

OFFICE OF THE VYASANAGAR MUNICIPALITY
VYASANAGAR, JAJPUR

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WebSite:-ulbodisha.gov.in

Ph.No-06726-220207

Quotation Call Notice

Letter No. 2800 //Date. 03.11.2020

1. The Executive Officer, Vyasanagar Municipality, Jajpur Road invites quotations in sealed covers from the intending registered firms /Agencies / Individual / manufactures having experience in similar nature of the works for execution of the following works "Flex Banner"/"flex banners" with bamboo frame in different places under this municipality as directed by the undersigned and also leaflet (A5size) both side print with English and Odia) and vinyl sticker with pasting (A4 Size).
2. Quotation must be accompany with EMD of 1,000/- (Rupees One Thousand) only in shape of DD/Bank Cheque Cash in favor of "The Executive Officer, Vyasanagar Municipality , Jajpur Road" from nationalized bank which is refundable to unsuccessful bidder on demand. Copies of valid Registration Certificate of GST from competent authority, PAN Card, Trade License is required which may be annex with the quotation.
3. The Sealed quotation shall be reached before the undersigned on or before dt.09/11/2020 only during office hours up to 5.00 PM on dt. 10.11.2020 which will be opened at 11.00 AM in presence of the bidders or their authorized representatives who wish to attend .In the absence of both the undersigned can open the bids. If the Office shall be closed due to un-avoidable situation the same shall be opened in the next working day at the same time and venue or further notification. The undersigned reserves in the rights to reject any or all the quotation without assigning any reason thereof.
4. The bid documents along with Terms &conditions will be available for sale in the Office of the undersigned during the Office hours up to 5.00 PM.
5. The bid documents along Terms and Conditions will be available for sale in the office of the undersigned during the office hours up to 5.00 PM on dt.20/10/2020 against deposit of non refundable fee of Rs.200/-(Rupees Two Hundred) only as cost of bid document.
6. The details or any Addendum /Corrigendum can be available in the district web site i.e. www.jajpur.nic.in .



Format for submitting the Quotation

Sl. No.	Scope of the Work	Unit	Rate quoted by the bidder	
			Rate in figures (RS.) Excluding GST	Rate in Words
1	Supplying ,printing, fitting, fixing, and erecting flex banners of size 6'-0" x 4'-0" with bamboo frame including cost , conveyance, all the taxes on all materials, cost of bamboo frame with all labor and T & P required for the work complete in all respect in different wards of Vyasaganar Municipality.	Per sqft		
2	Where permanent structure is available in municipality area only flex banners to be fixed.	Per sqft		
3	Printing of multi colored leaflet on both the side of the paper .Paper quality – copier size (A5)	Per pc		
4	Preparation & printing of vinyl boards with multi colored contains(A4 size)	Per sqft		

AS 02.11.2020
Executive Officer

Vyasaganar Municipality

Memo no...2801.....// date 03.11.2020.....

Copy submitted to the office notice board /ADM, Kalinganagar Jajpur Road / Tahasildar, Byasanagar , Jajpur road /BEO , Korei , Jajpur Road / DD consultation, Jajpur Road / M.D.F.C plant , Jajpur Road / J.E.P.H. Dala /IIC, Jajpur Road Police Station/ Labour Commissioner, Jajpur Road/ Treasury Office , Jajpur Road/ Sub-Register Office, Jajpur Road/Tahasildar, Danagadi/ Sale Tax Office, Jajpur Road/OMC, Jajpur Road/Forest Office, Jajpur Road with request to please display a copy of his notice board for wide circulation.

AS 02.11.2020
Executive Officer

Vyasaganar Municipality

Memo No...2802.....// Date...03.11.2020.....

Copy submitted to the Collector, Jajpur/ Sub- Collector, Jajpur/ B.D.O, Korei , Jajpur / B.D. O , Danagadi for favour of kind information . They are requested to display the notice in their Office Notice Board for wide publication .

AS 02.11.2020
Executive Officer

Vyasaganar Municipality

Memo No. 2803// Date 03.11.2020

Copy submitted to the D.I.O , NIC, Jajpur for information. He is requested to webhost the quotation call notice District website for wide publication.

 02-11-2020
Executive Officer
Vyasaganar Municipality

Memo No. 2804// Date 03.11.2020

Copy submitted to the Director, I & PR Deptt. Odisha, Bhubaneswar for kind information and requested to publish at least in 02 nos of daily Odia Newspaper with size (40 sq cm). for one day

 02-11-2020
Executive Officer
Vyasaganar Municipality

Terms & Conditions

- The bidder must be a registered bidder only .
- The bidders must have a valid GSTIN number & Trade License from competent authority.
- The bidder must have a valid PAN (permanent Account Number).
- Rates to be offered per sqft. Including all taxes as per the specification of the format.
- The bidders have to submit EMD worth Rs. 1000/- (Rupees One thousand) only in shape of DD / Cash in favour of Executive Officer, Vyasagar Municipality, Jajpur Road.
From any nationalized bank.
- Further, the bidders are required to deposit an amount worth Rs . 200(Rupees Two Hundred) only in shape of cash before the Executive Officer, Vyasagar Municipality towards cost of bid documents (Non refundable) .
- The sealed tenders can be submitted through registered / speed posts only addressed to Executive Officer, Vyasagar Municipality, Jajpur Road, Jajpur , Odisha. No other mode of submission of quotation is allowed. The quotation will be opened on 10.11.2020 at 11.00 A.M in the chamber of Executive Office, Vyasagar Municipality.
- The Flex Banners, Leaflet (A5size) and Vinyl Sticker (A4 Size) are required at Ward level of all the Municipality area as per the specification provided.
- The rates quoted should inclusive of all taxes & charges including transportation/ installation etc.
- The undersigned reserves the right to deduct TDS under income Tax, GST, & other taxes as applicable while making the payment of the bills.
- The work to be completed within 12 days from the date of issuance of work order.
- The bidder has to submit an affidavit on Rs. 10/- (Rupees ten) only non-judiciary stamp paper with a declaration that the firm has not been blacklisted as well as the firm has no association with the employees of any of the employees of this Office .
- The successful bidder has to execute an agreement in stamp paper worth Rs. 10/-(Rupees ten) only before issuance of order with the undersigned for execution of the work.
- The successful bidder has to execute the work & complete the same with in 12 days order failing which the EMD will be forfeited and the bidder will be blacklisted.
- The authority reserves the rights to reject any or all the quotations without assigning any reason thereof.
- Any dispute in this matter is subject to Jajpur Road jurisdiction only.
- During the execution of work if any type of damaged occur the authority has no responsibility.
- The bidders advice to visit and the examinee this city and its surrounding and often themselves and their own cost and responsibility all information that may be necessary for preparation of the tender and later.
- The authority has no responsibility for receiving of the documents in time due to postal delay.



- The tender Documents received without EMD & Cost of Bids Documents will be rejected.
- The details of Quotation Call notice can be viewed from the District Website i.e www.jajpur.nic.in.

AS
08.11.2020
Executive Officer
Vyasagar Municipality