

OFFICE OF THE PANCHAYAT SAMITI, DANAGADI

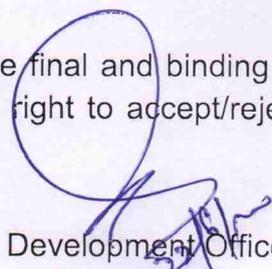
No. 2631 /Date 29/6/20

Sealed quotations/tenders are invited from the interested travel agencies/tour operators/service providers/private individuals for providing one **white colour Mahindra TUV/ERTIGA** which shall confirm the specified terms and conditions for official use of the Block Development Officer, Danagadi.

The quotations must address in the name of Block Development Officer, Danagadi and will be accepted on or before 30.06.2020 by 5 PM through Registered post/Speed post/courier only. The tenders/quotations will be opened on 1<sup>st</sup> July, 2020 in the office chamber of the undersigned at 11 AM in the presence of the tenderers/their representatives. If the office happens to be closed due to some reason or other, the last date of receipt/opening of tender will be the next working day.

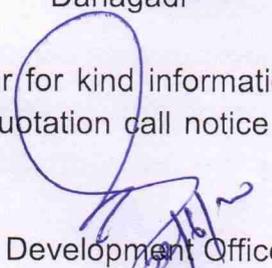
The undersigned is not responsible for any kind of delay/damage/loss during the process of receipt of quotation.

The decision of the tender committee in the entire process shall be final and binding to the intending tenders/quotations concerned. The committee reserves the right to accept/reject any/all quotations without assigning any reason thereof.

  
Block Development Officer,  
Danagadi

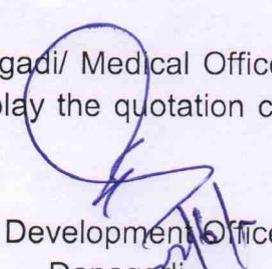
Memo No. 2632 /Date 25/6/20

Copy submitted to the Collector & Managing Trustee, DMF, Jajpur for kind information with reference to letter No.367/dtd.01.05.2020 & request to display the quotation call notice in this notice board for wide circulation.

  
Block Development Officer,  
Danagadi

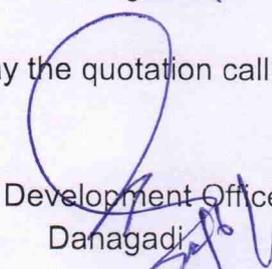
Memo No. 2633 /Date 29/6/20

Copy to the Tahasildar, Danagadi/ CDPO, Danagadi/ BEO, Danagadi/ Medical Officer, CHC, Danagadi/ AAO, Danagadi/ BVO, Danagadi with a request to display the quotation call notice in their notice board for wide circulation.

  
Block Development Officer,  
Danagadi

Memo No. 2634 /Date 29/6/20

Copy to the DIO, NIC, Jajpur for information with a request to display the quotation call notice in the district website for wide circulation.

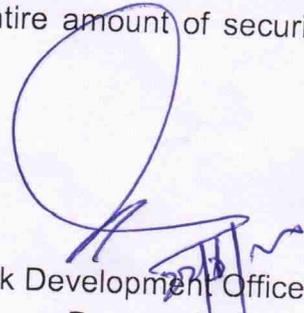
  
Block Development Officer,  
Danagadi

## Terms and conditions

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1. The vehicle must be road worthy condition and shall not more than 2<sup>1</sup> years old from the date of initial registration and must have valid registration certificate, insurance certificate, fitness certificate, valid contact carriage permit, proof of upto -date tax payment which are mandatory for plying of vehicle during the period of contract (Self attested copies of all the above mentioned documents should be attached with the quotations/tender papers).
2. The Vehicle must be registered as "**Commercial Vehicle**" before the registering authority. In case of new vehicle, the acknowledgement from the registering authority may be attached. If the documents not received till the last date of quotation/tender with an undertaking through affidavit to submit the document within a month.
3. The department/office hiring the vehicle shall not be responsible for any damage/loss caused to the hired vehicle/loss of life/injury caused to any person or damage to any property during course of operation in any manner whatsoever. The owner of the vehicle shall be responsible for all such litigations.
4. The Cost of oil and fuel will be paid separately basing upon actual consumption/running as per norms of the Govt..All the expenditure of the vehicle towards repair/replacement of spare parts/lubrication/change of engine oil/gear box/tires /tubes/battery/coolant etc will be borne by the owner.
5. The driver of the vehicle must have valid driving license for driving transport vehicle and should be experienced one. He must be well behaved. gentle and obedient in nature. He should not be addicted of any type of intoxicant. The salary of the driver must be borne by the driver.
6. The vehicle shall report for duty for 25 days in a month. In case of any emergency, the driver has to report for duty as per requirement of the hirer and no extra payment shall be demanded. The vehicle shall not be engaged in other non official duty during the period of contract.
7. The driver and the vehicle owner shall not change their contact numbers given at the time of submission of quotation without prior intimation.
8. If the vehicle fails to report regularly, the undersigned has the liberty to terminate the engagement at any time without any prior notice.
9. The vehicle so engaged must not leave the office campus without the prior permission of the undersigned.

10. The vehicle must achieve the fuel efficiency of 15/12 KM/litre and the hire charge should not exceed Rs.30,000/- per month excluding fuel and lubricants as per Govt. notification. The hire charges will be paid after receipt of allotment and no advance payment will be made at any condition.
11. A sum of Rs.300/-(Three hundred) only shall be deposited by the intending bidder in shape of bank draft drawn in favour of **Block Development officer, Danagadi payable at State Bank of India, Duburi Project Branch, Danagadi** towards application fee as non refundable amount which will be deposited at the time of deposit of tender papers. The form is also available in the Rural Housing section on payment of same amount by cash. Quotations received without application fee shall not be entertained.
12. One Account Payee Bank draft for Rs.30,000/-(thirty thousand) only drawn in favour of **Block Development Officer, Danagadi payable at State Bank of India, Duburi Project Branch, Danagadi** shall be deposited as security deposit with the quotation/tender papers. The amount shall be refunded to the unsuccessful bidders after completion of the tender process.
13. During the course of contract, if the service of the vehicle found to be unsatisfactory, the undersigned shall give one month prior notice for disengagement and can cancel the agreement.
14. On violation of any terms and conditions of the contract, the entire amount of security deposit will be forfeited
15. All disputes in this regard is subject to Jajpur Jurisdiction only .

  
Block Development Officer,  
Danagadi

## APPLICATION FORM & GENERAL INFORMATION FOR HIRING VEHICLES

1. Registration Number of Vehicle :
2. Type of Vehicle(AC/ Non AC) :
3. Year of Manufacture :
4. Model :
5. Date of registration :
6. Fitness Certificate Validity period :
7. Permit Validity period :
8. Insurance Validity period :
9. Information of Owner :  
Name:  
Address:  
(Attach Photo ID)  
Mob. No.:
10. Information of Driver :  
Name:  
Address:  
(Attach Photo ID)  
Mob. No.:  
DL No. & Validity:
11. Proposed Monthly Hire Charges :
12. Rate of Fuel Consumption/ Mileage per liter :
13. Information of BD- :  
Amount:  
BD Number & Date:  
Name of the Issuing Bank:

Certified that the information submitted above is true to the best of my knowledge and belief.

signature of the Quotationer/ Tenderer