡ଼ିଶା ଜୀବିକା ମିଶନ)

DISTRICT RURAL DEVELOPMENT AGENCY, JAJPUR
(Odisha Livelihoods Mission, DMMU, Jajpur)

Jajpur, 755001, E-mail - jajpurdpm.olm@gmail.com , ori-djajpur@nic.in Tel-06728-222051



Date. 03/03/2020

Letter No. OLM/ 129

To

The DIO, NIC
Collectorate, Jajpur.

Sub: - Webhosting of tender in district website.

Sir,

With reference to the subject cited above I am to request you that to webhost the tender quotation details of OLM, DRDA, Jajpur in the district website.

Yours faithfully


Project Director
DRDA, Jajpur

Memo No. 130 Date. 03.03.2020.

Copy submitted to SMD-cum-CEO, OLM, BBSR for kind information and with a request to instruct the SMMU, OLM staff concerned to webhost the said tender details in OLM web portal.


Project Director
DRDA, Jajpur

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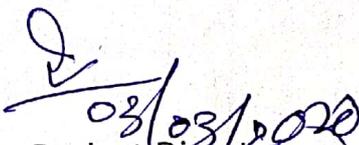
Date. 03.03.2020

No.OLM/JAJ/19-20/131

QUOTATION CALL NOTICE

Sealed tenders are invited in the prescribed format from the firms having valid up to date GST certificate for procurement of various items under different categories Category-A {Purchase of IT related Items} and Category-B {Non-IT related items} and Category-C {Office Furniture related items} for District Mission Management Unit and Block Mission Management Unit under OLM. The details of the terms and conditions of the above tender can be downloaded from www.jajpur.nic.in / www.olm.nic.in. Interested bidders may submit their sealed tenders in the prescribed format mentioning "procurement of various items under different categories i.e. for Category-A (Purchase of IT related Items), for Category-B (Non-IT related Items) and for Category-C (Office Furniture related items) for DMMU & BMMU OLM" on the cover of the envelope to the office of the PD, DRDA-cum-District Mission Co-ordinator, Odisha Livelihoods Mission, DRDA, Jajpur by 17.03.2020 up to 11.30 AM and opening of tender at 3.00 PM on same day at DRDA mini conference hall, Jajpur. The authority reserves all rights to accept or reject any tender and cancel the bidding process and reject all bids at any time prior to the issue of contract letter.

For Details please visit: www.jajpur.nic.in / www.olm.nic.in


03/03/2020
Project Director
& DRDA, Jajpur

Procurement of Goods under limited tender method of NRLM

1. Sealed quotations are invited in the prescribed format from the registered firms/suppliers/agencies having valid up to date PAN / GST certificate for supply of various categories of items for DMMU (District) & BMMU (Block) offices of Jajpur district.
2. List of items to be procured.

Category-A (Purchase of IT related Items)

Sl. No.	Name of the Item	Minimum Specification	Qty in Nos.	Place of Delivery with installation	Delivery Period	Remarks
1	Desktop with UPS	Processor Generation-8th. Processor-Intel Core i3-8100, 3.6 0Hz. 6 MB cache, 4 Cores). Chipset- Intel H110 or higher, Graphics Type- integrated Graphics-integrated Graphics 610 or above Operating System: Microsoft Windows 10 Professional or higher preloaded Hard Dist {-1000 GB, Memory- Type of RAM- DDR4. RAM Speed-2100 MHz or above. RAM Size- 4GB. RAM Expandability16 GB. Network Connectivity- LAN-I- WLAN-I-BT DVD ROM Drive: 8X or better DVD RW drive Monitor Size- 21.5 INCHES or higher Keyboard- Standard, Mouse-optical with USB Interface. Warranty-/Guarantee as per company rule UPS for Desktop computer having output power wattage minimum 500 W.	10	DMMU-1 Danagadi-1 Dharmasala -1 Bari-1 Binjharpur-1 Korei-1 Jajpur-1 Dasarathpur -1 Badchana-1 Rasulpur-1	Within 7 Days of receipt of purchase order	Standard and qualitative OEM products shall be given preference
2	Laptop with Bag	Intel Core I3-7th/8th gen processor 4Gb Ram,1Tb Hdd, 15.6" HD Led windows-10 PL WLAN, BT, DVD RW with Back Pack Brand-HP/Dell/Lenovo.	6	Jajpur-1 Rasulpur-1 Binjharpur-1 Dharmasala -1 Bari-1 Korei-1		
3	Multipurpose printer	Speed- 18 PPM or above 600x600 DPI resolution Warranty / guarantee as per company rule	7	DMMU-1 Badchana-1 Binjharpur-1 Jajpur-1 Rasulpur-1 Bari-1 Korei-1		
4	Digi Cam	Pixels: 20 MP Optical Zoom: 10x Digital Zoom: 32x Auto Focus Warranty / guarantee 2 years Display Size: 2.7 inch	3	DMMU-1 Bari-1 Korei-1		

5	Pico Projector	1W (x2) Stereo Speakers Stereo speaker/headphone mini-jack Soft Black micro SD & USB Host reader 90 Minute Li-Ion Rechargeable Battery 141*71*31 mm 0.4 lbs 12.5 W	2	Bari-1 Korei-1		
6	Pico Projector with Screen	Projector Type: Full HD Maximum Projection Distance: 8 ft Lamp Life: 4000 hr Resolution: HD 1920 X 1080 SUPPORT pixel Aspect Ratio: 16:9 Native , switch freely b/w 14:3	1	Badchana-1		

Category-B (Non-IT/Electrical Items)

Sl. No	Name of the Item	Minimum Specification	Qty in Nos.	Place of Delivery with installation	Delivery Period	Remarks
1	Inverter with One Battery	Inverter (Home UPS) 100 VA, Sine wave VDC 12 V 2 years warranty Battery Lead Acid Battery. Rating: 12 v 150 AH, Inverter Grade 2 years warranty	2	DMMU-1 Jajpur-1	Within 7 Days of receipt of purchase order	Standard and qualitative OEM products shall be given preference
2	Battery for inverter	Tall tubular battery Fast charging Longer backup Warranty as per company rule For correct fitment	1	Barachana-1		
3	Ceiling Fan	Motor Speed: 350 RPM Power Consumption: 73 W Number of Speed Settings: 4 Number of Blades-3 Blade Material-Iron Blade Sweep-1200 mm	2	Bari-1 Korei-1		
4	Stand Fan	450 mm pedestal fan 1 year warranty	4	Binjharpur-2 Jajpur-2		
5	UPS	UPS for Desktop computer having O/P power wattage max.500 watt Warranty/guarantee as per company rule	2	Rasulpur-1 Jajpur-1		

6	Air Conditioner with stabilizer	11 watt Split 5 star 1 ton	7	Danagadi-2 Dasarathpu r-2 Sukinda-2		
		Cooling Capacity Nominal (Kcal/hr) 5800 Cooling Cap (min) Guaranteed (Kcal/hr) 5500 Min. Room Discharge AIR flow (Cub.m/hr) 8100 EER (w/w) 2.7 Min Star Rating 3 Star & Above Power V/ Hx /Ph 220-240V / 50Hz 1Ph Ton 2 Capacity (BTU/hr) 24000 Refrigerant R22. R407C or R410a Air Flow Volume (m3/h) 1100 Power Consumption 2340 W Operation Current 10.8 A Capacity 24000 BTU		DMMU-1		

Category-C (Office Furniture related items)

Sl. No	Name of the Item	Minimum Specification	Qty in Nos.	Place of Delivery with installation	Delivery Period	Remarks
	Office Table	1365 cm (W) X 680 cm (D). Both Side drawers with wooden top	17	DMMU-1 Dharmasala-2 Jajpur-5 Rasulpur-3 Bari-3 Korei-3	Within 7 Days of receipt of purchase order	Standard and qualitative OEM products shall be given preference
	Staff chair	Chair with Arm Mid Back Fabric Material	19	Dharmasala-3 Jajpur-3 Rasulpur-2 Sukinda-3 Bari-4 Korei-4		
3	Office Chair	Office hydraulic Chair with arm movable	4	Korei-2 Bari-2		
4	Pin Board	5 feet x 6 feet	1	Badchana-1		
	White Board	5 feet x 6 feet	2	Badchana-1 Rasulpur-1		
5	Steel Rack	Minimum 4 layer slotted angle Dimension – 6' X 36" X 15"	6	Badchana-1 Binjharpur-1 Jajpur-2 Bari-1 Korei-1		
6	Steel Almira	Dimension 1980 (H) X 915 (W) X 485 (D)mm Having 4 shelves made as per ISI Specification	6	Jajpur-1 Sukinda (small)-1 Bari-2 Korei-2		
7	Plastic Chair with arms	Material: Plastic Color: Beige W x H x D: 533 mm x 787 mm x 533 mm (1 ft 8 in x 2 ft 6 in x 1 ft 8 in)	176	Badchana-24 Binjharpur-25 Dharmasala-25 Jajpur-30 Sukinda-12 Bari-30 Korei-30		

3. Bid Price

- a) The bid shall be quoted for all the items as mentioned in each category in the format of quotation, otherwise it will be rejected. The format of price bid specified in Annexure I (Vender Information), Annexure II (Category A, IT related items), Annexure III (Category B, Electrical items) & Annexure IV (category C, office furniture) should be used. Correction, if any, shall be made by crossing out initializing, dating and re-writing.
- b) **All duties, taxes and other levies and transportation cost if any payable by the contractor under the contract shall be included in the total price.**
- c) GST in connection with the sale shall be shown separately.
- d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- e) The Prices should be quoted in Indian Rupees only.
- f) The bidder shall quote their price separately for Category A, Category B and Category C. one bidder can quote their price in multiple categories.

4. Bid Security

- 4.1. The intending bidder must submit Earnest money deposit (EMD) of Rs.10, 000/- (Rupees Ten Thousand) only for Category-A (IT related items) items. Rs.1500/- (Rupees One Thousand Five Hundred) only Category-B (Electrical items) and Rs.6000/- (Rupees Six Thousand) only for Category-C (Office furniture related items) items in shape of demand draft in favor of "ODISHA LIVELIHOODS MISSION, NRLM, Jajpur". The EMD shall be refunded without interest after awarding of purchase order to successful bidder. Any bid submitted without bid security will be rejected. The above bid security will be forfeited if a bidder (i) withdrawal its bid during the period of bid validity or (ii) fails to perform the contractual obligation as per the purchase orders. The EMD of the successful bidder will be returned after finalization of quotation.
- 4.2. The bidder must submit the bidding documents separately in each category.
- 4.3. The bidder must submit photocopy of GST regd. certificate, PAN card and up-to date GST deposit challan.

5. Validity of Quotation

Quotation shall remain valid for a period not less than 60 days after the deadline date specified for submission.

6. Evaluation of Quotations

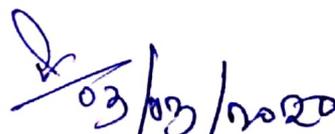
The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

- (a) Are properly signed; and
- (b) Confirm to the terms and conditions, and specifications.
- (c) Filled in Indian Currency
- (d) Quoted in Unit and total
- (e) One evaluation will be done for all categories. The firm must apply for all categories
- (f) Financial and Technical bid must be separate.

Award of Purchase order

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

8. Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
9. The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
10. Successful bidder will ensure the timely supply/installation of items to the BMMU & DMMU.
11. There will be standard warranty at least as mentioned in the specification from the date of installation, any Failure of the same during the warrantee period, you have to make good of it immediately.
12. Payment shall be made after delivery and installation of Goods through PFMS after submission of the bills and vouchers.
13. Any effort by a bidder to influence the purchase in its decision on bid evaluation or placement of purchase order may result in rejection of the bidder's offers.
14. Any legal dispute arising out of this is subject to Jajpur district jurisdiction only.
15. The Agency should not be blacklisted by any Govt organization. If found later on the action deemed to fit will be initiated against the firm as per the law.
16. The bidder may be present in person or through one of their representative(s) during the opening of quotation as per the date and time fixed by the DMMU, OLM, DRDA Jajpur.
17. Interested bidder may submit their quotation in the prescribed format with all the documents mentioning "Quotation for supply of _____ items under Category: _____". On cover of the envelop to the Project Director, DRDA-cum-District Mission Coordinator, OLM, Jajpur latest by 17.03.2020 by 11 A.M. Bidder may be present in person or through their representative(s) during the opening of quotation at 3 P.M on the same day.


 03/03/2020
 PD, DRDA-cum-District Mission Coordinator
 Odisha Livelihoods Mission
 DRDA, Campus, Jajpur

VENDOR'S INFORMATION

1	Name of the Supplier	
2	Full address of Supplier's shop Telephone no. Fax no. E-mail address :	
3	PAN card No.(Copy to be attached)	
4	GST No. (with copy of certificate)	
5	Up to date tax deposit challan (Copy to be attached)	

I do hereby certify that the above mentioned particulars are true and correct.

Full Signature of the Bidder:

Date:

Seal

DECLARATION BY THE BIDDER:

It is hereby declared that I the undersigned, have read and examined all the terms and conditions etc. of the quotation document for which I have signed and submitted the bid under proper lawful Power of Attorney. It is also certified that all the terms and conditions of the quotation document are fully acceptable to me and I will abide by the conditions of the terms and conditions. This is also certified that our principal manufacturing firm has no objection in signing the purchase contract if the opportunity for the supply of the items against this quotation is given to me/us.

Signature:

Date:

Name

Address

Designation:

On behalf of:

FINANCIAL BID DOCUMENT FORMAT

Category-A (Purchase of IT related Items)

Sl No	Particulars	Make/brand	Specification	Qty in Nos.	Unit Rate Excluding tax (INR)	Tax amount (INR)	Total Amount including tax (INR)
1	Desktop with UPS			10			
2	Laptop with Bag			6			
3	Multi Function printer			7			
4	Digital Camera			3			
5	Picco Projector			2			
	Picco Projector with screen			1			
Total Amount (INR)							

Note:-

Bids of firm quoting for items other than those specified above will not be considered and will be summarily rejected.

DECLARATION OF THE BIDDER.

I/We hereby declare that all the statement(s) made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am/ we are not satisfying the eligibility criteria prescribed in the relative advertisement of my tender is liable to be cancelled. I am/ we are willing to abide by the terms and conditions laid by OLM. In case of any lapse on my/our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

signature of the Tenderer with seal

Place:

Date :

1592

FINANCIAL BID DOCUMENT FORMAT

Category-B (Non-IT related Items)

SI No	Particulars	Make/ brand	Specification	Qty in Nos.	Unit Rate Excluding tax (INR)	Tax amount (INR)	Total Amount including tax (INR)
1	Inverter with One Battery			2			
	Battery for Inverter			1			
2	UPS			2			
3	Ceiling Fan			2			
4	Stand Fan			4			
5	Air conditioner with stabilizer			7			
Total Amount (INR)							

Note:-

Bids of firm quoting for items other than those specified above will not be considered and will be summarily rejected.

DECLARATION OF THE BIDDER.

I/We hereby declare that all the statement(s) made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am/ we are not satisfying the eligibility criteria prescribed in the relative advertisement of my tender is liable to be cancelled. I am/ we are willing to abide by the terms and conditions laid by OLM. In case of any lapse on my/our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

signature of the Tenderer with seal

Place:

Date :

FINANCIAL BID DOCUMENT FORMAT

Category-C (Office Furniture related items)

SI No	Particulars	Make/brand	Minimum Specification	Qty In Nos.	Unit Rate Excluding tax (INR)	Tax amount (INR)	Total Amount including tax (INR)
1	Plastic Chair with Arms			176			
2	Office Table			17			
3	Office Chair			4			
4	Staff. Chair			19			
5	Steel Rack			6			
6	Steel Almirah			6			
7	White Board			2			
8	Pin Board			1			
Total Amount (INR)							

Note:-

Bids of firm quoting for items other than those specified above will not be considered and will be summarily rejected.

DECLARATION OF THE BIDDER.

I/We hereby declare that all the statement(s) made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am/ we are not satisfying the eligibility criteria prescribed in the relative advertisement of my tender is liable to be cancelled. I am/ we are willing to abide by the terms and conditions laid by OLM. In case of any lapse on my/our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

signature of the Tenderer with seal

Place:

Date :