



No. 368 / Date 07.08.2020

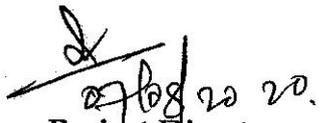
Tender Call Notice

Sealed Tenders are invited from intending printing press/ firms/ agencies having GST, PAN & also up- to date deposit of GST with latest Deposit Challan for different printing related works under DDU-GKY. The Sealed Tenders should reach to DRDA Office, Jajpur through Regd. Post/ Speed Post/ Courier latest by 11.00 A.M of 31.08.2020. The sealed Tenders will be opened on the same day at 12.00 Noon in presence of the Tenderers or their authorised agents in the Office of the Project Director, DRDA, Jajpur. The details nature of works and specification are annexed at Annexure-A. The undersigned reserves the right to accept or reject any or all the Tenders without assigning any reason thereof.


Project Director
DRDA, Jajpur
Q.1234

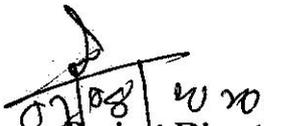
Memo No. 369 Date: 07.08.2020

Copy to the Addl. District Magistrate, Jajpur with a request to affix the Tender call notice in the Collectorate notice board and webhost the Tender call notice & the bid documents in the district website for wide publicity.


Project Director
DRDA, Jajpur

Memo No. 370 Date: 07.08.2020

Copy to the D.I.O. Jajpur for information. He is requested to web-hoist the tender call notice along with tender paper for wide publication and information of the general public.


Project Director
DRDA, Jajpur

Memo No. 371 Date: 07.08.2020

Copy to DRDA, Jajpur Notice Board and all District Level Offices Notice Board, Jajpur for wide publicity.


Project Director
DRDA, Jajpur



VENDOR'S INFORMATION

1	Name of the Supplier	
2	Full address of Supplier's shop Telephone no. Fax no. E-mail address :	
3	GSTIN No. (with copy of certificate)	
4	PAN No. (Copy to be attached)	
5	Latest deposit challan of GST (Copy to be attached)	
6	Turnover Certificate (attached copy of last 3 years Balance Sheet)	
7	E.M.D of Rs. 10,000/- (Rupees Ten Thousand) only to be attached in favour of ORMAS, Jajpur & payable at Jajpur	DD No. - Date :
8	Copy of 05 nos. of Similar Work Experience document if any (Copy to be attached)	

I do hereby certify that the above mentioned particulars are true and correct.

Full Signature of the Bidder:

Date:

Seal



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193

Annexure-A

FINANCIAL BID DOCUMENT FORMAT

Sl. No.	Particulars	Specification	Unit (In Nos.)	Cost per Unit (In Rs.)
1	Application Form Printing	One application form consists of 8 pages A4 Size & 75 GSM paper, Black & White Printing	3000	
2	Photocopy of Sector & Trade List	Size- A4, Both side black & white print, 13 pages both side print with 75 GSM paper.	300	
3	(Flip Book) Training Booklet	Booklet contains 24 pages, Size- A4, inner page 170 GSM Art paper, both side colour print, & A4 size cover page, 220 GSM, multi-colour print both side print & spiral booklet binding.	300	
4	Printing of Register	Size- 15 inch x 10 inch, Consists of 200 pages 75 GSM paper both side print covered with hard board binding, black & white print	300	
5	Printing and Fixing of of Digital Wall Painting at all block office wall and DRDA office wall.	Multi-colour print, Size- 8 ft. x 4 ft., 3M Vynyl and 120 micron thickness.	20	
6	Printing of Sun Board	Eco Solvent printed Vinyl pasted on 4 ft. x 3 ft. Sun Board of 4 mm thickness, multi-colour print.	300	
7	Printing of Success Stories	Booklet contains 50 pages, Size- A4, inner page 170 GSM Art paper, both side colour print, & A3 size cover page, 220 GSM, multi-colour print both side print & middle stitching booklet binding.	300	


Project Director
DRDA, Jajpur


Signature & Seal of the Bidder



**TERMS & CONDITIONS FOR PRINTING & SUPPLY OF DIFFERENT
ITEMS FOR DDU-GKY**

01. The Tenderers should submit the Technical Bid and Financial Bid separately in two envelops.
02. The sealed Tender should reach the DRDA Office, Jajpur on or before 31.08.2020 at 11.00 A.M through Registered Post / Speed Post / courier.
03. The Tender paper & sample can be obtained from the Office of the DRDA, Jajpur with effect from 10.08.2020 to 30.08.2020 up to 5.30 P.M.
04. The Tender paper will be opened by the Committee on 31.08.2020 at 12.00 Noon in presence of the Tenderers or their authorised agents in the Office of the Project Director, DRDA, Jajpur.
05. EMD amounting to Rs. 10,000/- (Rupees Ten Thousand) only in shape of Demand Draft is to be submitted along with tender documents in favour of ORMAS, Jajpur payable at Jajpur.
06. The EMD will be returned to the bidders (except L1 bidder) after seven days of opening of the Tender.
07. The Technical Bid will be opened first. After approval of technical bid, the financial bid of that Tenderers will be opened.
08. The rate of supply of different items should be inclusive of transportation charges, loading & unloading charges and all taxes like GST.
09. TDS applicable will be deducted from the bill amount submitted and will be deposited under concerned head of account.
10. Approval of tenders will be based up on Government price and lowest quoted value whichever is less.
11. The bidder has to quote the rate as per the given format.
12. The bidder or the representative of the bidder should attend the opening event of the tender with all original documents/papers for verification, if required.
13. The Tenderers are to enclose the attested copy of the following documents along with the Tender paper and the original certificate is to be produced for verification if felt necessary at the time of finalization in the Tender.
 - (a) Latest deposit challan of GST.
 - (b) Copy of the PAN Card.
 - (c) Copy of 05 nos. of Similar Work Experience document.
 - (d) The tenderer average annual turnover for last 03 years must have Rs. 20.00 Lakhs.



Odisha Rural Development & Marketing Society

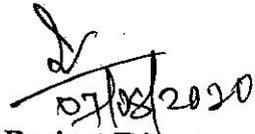
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14. The Tender received beyond the stipulated date and time and without the above required documents should be liable for rejection.
15. The firm should have the experience of taking the printing work of worth Rs. 5, 00,000 /- in a single work order.
16. The successful bidder should submit the sample of each items at ORMAS, Jajpur office for verification in accordance with the specification and necessary approval thereof.
17. The successful Tenderer should supply the materials within 07 days from the date of issue of supply order. If failed to supply indented articles within the specific time mentioned in the supply order, the order will be cancelled by the authority.
18. The rates can be negotiated depending on the situation prevailing at the time of opening and finalization of the Tender.
19. The bidder should have adequate past experierce for the above work and to submit documentary evidence for past experience.
20. The payment will be made on successful completion of work as per the Govt. procedure and norms.
21. The contract of tenders should be valid for one year from the date of issue of work order.
22. Quantity of the material may be increased or decreased marginally.
23. The undersigned reserves the right to reject or cancel any or all Tenders without assigning any reason thereof. Any dispute in this matter will be settled up under the jurisdiction of Jajpur district.
24. The payment will made through RTGS after submission of Installation Photographs of Digital Painting at Block and District Office to the undersigned.


07/08/2020
Project Director,
DRDA, Jajpur
