

**OFFICE OF THE DISTRICT PROJECT COORDINATOR**

**RTE-SAMAGRA SHIKSHA : JAJPUR.**

Phone & Fax :91-6728-224940/224540

E-mail: dpcjajpurssa.opepa@nic.in

No. 1769 /FIN/Date. 21/09/2020

**TENDER CALL NOTICE**

Sealed Tenders under two bid system are invited from the authorized eligible manufacturing company/dealer/ having valid PAN/GST registration certificate for supply of Godrej make furniture, chair CH7B, Table Enterprise1200 and Almirah Storewell Plain. The Tender documents may be downloaded from the website [www.jajpur.nic.in](http://www.jajpur.nic.in) on 29.09.2020 onwards and filled documents will be received by Registered/Speed post within office hour by 15.10.2020 addressing to District Project Coordinator, SSA, Jajpur, At- Baidyarajpur, Post – Devidwar, Jajpur Town, Dist- Jajpur, pin-755007.

**Terms & Condition**

1. **Eligibility criteria:**
  - i) The Company should be ISO-9001:2015, 14001:2015, 18001:2007, 50001:2011, 22000:2005 certified. It should have international standard with valid BIFMA & AIOTA certification.
  - ii) The Company should have own state of the art manufacturing capacity.
  - iii) The company should have authorized dealer set up presence in the state and district where the job is being undertaken to provide better after sales services.
  - iv) The company should be able to render prompt service at any location within 24 hours after the complaints are lodged.
  - v) The company should offer 12 months warranty on the products from the date of delivery against any manufacturing defects in which case free repair/ replacement has to be done.
  - vi) Test standards: All metal components should be power coated with epoxy power coating. Anti rusting treatment should be undertaken.
2. **Tender Application** : The intending bidder may apply by downloading bid form and document from the website [www.jajpur.nic.in](http://www.jajpur.nic.in) and apply accordingly along with detail enclosures.
3. **Place and Date of receiving Tender:** Tender will be received at District Project Office, SSA, Jajpur through Speed post/Registered post only in the office on or before 15.10.2020 at 05.00 P.M. and the sealed envelope superscribing " Tender for supply of furniture to schools" shall be sent to District Project Office, SSA, Jajpur, At.- Baidyarajpur, post- Devidwar, Jajpur Town, Dist- Jajpur, pin-755007, Odisha. This office will not be responsible for receipt of tender paper beyond the stipulated date & time due to any postal delay.
4. **Date, Time and Venue for opening of Tender:** The sealed documents shall be opened on 16 / 10/2020 at 11 A.M. in the conference hall of D.P.O, SSA, Jajpur in the presence of bidders or their authorized representatives and the members of the District level purchase committee. The authority reserves the right to cancel/reject all or any part of the notice without assigning



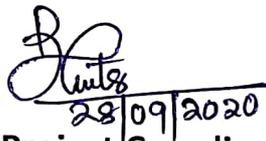
reason thereof. In case of any unavoidable circumstances, if the tender could not be opened on the scheduled date, then next date will be communicated to the bidders as per decision of the authority. Incomplete tender papers shall be liable for rejection.

5. Bidders should apply for tender in two part bidding system. i.e. i) Technical Bid and ii) Financial Bid, which are to be submitted as per the format prescribed in Bid documents and two separate sealed envelopes. The envelopes are to be super scribed as " supply of Furniture to Schools of Jajpur- Technical Bid/Financial Bid. The financial bid shall be opened in respect of those bidders who qualify in Technical bid.
6. **Specification:** The specification of furniture for supply and installation at school point is furnished at Annexure 'A'. No deviations from the specifications/quality are allowed.
7. **GST Registration Certificate:** The intending bidder should submit the photocopy of the GST Registration Certificate & Number, PAN card with original bid document.
8. **Authorization:** The bidder should submit documents regarding proof of authorization for supply of the tender issued by OEM and the dealership certificate of the quoted brand/make issued by OEM.
9. The intending bidder should submit an affidavit in non judicial stamp paper that the bidder has not been blacklisted by any Govt. organization.
10. **Price:** Price quoted by the bidder should include all charges, such as GST, Transportation charges to school point, installation & commissioning of items at school point and insurance cost till the item is accepted at school point. The rate quoted shall remain unchanged till the completion of successful installation of the items at school points. Any increase in the rates during time of supply is not permissible.
11. **EMD:** The intending bidder should submit the EMD of 1% of the bid value in shape of bank draft drawn in favor of " DPC,SSA,Jajpur" payable at jajpur along with bid documents. No exemption certificate will be accepted. The EMD of all unsuccessful bidders will be refunded after finalization of Tender process. Vender should write the organization name at the back side of the BD/DD.
12. **Performance Security:** the successful bidder has to furnish performance security 5% of total order value in shape of BD/DD( drawn in favour of "DPC,SSA,Jajpur" payable at Jajpur) within 7 days from the date of receipt of acceptance letter. The security amount of the successful firm shall be refunded after one month from the date of completion of the installation of items at school point successfully. The bidder shall not claim any interest amount for their EMD or security amount.
13. **Agreement:** The selected bidder will have to sign an agreement with the undersigned for execution of supply, installation & commissioning work at school point.
14. **Date & Place of Delivery:** The successful bidder shall supply and install all sets of items as specified at 332 nos of schools of Danagadi and Sukinda block of Jajpur District within two months from the date of issuance of the purchase order.
15. **Penalty:** If the proposer fails to deliver and install the items within the stipulated time , they will be imposed a penalty of 0.5% of the order value for late of each week delay or part thereof subject to maximum of 2% of value of the late delivered items.



16. **Forfeiture of EMD:** If the selected bidder fails to execute the agreement or deposit the required performance security within the prescribed date after being intimated, his/her EMD will be forfeited.
17. **Post Delivery Inspection:** The District Level Technical team will verify the furniture supplied by the firm to schools on sample basis and submit the report.
18. **Payment:** 100% of the billing amount will be paid through A/C payee cheque only after submission of delivery challan, Stock entry certificate & installation certificates from 332 nos of schools duly signed by the concerned H.M. and counter signed by the BEO( Block Education Officer) of concerned block and PDI report submitted by the technical committee. No advance payment will be given to the selected bidder.
19. **Insolvent:** The authority may at any time terminate the contract by giving written notices to the bidder if the bidder becomes bankrupt or otherwise insolvent. In this event termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter.
20. The undersigned reserves the right to accept/reject any or all the tenders without assigning any reason thereof.
21. **Jurisdiction:** Any legal dispute arising in respect of the Bid shall be instituted within the jurisdiction of Jajpur, Odisha only.

Date: 28.09.2020

  
28/09/2020  
District Project Coordinator  
RTE-SSA, Jajpur

**OFFICE OF THE DISTRICT PROJECT COORDINATOR**

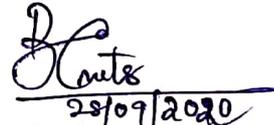
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**Bid documents for supply of Furniture of Godrej make to schools of Danagadi and Sukinda block of Jajpur District out of DMF Fund.**

- a) Last Date of receipt of Tender Document: 15 / 10 / 2020 at 5 P.M.
- b) Date and t time and venue for opening of: 16 / 10 / 2020 at 11 A.M.  
the Tender. (Conference hall,SSA,Jajpur)
- c) EMD : 1% of the tender value. (Refundable)
- d) Security Deposits : 5% of the total order value to be deposited  
after selection of the bidder in tender.  
(Refundable).
- e)Date of completion of work : within two month of issue of purchase order.
- f) Technical Bid : At annexure –'A'.
- g) Financial Bid/Rate/Specification : At annexure- 'B'.



District Project Coordinator

RTE-SSA,Jajpur

**TECHNICAL BID**

**Application Form for Bidding**

1. Name of Registered bidder :-
2. Name of Authorised Person:-
3. Address:-
4. Contact No:-
5. PAN NO (encl. photo copy)
6. GST registration Certificate & No (enclose photo copy)
7. EMD Amount in detail:-  
DD No \_\_\_\_\_ / Date \_\_\_\_\_ Bank \_\_\_\_\_ Amount( in Rs) \_\_\_\_\_
8. Brand , Model & Quantity required :-
  - a) Table : Godrej make ,Model Enterprise 1200 (931 nos approx)
  - b) Chair : Godrej Make , CH7B (931 nos approx)
  - c) Almirah: Godrej Make, Storewel Plain ( 404 nos approx)

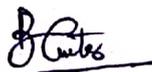
( No other brand except the brand mentioned above is allowed)
9. Documents to be enclosed :
  - i) Photocopy of PAN Card
  - ii) Photocopy of GST Registration Certificate & Number.
  - iii) Proof regarding similar type of work experience in Govt Sector ( single Order minimum of Rs 25 Lakh.)
  - iv) Draft for EMD.
  - iv) Photocopy of Company/Firm Registration certificate.
  - Vi) Authorization certificate for bid application issued by OEM.
  - vii) Affidavit on 'not blacklisted at any where.'
  - viii) Income Tax return of last 3 years.

I hereby declare that the above statements are true and correct to the best of my knowledge and belief.

Place:

Date :

Seal and Signature of the Bidder.



**FINANCIAL BID****SPECIFICATION OF THE ITEMS TO BE SUPPLIED AND INSTALLED**

Specifications	Make & Model	Unit	Amount (in Rs) (Inclusive of GST, Transportation, Installation charges etc.)	
<p>i. <b>Chair-</b> The seat and back are made from seasoned wood and plywood. The same is upholstered with black synthetic leather and polyurethane foam. Seat size, 46.0CM (W) X 40.0 CM (W), Back Size- 46.0 CM(W) X 27.0 CM (W). The armrest is gas assisted injection moulded from black polypropylene. the understructure assembly is a cantilever type frame made of 2.54±0.03 x 0.2± 0.016 cm thk. MS ERW tube and powder coated.</p>	Godrej make (	1		
<p>ii. <b>Table-</b> Worksurface: 18mm thk. Pre Laminated Particle Board (PLB). All work surface edges are duly sealed with 2mm thick PVC Edgebanding. Understructure: Modesty Panel 18 mm thick. Pre Laminated Particle Board (PLB) All work surface edges are duly sealed with 2mm thick PVC Edgebanding. Rectangular Frame Fabricated component in 1.2 mm thick CRCA (IS:513), Finish: Powder coat (Epoxy polyster) Leg Fabricated component in 38 mm x 25mm x1.2 mm thick MS ERW Tube (IS:7138), Finish: Powder coat (Epoxy polyster). CPU Modesty 0.8 mm thick CRCA (IS:513), Finish: Powder coat (Epoxy polyster). Plastic Cap for Cable.</p>	Godrej make	1		
<p>iii. <b>Almirah</b> Size-916 mm (W) x 486 mm (D) x 1980 mm (H). Construction- Welded Construction, 0.7 mm thk (± 0.07 mm) CRCA for shelf, 0.8 mm thk (± 0.08 mm) high yield strength CRCA for doors and back, 0.9 mm thk (± 0.08 mm) CRCA for all other components, CRCA 'D' grade high yield strength. Locking &amp; Handle- mazak handle, three way locking mechanism with shhoting bolt. Shelving- Height wise adjustable shelf mounting, uniformly distributed load capacity per each full shelf is 40 kg maximum, 4 no adj. full shelf, Box file A4 size can be stored vertically on three shelves and the clear space above fourth shelf is 240 mm. Leveler- M10 screw type leveler with hex plastic base. Finish- Epoxy powder coated to the thickness of 50 microns (± 10).</p>	Godrej make	1		

