

**REQUEST OF PRAPOSAL**  
**FOR**  
**TREATMENT OF DRAIN**  
**AT VAYASNAGAR MUNICIPALITY, JAJPUR**

REQUEST FOR PROPOSAL

OFFICE OF THE MUNICIPAL COUNCIL  
VYASANAGAR JAJPUR ROAD ODISHA

No.: 2824

Date: 3/11/2020

**Invitation for Bids (IFB)**

- 1) Municipal Council Vyasaganar invites sealed tender two cover system bidding process for selection of the Bidder to carry out or any suitable technology of drain as per terms and condition of RFP, from eligible registered trust/ company incorporated under the Companies Act 1956/ public limited companies, for the following activities for a period of as per RFP.
- 2) Tender Document may be downloaded from the District Website: [www.jajpur.nic.in](http://www.jajpur.nic.in).

Sr no	Name of Work	Estimated Cost (Lakh)	EMD(Lakh)	Cost of Tender Document (Amount in Rs)	Duration of Project
1	Treatment of Sewage Water drain of (2+2) MLD	24 Lac	24,000/-	1000/-	2 months

**Calendar of event:**

Last date for receipt of tender is 11/11/2020 (up to 5:00 pm) through speed/registered post only, any other mode of tender is not acceptable

  
03.11.2020  
Executive Officer  
Municipal Council Vyasaganar

REQUEST FOR PROPOSAL

Memo no...2825.....// date 3.11.2020

Copy submitted to the office notice board /ADM, Kalinganagar Jajpur Road / Tahasildar, Byasanagar , Jajpur road /BEO , Korei , Jajpur Road / DD consultation, Jajpur Road / M.D.F.C plant , Jajpur Road / J.E.P.H. Dala/IIC, Jajpur Road Police Station/ Labour Commissioner, Jajpur Road/ Treasury Office , Jajpur Road/ Sub-Register Office, Jajpur Road/Tahasildar,Danagadi/ Sale Tax Office, Jajpur Road/OMC; Jajpur Road/Forest Office, Jajpur Road with request to please display a copy of his notice board for wide circulation.

AS 03.11.2020  
Executive Officer

Vyasanagar Municipality

Memo No...2826.....// Date 3.11.2020

Copy submitted to the Collector, Jajpur/ Sub- Collector, Jajpur/ B.D.O, Korei, Jajpur / B.D. O,Danagadi for favour of kind information. They are requested to display the notice in their Office Notice Board for wide publication.

AS 03.11.2020  
Executive Officer

Vyasanagar Municipality

Memo No...2827.....// Date 3.11.2020

Copy submitted to the D.I.O, NIC, Jajpur for information. He is requested to webhost the quotation call notice District website for wide publication.

AS 03.11.2020  
Executive Officer

Vyasanagar Municipality

Memo No...2828.....// Date 3.11.2020

Copy submitted to the Director, I &PR Deptt. Odisha, Bhubaneswar for kind information and requested to publish at least in 02 nos. of daily Odia Newspaper with size (40 sq cm) for one day

AS 03.11.2020  
Executive Officer  
Vyasanagar Municipality

**REQUEST FOR PROPOSAL**

**Municipal Council Vyasaganar**

Invitation for Bids (IFB)

**TREATMENT OF DRAIN**

**Date of issue of Bid Documents: 04/11/2020**

**Last date for submission of the bid:11/11/2020 at 5:00 pm**

**Municipal Council Vyasaganar**

**VyasaganarJajpur (Odisha)**

**Disclaimer**

The information contained in this Request for Proposals document (the "RFP") or subsequently provided to Bidder(s), whether verbally or in documentary or any other

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form by Municipal Council Vyasagar (hereinafter call the "MCV") or any of its employees or advisors, is provided to Bidder(s) on the terms and conditions set out in this RFP and such other terms and conditions subject to which such information is provided.

This RFP is not an agreement and is neither an offer nor invitation by the MCV to the prospective Bidders or any other person. The purpose of this RFP is to provide interested parties with information that may be useful to them in making their financial offers (Bids) pursuant to this RFP. This RFP includes statements, which reflect various assumptions and assessments arrived at by the MCV in relation to the Project. Such assumptions, assessments and statements do not purport to contain all the information that each Bidder may require. This RFP may not be appropriate for all persons, and it is not possible for the MCV, its employees or advisors to consider the investment objectives, financial situation and particular needs of each party who reads or uses this RFP. The assumptions, assessments, statements and information contained in the Bidding Documents, especially the [Feasibility Report], may not be complete, accurate, adequate or correct. Each Bidder should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, statements and information contained in this RFP and obtain independent advice from appropriate sources.

Information provided in this RFP to the Bidder(s) is on a wide range of matters, some of which may depend upon interpretation of law. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The MCV accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein.

The MCV, its employees and advisors make no representation or warranty and shall have no liability to any person, including any Applicant or Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the RFP and any assessment, assumption, statement or information contained therein or deemed to form part of this RFP or arising in any way for participation in this Bid Stage.

The MCV also accepts no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any Bidder upon the statements contained in this RFP.

The MCV may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this RFP.

The issue of this RFP does not imply that the MCV is bound to select a Bidder or to appoint the Selected Bidder or Concessionaire, as the case may be, for the Project and the MCV reserves the right to reject all or any of the Bidders or Bids without assigning any reason whatsoever.

The Bidder shall bear all its costs associated with or relating to the preparation and submission of its Bid including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the MCV or any other costs incurred in connection with or relating to its

## REQUEST FOR PROPOSAL

Bid. All such costs and expenses will remain with the Bidder and the MCV shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder in preparation or submission of the Bid, regardless of the conduct or outcome of the Bidding Process.

**SCHEDULE OF BIDDING PROCESS**

MCV would endeavor to adhere to the following schedule from the date of issue of notification during the Bidding Process:

<b>Sr No.</b>	<b>PARTICULARS</b>	<b>REMARKS</b>
1	Tender Notice No.	9 VNM 2020/21
2	Date & Time for submission of Bid	Up to 11.11.2020 at 5:00 P.M.
3	Date & time of opening of Technical Bids/s	12.11.2020 at 11:00 P.M.
4	Date & time of opening of Financial Bids/s	To be informed later
5	Tender Fee	1,000/-
6	Earnest Money required	24,000/-
7	Bid validity	90 days
8	Address of Bid submission through speed post/registered post only	Executive Officer, Vyasagar Municipality, Jajpur Road

## Instructions to Bidder

Municipal Council Vyasaganar intends to adopt a single stage two cover system bidding process for selection of the Bidder to carry out Remediation of Drain by adopting suitable technology like /Instu technology or any suitable technology at Municipal Council , from eligible India Trust/registered firms/ company incorporated under the Companies Act 1956/ agencies registered partnership firms/ public limited companies.

The detailed scope of work for all the activities indicated above ("the Service Contract") is provided in bid.

1.1. The Bidder shall need to demonstrate their technical and financial capacity for carrying out the service in a Project Area. Financial bids of only those bidders will be opened who will be found technically eligible as per RFP.

The rates and prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

1.2. The Bidder shall also be responsible and shall pay for all of the costs associated with the preparation of its Proposal and its participation in the bidding process.

The SCOPE OF WORK will be defined in the RFP.

MCV invites detailed proposal (hereinafter referred to as "Proposal") for providing of management of old dump site of Municipal Council Vyasaganar.

The statements and explanations contained in this RFP are intended to provide a better understanding to the Bidders about the subject matter of this RFP and shall not be construed or interpreted as limiting in any way or manner the scope of services and obligations of the Bidder or MCV rights to amend, alter, change, supplement or clarify the scope of work under the work awarded pursuant to this RFP or the terms thereof or herein contained. Consequently, any omissions, conflicts or contradiction sin the Bidding Documents are to be noted, interpreted and applied appropriately to give effect to this intent, and no claims on that account shall be entertained by MCV

MCV shall receive Bids pursuant to this RFP in accordance with the terms set forth herein as modified, altered, amended and clarified from time to time by MCV, and all Bids shall be prepared and submitted in accordance with such terms on or before the specified date for submission of Bid (the "Bid Due Date").

**Process of Selection / Empanelment:** The lowest price will be the L-1 / selected bid price.

### Site visit and verification of information

Bidders are advised to submit their respective Bids after visiting the Project site and ascertaining for themselves the site conditions, location, surroundings, climate, availability of power, water and other utilities for construction, access to site, handling and storage of

materials, applicable laws and regulations, and any other matter considered relevant by them.

**1. Amendment of bid documents**

3.1. Before the deadline for submission of Bids the MCV may modify the bid documents by issuing addendum/corrigendum.

3.2. Any addendum/ corrigendum thus issued shall be part of the bid documents and shall be communicated through www.jajpur.nic.inwebsite and MCV website.

3.4. To give prospective Bidders reasonable time in which to take an addendum or corrigendum into account in preparing their Bids, the MCV shall extend as necessary the deadline for submission of Bids.

**2. Preparation of Bid Documents:**

**Documents comprising the Bid:**

The Bids comprises of two parts viz. Technical Bid and Financial Bid and shall contain the documents as follows:

Technical Bid: Bidders are advised to submit the hard copies of the documents.

Financial Bid: Bidders are advised to submit the hard copies of the document.

**i. Technical Bid:**

The certified copies of the following documents are required to be submitted;

- a. Covering letter in the format set out in Annexure I.
- b. Details of the Bidder in the format set out in Annexure II.
- c. Anti-collusion certificate in the format set out in Annexure III.
- d. Technical Proposal (implementation plan) along with the bid document as provided in Annexure IV;
- e. Work completion certificate in Annexure V
- f. EMD – Original Copy

**NOTE:**

- If the tender(s) withdraw tender offer during the tender validity period, his entire E.M.D shall be forfeited.
- If it is found that the tender has not submitted according the parameters fixed then, the shortfalls will be not being communicated to the tenderer and the tender will have rejected summerly.

**ii. Financial Proposal:**

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The Bidder may submit in physical copy of financial format along with bid as per Annexure VI in separate envelope

### 3. Proposal validity:

3.1. The Proposal shall remain valid for a period not less than 90 days from the bid Due Date (Proposal Validity Period). MCV reserves the right to reject any Bid, which does not meet this requirement.

3.2. In exceptional circumstances, prior to expiry of the original time limit, MCV may request that the Bidder may extend the period of validity for a specified additional period. The request and the Bidder's responses shall be made in writing. A Bidder may refuse the request without forfeiting his earnest money deposit. A Bidder agreeing to the request will not be required or permitted to modify his Bids, but will be required to extend the validity of his earnest money deposit for a period of the extension.

### 4. Earnest Money Deposit (EMD)

4.1. The Bidder shall pay an Earnest Money Deposit (EMD) amount of Rs24,000/- (Rupees Twenty-Four Thousand only i.e. 1% of Project Cost) in the form of DD/FDR favor of Executive Officer Municipal Council Vyasaganar payable at Vyasaganar Jajpur Road for bidding for a project Area.

4.2 Any Bid not accompanied by an acceptable earnest money deposit and not secured as indicated shall be rejected by the MCV as non-responsive.

4.3 The EMD of unsuccessful Bidders will be returned without any interest as promptly as possible on acceptance of the Bid of the selected Bidder or when the bidding process is cancelled by MCV.

4.4. The EMD of the successful Bidder will be discharged when the Bidder has signed the Agreement and furnished the required Performance Security will be deducted from in the running bill.

4.5. The EMD may be forfeited:

- a. If the Bidder withdraws the Bid after bid opening during the period of bid validity;
- b. If the Bidder does not accept the correction of the bid Price, pursuant to Clause correction of error.
- c. In the case of a successful Bidder, if the Bidder fails within the specified time limit to
  - i) Sign the Agreement or
  - ii) Furnish the required Performance Security.

5. Joint Venture (JV)/ Consortium –Not Allowed.

### 6. Bid opening and Evaluation

MCV shall open the Technical Bids of those Bids that are found to be responsive as provided and under take evaluation of the Technical Proposals to determine the qualified Bidders.

**7. Process to be confidential**

Information relating to the examination, clarification, evaluation, and comparison of Bids and recommendations for the award of a contract shall not be disclosed to Bidders or any other persons not officially concerned with such process until the award to the successful Bidder has been announced. Any effort by a Bidder to influence the MCV's processing of Bids or award decisions may result in the rejection of his Bid.

**8. Clarifications**

8.1. MCV would open the Technical Bid on 12/11/2020 for the purpose of evaluation. MCV will open the Technical Bids of all the Bidders received in the presence of the Bidders or their representatives who choose to attend on the date and place specified in the Schedule of Bidding process. The date of opening of Financial Proposal/bid of the technically qualified Bidders will be intimated later on.

8.2 MCV reserves the right to reject any or all Bids which does not contain the information/documents as set out in this bid document.

8.3 To facilitate evaluation of Bids, MCV may at its sole discretion seek clarifications in writing from any Bidder.

**9. Evaluation**

**QUALIFICATION CRITERIA AND EVALUATION**

Procedure for Detailed evaluation of technical qualifications the firms will be shortlisted against the pre-qualification criteria. Those who qualify/ fulfill these criteria shall be considered for technical evaluation.

**QUALIFICATION CRITERIA**

SR No	Particular	Supporting Document to be submitted (single/Joint Venture )
1	The Bidder shall be a private company, firm incorporated in India under the (Indian) Companies and LLP's under Act 1956/2013 or a company incorporated under equivalent law board/trust. The Bidder shall be required to submit a copy of its Incorporation Certificate	Copy of Certificate of incorporation/MOA/AOA
2	The Bidder must have a valid GST certificate, PAN and EPF registration	Copy of GST Certificate And Copy of EPF registration, Labor License certificate
3	The sole bidder or subsidiary directly or indirectly should not be blacklisted/ debarred/ terminated of contract by any Government/ Government Board/ Corporation Company/ Statutory Board/ PSU company/ Non-Government/ Government of any sovereign countries/ Private/ Foreign Funding agencies in the last 5 years.	Self-Certification by the bidder, Rs 100 Stamp Paper (Notarized Copy )

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4	Bidder Must have Experience of bioremediation/ Insitu of drain minimum 2 mld or O&M of STP plant of Minimum 2 mld for at least one year in any Municipal Corporation /Government Department in India.	Copy of work order completion certificate/Certificate is attached.
5	The bidder should have an minimum annual turnover of Indian 25Lac in any one year during the last three (3) financial year.	Copy of the audited profit and loss account along with audited balance sheet of the company showing turnover of the company by Chartered account
6	The lead bidder must be registered in ISO	Notarized Copy of ISO Certificate Produced at the time of bid submission .

### 10. Correction of errors

10.1. Bids determined to be substantially responsive will be checked by the MCV for any arithmetic errors, if there is a discrepancy between the rates in figures and in words; the lower of the two will govern.

10.2. In the event of acceptance of the Preferred Bidder with or without negotiations, MCV shall declare the Preferred Bidder as the Successful Bidder. MCV will notify the Successful Bidder through a Letter of Award (LOA) that its Bid has been accepted.

10.3. The Successful Bidder shall execute the Agreement immediately after producing the above requirement.

10.4. The EMD of successful bidder will return after submitting ISD (Initial Submit Deposit) of 1% in the form of FDR/BG or EMD shall be adjusted as ISD. Performance security of 5% will be adjusted by the municipality on each running bill and return after successful completion of the audit.

10.5. Notwithstanding anything contained in this bid document, MCV reserves the right to accept or reject any Bid, or to annul the bidding process or reject all Bids, at any time without any liability or any obligation for such rejection or annulment, without assigning any reasons thereof.

### 11. Scope of Work:

To dispose of Drain of 2 MLD at Vyasagaras mentioned in project background through and in an environmentally sustainable manner.

The Scope of the work for the project will broadly include

- Bidder will use Bioremediation or any other remediation/suitable technology measures based treatment of Nallas of 2 Nos of 2 MLD each.

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- Reduction in Biochemical Oxygen Demand (BOD), Chemical Oxygen Demands (COD), Total Suspended Solid (TSS) and Fecal Coliform (FC).
  - Bidder Must supply and Use Screen to reduce the heavy particle before treatment.
  - Bidder May construct do the civil work whenever required to treat the drain.
  - Bidder Must Supply use full plant to reduce BOD/COD of Drain.
  - Bidder must use the Gravel/Stone in the Treating Process
  - The Bidder is responsible to do O&M work after completion of construction work
  - Maintains pH level
  - Reduction of the foul odour
  - Removal of Floating and Plastic debris in the dosing areas.
2. The bidder should ensure that proposed product for Bioremediation / Phytoremediation/ any other remediation measure treatment should be Eco-friendly and biodegradable.
3. The technology should be flexible enough to augment the capacity and accommodate environment friendly changes to be imposed by governing authority like MOEF & CC, CPCB, OPCB, National Green Tribunal (NGT) and other all regulatory agencies in future.

### 13. Milestones

Milestones required to be achieved within the given timeframe are as mentioned below.

Sr no	Name	Timeline of Completion*	Allocated Months
1	Submission of Work Plan and signing of Agreement	7 days from the date of Award	7days
1	Mobilization of manpower and earthmover equipment.	10 days from the date of award of contract	10 days
2	Completion of work	Within 35 day from the Letter of Award	35 days
3	Operation and Maintains of work	Within 180 days from the Letter of Award	180 days

### 14. Compliance with labor regulations:

During continuance of the contract, the SUCEESFUL BIDDER shall abide at all times by all existing labor enactments and rules made hereunder, regulations, notifications and bye laws of the

## REQUEST FOR PROPOSAL

State or Central Government or local MCV and any other labor law (including rules), regulation, bye laws that may be passed or notification that may be issued under any labor law in future either by the State or the Central Government or the local MCV.

The Employees of the SUCEESFUL BIDDER in no case shall be treated as the employees of the MCV at any point of time.

### **15. Protection of Environment:**

The SUCEESFUL BIDDER shall take all reasonable steps to protect the environment on and off the field and to avoid damage or nuisance to persons or to property of the public or others resulting from pollution, noise or other causes arising as a consequence of his methods of operation. During continuance of the contract, the SUCEESFUL BIDDER shall abide at all times by all existing enactments on environmental protection and rules made there under, regulations, notifications and bye-laws of the State or Central Government, or local authorities and any other law, bye-law, regulations that may be passed or notification that may be issued in this respect in future by the State or Central Government or the local MCV.

**16.1.** The SUCEESFUL BIDDER will keep close liaison with Municipal Council Vyasaganar, Pollution Control Board and Police MCV of the City for proper functioning of the waste water in a hygienic manner if required.

### **16.2. Agreement Period:**

Agreement is for a period of 180 Days from the appointed date.

#### **16.6.1. Committee for assessing the quality of work.**

The work done by Bidder shall be evaluated by Committee constituted by the Executive Officer to assess the quality of work.

### **16.3. Time Schedule**

The SUCEESFUL BIDDER shall adhere to the time schedule to operate 3 shifts to remediate /mining the waste water in drain of Vyasaganar.

### **16.4. Site visit and verification of information**

Bidders are advised to submit their respective Bids after visiting the Project site and ascertaining for themselves the site conditions, location, surroundings, climate, availability of power, water and other utilities for construction, access to site, handling and storage of materials, applicable laws and regulations, and any other matter considered relevant by them.

PAYMENT TERMS

2.1. Payment-

Sr. No	Name of Work	Payment Terms
1	On Submission of detail work plan ,Mobilization of Man and Machinery at site	10% of the Agreement Value.
2	On Completion of Civil Work, supply of Screen and other item as per RFP	30 % of the Agreement Value
3	On Completion of Work/Installation of Screen, Gravel etc 100 %	30 % of the Agreement Value
4	On Operation and Maintenance 6 month	30 % of contract value on monthly basis ( 5 % per month)

- a. All applicable taxes as per Got of Odisha/Got of India /other state government if applicable will be deducted in the running bill of the operator.
- b. Payment to the Bidder s shall be made within 10<sup>th</sup> day after submission of bills.

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## Financial Proposal

Date:

To,  
The Executive Officer  
Municipal Council Vyasaganar

Sub: of drain of Municipal Council Vyasaganar 2 (no ) 2 MLD .  
Ref: Your Notification No. \_\_\_\_\_ dated \_\_\_\_\_

Having gone through this bid document and having fully understood the Scope of Work and Terms and Conditions as set out by MCV in the bid document for Bioremediation of Drain as Municipal Council Vyasaganar as detailed in the RFP. We are pleased to inform that we would offer our financial proposal for Project Area.

Sl no	Item	Financial Offer	
		(Rs. in figures)	(Rs. in words)
A	Treatment of drain (4 MLD) of Municipal Council Vyasaganar 2 no(2 MLD)Each		
B	Operation and maintain for 6 Month		
<b>Total Amount</b>			

Note: The recyclables will be the property of the selected bidder and are required to be considered while quoting the processing cost. All taxes are inclusive except GST payment, GST will we paid to bidder as per government of India/ Odisha rules.

We have reviewed all the terms and conditions of the Invitation for Bids including the Form of Agreement and would undertake to abide by all the terms and conditions contained therein. I / we hereby declare that there are, and shall be, no deviations from the stated terms in the bid document.

Yours faithfully,

For and on behalf of (Name of Bidder)

**REQUEST FOR PROPOSAL**

Duly signed by the Authorized Signatory of the Bidder (Name, Designation and Address of the Authorized Signatory)

**CONTRACT AGREEMENT**

This **AGREEMENT** entered into on this the ..... Day of .....  
2020,

**BETWEEN**

Municipal Council Vyasagaras "MCV" represented by its "**Executive Officer**" which expression shall unless excluded by or repugnant to the context, be deemed to include its successors and permitted assigns) having its office at -----, Vyasagar Jajpur Odisha; **OF THE ONE PART**

**AND**

.....  
....., (hereinafter referred to as "**the Bidder**" which expression shall unless excluded by or repugnant to the context, be deemed to include its successors and permitted assigns), **OF THE OTHERPART**

**WHEREAS:**