

## OFFICE OF THE SUPERINTENDENT

UTKAL BALASHRAM, SAKHA, JAJPUR

AT/PO, DIST- JAJPUR, PIN- 755001

Phone- 06728-222101; Email Id- utkalbalashram.jajpur@gmail.com

Short Quotation Call Notice No: UB/133 /2020/ dt. 17.6.2020

Sealed quotation are invited from the supplier/Co-operative society store/ Agencies supply Of Shirt, Pant, shoes, chappals, School Uniforms & Other Daily use Items for Utkal Balashram, Jajpur. The quotation paper can be obtained in the O/o the Superintendent, Utkal Balashram, Jajpur during the office hours on any working days between 17-06-2020 to 30-06-2020. by 5 pm. The quotation paper complete in all respect along with documents may be sent in sealed cover by Reg. Post/Speed Post on or before 30-06-2020 by 5 pm. The under signed authority reserves the right to reject/cancel/withdraw any or all quotations without assigning any reason thereof. The details are available in our District website: [www.jajpur.nic.in](http://www.jajpur.nic.in)

*Prajmalone Saha*  
17.06.2020

Superintendent,

Utkal Balashram, Jajpur

Superintendent  
Utkal Balashram  
Jajpur Sakha

**OFFICE OF THE SUPERINTENDENT**  
**UTKAL BALASHRAM, SAKHA, JAJPUR**  
**AT/PO, DIST- JAJPUR, PIN- 755001**

Phone- 06728-222101, E-mail Id- utkalbalashram.jajpur@gmail.com

Letter No: UB/ 133 /2020

Date: 17/06/2020

**NOTICE INVITING SEALED QUOTATIONS FOR THE PURCHASE OF SHIRT, PANT, SHOES, CHAPPALS, SCHOOL UNIFORMS  
AND OTHER DAILY USE ITEMS.**

Sealed Quotation is invited by the undersigned for the purchase of articles listed below. The quotations should strictly adhere to the terms & Conditions given below.

କ୍ର. ସଂଖ୍ୟା	ସାମଗ୍ରୀ ର ନାମ	କ୍ରୟ ପରିମାଣ
୧	କଳା ଫୁଲ ପ୍ୟାଣ୍ଟ	୧୨
୨	ବ୍ଲୁ ହାପ ପ୍ୟାଣ୍ଟ ଏବଂ ରଙ୍ଗୀନ ହାପ ପ୍ୟାଣ୍ଟ	୧୫୪
୩	ଧଳା ହାପ ସାର୍ଟ ଏବଂ ରଙ୍ଗୀନ	୧୭୧
୪	ବ୍ଲୁ ଫୁଲ ପ୍ୟାଣ୍ଟ	୧୦ ଗୋଟି
୫	ଗଞ୍ଜି	୫୦ ଗୋଟି
୬	ଅଡବସ୍ତ	୪୦ ଗୋଟି
୭	ଗାମୁଛା	୪୦ ଗୋଟି
୮	ଶୀତବସ୍ତ୍ର	୩୨ଗୋଟି
୯	ଜୋଡା	୪୩ ହଳ
୧୦	ଚପଲ	୫୨ ହଳ
୧୧	କଳା ମୌଜା	୧୮ ହଳ
୧୨	ଧଳା ମୌଜା	୧୨୬ ହଳ
୧୩	ସ୍କୁଲ ବ୍ୟାଗ	୪୫ ଗୋଟି
୧୪	ଛତା	୪୮ ଗୋଟି

The quotation paper for supply of above items can be obtained in the O/o Superintendent, Utkal Balashram, Jajpur during office hours on any working day between to 17.06.2020 to 30.06.2020.

The quotation paper complete in all respect along with necessary documents may be sent in sealed cover to the Superintendent, Utkal Balashram, Jajpur by Registered post/speed post on or before 30.06.2020 by 5PM.

The quotation will be opened on 01.07.2020 at 11:00am in the Official chamber of District Social Welfare Officer (D.S.W.O), Jajpur in the presence of the Purchase Committee constituted by Utkal Balashram Jajpur and the bidders or their authorized representatives. The quotations received beyond the date and the time mentioned above shall not be taken into consideration.

#### **ELIGIBILITY CRITERIA**

1. Self attested Valid VAT clearance Certificate.
2. Self attested GST Certificate (Not Provisional)
3. Self attested photo copy of PAN.
4. Cost of Tender paper is Rs. 500.00 (Rupees five hundred) only. Which is non-refundable Payable in Shape of DD/Cheque/TDR in the favour of Honorary Secretary Utkal Balashram,Jajpur.
5. The tender must be accompanied with security money of Rs.5000.00 (five thousand) only in shape of DD/Cheque/TDR pleased in the favor of Honorary Secretary Utkal Balashram,Jajpur ,the security money will be returned after finalization of tender .

#### **TERMS AND CONDITIONS**

1. The Quotations should reach the office of the superintendent, Utkal Balashram,Jajpur in sealed cover & super scribed **"QUOTATION FOR PURCHASE OF SHIRT,PANT, SHOES, CHAPPALS,SCHOOL UNIFORMS & OTHER DAILY USE ITEMS"**.
2. The quotation received beyond stipulated date, time and without the required documents shall be liable for rejection.
3. The quotationer should furnish the rate including all taxes and transportation charges.
4. Before issue of purchase order the undersigned shall verify the sample of the items of the materials.
5. Cost of Tender paper is Rs. 500.00 (Rupees five) only. Which is non-refundable payable in Shape of DD/Cheque/TDR in the favor of Honorary Secretary Utkal Balashram,Jajpur.
6. The tender must be accompanied with security money of Rs.5000.00 (Rupees five thousand) only in shape of DD/Cheque/TDR pleased in the favor of Honorary Secretary Utkal Balashram,Jajpur ,the security money will be returned after finalization of tender .
7. The quotation papers shall be opened by the members of the purchase committee on 01.07.2020 at 11:00pm in the presence of quotationers or their authorized agents in the official chamber of District Social Welfare Officer (D.S.W.O), Jajpur.
8. The condition of advance payment or through cash will not be considered.
9. The successful quotationer shall have to deliver the materials at Superintendent's office, Utkal Balashram,Jajpur within 15(fifteen) days from the date of issue of purchase order at his own risk and transportation cost.

10. The successful Quotationer shall have to deliver the materials within the stipulated time period **the supplier/Co-operative society store/ Agencies will be penalized.**
11. The undersigned reserves the right to negotiate or reject any or all the quotations without assigning any reason thereof.
12. Any dispute in this matter will be settled under Jurisdiction of Jajpur District only.
13. The firm intended to complete in the said auction sale are required to demonstrate the article on the day of opening of tender.

*Prajnasini Saha*  
17.06.2020  
Superintendent,

Utkal Balashram, Jajpur

**Superintendent  
Utkal Balashram  
Jajpur Sakha**

Memo No: UB/134 /2020 dt. 17 /06 /2020

Copy to Sub-Collector, Jajpur/ PD, DRDA, Jajpur/ DIPRO, Jajpur/ DSWO, Jajpur /DCPO, Jajpur/ Collectorate Notice Board, Jajpur / Notice board of Utkal Balashram, Jajpur for information. They are requested to publish the notice in their Notice Board for wide Circulation.

*Prajnasini Saha*  
17.06.2020  
Superintendent,

Utkal Balashram, Jajpur

**Superintendent  
Utkal Balashram  
Jajpur Sakha**

Memo No: /UB/135 /2020 dt. 17 /06 /2020

Copy to the NIC Officer, Jajpur for kind information. They are requested to publish the Quotation in District Web Portal.

*Prajnasini Saha*  
17.06.2020  
Superintendent

Utkal Balashram, Jajpur

**Superintendent  
Utkal Balashram  
Jajpur Sakha**