

**COLLECTORATE : JAJPUR**

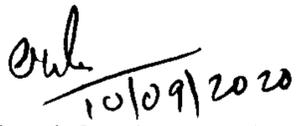
Ph. 06728-222001 (O), 222330 (R), Fax – 222087  
E-mail: [dm-jajpur@nic.in](mailto:dm-jajpur@nic.in), Website: [www.jajpur.nic.in](http://www.jajpur.nic.in)  
(ST & SC Dev. Section)

No. 12862 /DWO Date. 10 / 09 / 2020

In pursuance to Letter No 10672 dated 17.08.2020 of SSD Department, Govt of Odisha, Bhubaneswar Sealed quotations are invited from travel agencies/private individual Car owners for Tiago/ Bolt/Celerio or similar category vehicles (petrol running) for engagement of vehicle on hiring basis for a period of 06 (six) months on the following terms & conditions The sealed quotation should reach to the District Welfare Officer, Jajpur by **Registered Post / Speed Post** only on or before **25.09.2020 at 5.00PM** and will be opened on 26.09.2020 at 10 AM in the Office Chamber of Additional District Magistrate, jajpur before the Tender Committee Members and Tenderers.

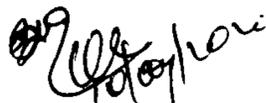
Necessary papers along with the details are available in the district website and can be downloaded from the website [www.jajpur.nic.in](http://www.jajpur.nic.in).

Shortfall of any required document will not be entertained and the tender paper will be liable for rejection. Quotations received after the due date and specified time for any reason whatsoever shall be rejected. **NO QUOTATION WILL BE RECEIVED BY HAND OR BY COURIER SERVICE.** The undersigned will not be responsible for any delay in Postal service. The undersigned reserves the right to cancel the tender in any moment without mentioning any reason thereof.

  
Additional District Magistrate(Gen)  
Jajpur.

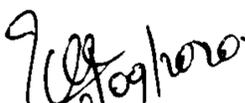
Memo No. 12863 / Dt. 10.9.2020

Copy along with the copy of advertisement text submitted to the District Information Officer, NIC, Jajpur for information. He is requested to kindly upload the tender documents along with other terms and conditions of the tender for wide publicity in the District Website, [www.jajpur.nic.in](http://www.jajpur.nic.in).

  
District Welfare Officer,  
Jajpur

Memo No. 12864 / Dt. 10.9.2020

Copy to Notice board of DWO section/Notice board of the Collectorate, Jajpur/All B.D.Os & Tahasildars for wide circulation. .

  
District Welfare Officer,  
Jajpur

### TERMS & CONDITIONS:

- a. The vehicle must be in Road worthy condition.
- b. The vehicle must be registered as "Commercial Vehicle" before the registering authority and shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid contact carriage permit, proof of up to date Tax payment etc.
- c. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicles and be well behaved, gentle and obedient in nature.
- d. That the vehicle must be in good running condition.
- e. The vehicle should not be used for any commercial purposes on the engaged days.
- f. The vehicles shall report for duty for minimum 25 days in a month.
- g. P.OIL will be supplied by the D.W.O., Jajpur.
- h. Distance to be covered per liter of diesel to be mentioned.
- i. All type of repair will be borne by the vehicle owner.
- j. Wages of the driver will be paid by the vehicle owner.
- k. Hire charges of the vehicle will be paid at the end of the each month.
- l. Log book of the vehicle will be maintained by the driver.
- m. Rate of hire charges per month should be quoted.
- n. The monthly rate of hire charge should be quoted separately in the general bid information (excluding fuel and lubricants).
- o. If the services are found to be unsatisfactory, the client shall be given one month notice and terminate the agreement.

## GENERAL INFORMATION FOR HIRING VEHICLES

- 1) Registration No. of Vehicle:-
- 2) Type of Vehicle AC / Non-AC:-
- 3) Year of Manufacture:-
- 4) Model :-
- 5) Date of Registration:-
- 6) Name & complete address of the Owner of the Vehicle:-
- 7) Fitness Certificate validity:-
- 8) Permit validity:-
- 9) Insurance validity:-
- 10) Name / Address of the Driver:-
- 11) D.L. No. & Validity of the D.L. of the Driver:-
- 12) Proposed hire charges of the vehicle  
Per month excluding fuel cost:
- 13) Rate of fuel consumption / Mileage per  
Liter:
- 14) Contact Number of the Service provider  
(Tender/Quotationer) Mobile: & Land  
Number:

“Certified that the information submitted above is true to the best of my knowledge and belief”

Seal & Signature of the  
Quotationer/Tenderer