



ZILLA SWASTHYA SAMITI, JAJPUR
(Department of Health & FW, Govt. of Odisha)
District Programme Management Unit, Jajpur



Advt No. 4066 /DPMU/JAJ

Date 15.10.2020

Contractual Appointment

Applications are invited for the below mentioned post under National Health Mission, Jajpur on contractual basis with monthly remuneration as noted against each as subject to renewal as per OSH & FWs society terms and conditions.. Lower age limit for all the post is 21 years as on dt. 01.10.2020.

Interested candidates fulfilling the eligibility criteria mentioned are required to submit the filled in application form as per prescribed format along with all their relevant certificates in support of their educational qualification, age, experience, two passport size photograph & one set of self attested photocopies of the same. The completely filled up application form along with other requisite documents to be submitted to the Office Of the Chief District Medical & Public Health Officer, Jajpur on or before Dtd. 10.11.2020/ 05.00 PM only through Speed/ Registered post / Courier Only. The candidates have to super scribe on the top left hand corner of the envelope "**Application for the post of** _____" The undersigned is not responsible for any postal delay and no application shall be considered after Dtd. 10.11.2020(5 P.M). The undersigned reserves all right to accept or reject the candidature of the candidate without assigning any reason there off. Any typographical error (If any) may be exempted.

S.L No.	Name of the Post	Age as on 01.10.2020	Remuneration (in Rs) PI & other allowances as admissible.	Vacancy	Eligibility Criteria
01	Clinical Psychologist (NMHP)	Up to 45 year	27,228/- + P.I	01	Candidates must have Post Graduate Degree in Psychology or Clinical Psychology or Applied Psychology along with Master of philosophy in Clinical Psychology or Medical & Social Psychology obtained after completion of a full time course of two years which includes supervised clinical training from any university recognized by the University Grants Commission and approved & recognized by the Rehabilitation Council of India. Candidates must have passed Odia upto ME standard.
02	Psychiatric Social Worker(NMHP)	Up to 45 year	27,228/- + P.I	01	Candidates must have Post Graduate Degree in Social Work along with Master of Philosophy in Psychiatric Social Work obtained after completion of full time course of two years which includes supervised clinical training from any University recognized by the University Grants Commission. Candidates must have passed Odia up to ME standard.
03	Psychiatric Nurse(NMHP)	Up to 65 year	16775/- + P.I	01	(i) Candidates must have Post passed in General Nursing & Midwifery/B.Sc Nursing from any 3 Govt.Nursing schools of 3 Medical Colleges/School of Nursing MCL,Talcher/IGH,Rourkela or approved by INC and must have registered in the Odisha Nurses & Midwives Council. (ii) She must have Diploma in Psychiatric Nursing. (iii)In absence of Diploma in Psychiatric Nursing,candidates having basic qualification as mentioned at (i)above with 1 month training in Psychiatric Nursing in NIMHANS,CIP,LGBRIMH-Tezpur or other identified institutions may be considered.
04	Case Registry Assistant (NMHP)	Up to 35 year	9,724/-- + P.I	01	Graduate having minimum 50% marks in aggregate from a recognized University/Institution with PGDCA/Diploma in Computer Application (1 Year Duration).
05	Optometrist (DEIC)	Up to 35 year	14099/- + P.I	01	The candidate must be diploma in Optometry from a recognized institution. However candidates having Masters/Bachelor degree in Optometry shall be given preference.
06	Social Worker(DEIC)	Up to 35 year	17,613/- + P.I	01	The candidate must be Master Degree in Sociology/Social work or Bachelor Degree in Sociology/Social Work with minimum 50% marks in aggregate from a recognized University/Institution.

Documents need to be submitted alongwith the Application Form

- One self attested recent passport size colour photograph of the candidate duly affixed / pasted at the designated space of the application form.
- Self Attested copies of mark sheet and certificate pertaining to Qualification (10th standard onwards) as per requirement of the Post.
- Self Attested copies of post qualification experience certificate.
- Self Attested copies of identity proof like Voter Identity Card / Adhar Card PAN Card / Driving License.

General Information and Instructions:

- i. The above positions are purely temporary and co-terminus with the scheme. Canvassing in any form will render the candidate disqualified for the position.
- ii. Details of vacancy, eligibility, age, application form etc. can be downloaded from the official website (www.jajpur.nic.in).
- iii. In case the marks obtained are in the form of CGPA, OGPA, DGPA, GPA, CPI etc., a certificate for conversion as applicable to percentage of marks shall be submitted at the time of submission of application form. Certification towards AICTE / UGC recognition of Institutions / Universities shall also be submitted at the time of submission of application form, wherever applicable, without which the application shall not be considered & shall be rejected.
- iv. Over aged, under qualification, short of requisite percentage of marks in the prescribed educational qualification shall be rejected.
- v. Candidates, who are already working in Health Department either on regular or on contractual basis, have to submit **No Objection Certificate (NOC)** from the employer (appointing authority) at the time of submission of application. NOC issued by any other authority other than appointing authority will not be accepted. NOC must be specific for the post, S/He applying and must be issued subsequent to issue of the advertisement.
- vi. If any candidate is found to have suppressed any material information or furnished false information / documents, his/her case shall not be considered for the post applied for and in case already engaged on the basis of the said information / documents, his / her service shall be terminated from the Society forthwith. Candidates who have been disengaged earlier from the OSH&FW Society on administrative ground such as disobedience / poor performances/ misbehavior/ criminal activity etc. are not eligible to apply.
- vii. No personal correspondence / queries will be entertained. All communication will be made through e-mail / official website / Notice Board.
- viii. The panel for above positions shall also remain valid for similar post / in other programmes under NHM ambit with same educational qualification and same remuneration, as will be decided by the Society.
- ix. Number of vacancies / remuneration as mentioned under this advertisement may vary at the time of actual engagement.
- x. The undersigned reserves the right to cancel any or all the applications / positions at any stage of recruitment process without assigning any reason thereof.
- xi. OSH & FW Society Staff who are continuing in contractual basis in other districts shall be awarded weightage i.e. additional 2 (Two) marks for each completed term of 11 months uninterrupted contractual service under the society only in the same position for which he or she will applying subject to maximum of 20 (Twenty) marks over the total marks secured in the entire examination process. In the case of such candidates applying with previous experience under the society, the upper age limit shall be 45 years , akin to the principles under government.
- xii. Application submitted other than Speed post/ Registered post/Courier is subject to rejection of the candidature for the said post.
- xiii. Under taking/ affidavit for non submission of any of the above documents alongwith completely filled up application form is subject to rejection of the candidature for the said post.
- xiv. The applications received for all the post will be scrutinized and the database will be uploaded in the above official website for invitation of objection. Candidates are required to visit official website:- www.jajpur.nic.in at regular intervals for any notification , updates (Objection invitation/different tests notices), shortlist, results etc, relating to recruitment.



APPLICATION FORM UNDER NHM , JAJPUR

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21. EMPLOYMENT RECORD				
21A. Total Years of Post Qualification Experience				
21B. Total Years of Experience in Development Sector / NGO				
21C. Total Years of Experience in Government Sector				
Starting from your present Employment , list in reverse order all the employments you have had				
22A. Current Employment Details				
Name of the Firm / Organisation				
Address of the Firm / Organisation with Contact Number and E-Mail Address.				
From Month / Year	To Month / Year	Total Years of Experience in Current Employment	Designation	Monthly Gross Remuneration
Description of your major duties				
Reason for Leaving the Organisation				
22B. Previous Employment Details				
Name of the Firm / Organisation				
Address of the Firm / Organisation with Contact Number and E-Mail Address.				
From Month / Year	To Month / Year	Total Years of Experience in Employment	Designation	Monthly Gross Remuneration
Description of your major duties				
Reason for Leaving the Organization				
<p>N.B : Attach Extra Sheet for mentioning additional post qualification Experiences. The application must be superscripted on the top left hand corner of the envelop with the name of the post applied for....., otherwise the application will be rejected.</p>				
DECLARATION BY THE CANDIDATE				
<p>I , do hereby declare that the information furnished above are true to the best of my knowledge and belief and if at any stage it is found that any of the above material information is false / incorrect or is suppressed by me then my candidature / appointment is liable to be rejected/terminated. I also declare that I have never been disengaged from service / job previously on administrative ground such as poor performance , misconduct , disobedience , criminal offence etc. and further I shall produce all original documents and certificates in support of the above information prior to my appointment.</p>				
Date :	_____			
Place :	Full Signature of the Candidate			

