

DISTRICT PLANNING & MONITORING UNIT, Jajpur
(STATISTICAL WING)

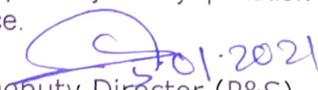
OFFICE ORDER No. 17 /Dated 05.01.2021
Quotation Call Notice for hiring of Vehicle

Sealed quotations are invited from interested reputed Travel Agencies/ Tour operators or private individual for providing 1 (one) Petrol Tiago/ Bolt/ Celerio (Preferably BS-IV compliant petrol vehicle) including driver which shall confirm to the 'Terms and conditions' (Annexure-II) laid down by Govt. of Odisha Finance Deptt., Memorandum No.30464/F, dtd.06.09.2019 for official use in the Deputy Director (P&S) District Planning & Monitoring Unit, Jajpur on monthly rent basis.

If the above named vehicles not applied for the quotation then secondarily other petrol vehicle may be preferable as per the same norms and condition of govt. rules as mentioned in the quotation.

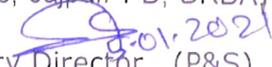
Terms & conditions

1. The vehicle must be in Road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid contract carriage permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. The driver of the vehicle must have a valid driving license for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs. 5000/- shall be deposited by the intending bidders in shape of account payee bank draft drawn in favour of the Deputy Director(P&S), DPMU, Jajpur and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants).
6. The vehicle must achieve a minimum fuel efficiency of 17 KMs per liter.
7. The detail of make and year of manufacture of the vehicle, registration no. mileage (Kms covered per liter) and name of the driver with driving license No. & period of validity should be specifically provided in the general bid information to be furnished with the quotation (Annexure-III).
8. The quotation completed in all respect covering the norms from Sl. No. 1 to 7 should reach the undersigned on or before 19.01.2021 by 3P.M. and shall be opened same day held on 19.01.2021 at 4 P.M in presence of the bidders or their authorized representatives.
9. The intending Travel Agencies/Private owners have to apply in the specified application form of Quotation containing general bid information & Terms and Condition for hiring of vehicle etc which will be available in the office the Deputy Director (P&S) DPMU, Jajpur of on payment of Rs. 100/- in cash from 05.01.2021 to 18.01.2021 during Office hour(11AM to 5PM).
10. The quotation calling Authority reserves all the rights to accept or reject any quotation or cancel the quotation / tender process with or without notice.


Deputy Director (P&S)
DPMU, Jajpur

Memo No. 18 /Dated 5.01.2021 /

Copy to office notice board / notice board of Collectorate, Jajpur/ PD, DRDA/NIC Jajpur & DIPRO, Jajpur for wide Publication.


Deputy Director (P&S)
DPMU, Jajpur

Memo No. 19 /Dated 05.01.2021 /

Copy submitted to the Director, Economics & Statistics, Odisha, Bhubaneswar for favour of kind information.

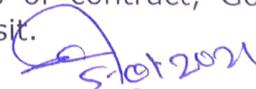

Deputy Director (P&S)
DPMU, Jajpur

Annexure-II

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for Providing a vehicle on hire on monthly rent basis.

1. The hired vehicle, during period of contract, shall have all necessary valid MV document such as:- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid contract carriage permit, proof of up to date tax payment etc. and D.L of the driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicle or loss of life/injury made to any person or damages to any property on account of hired vehicle any manner whatsoever. The Hired shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of petrol, which is to be paid separately basing on actual consumption & Lubricants as per existing government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, gear box & differential coolant, Tyres & Tubes, Batteries etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of brake down for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of Petrol (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within 15 days of the submission of bill by the service provider and no advance payments will be made.
9. The vehicle shall not be more than 3 yrs old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the service of his vehicle and terminate the agreement, it shall be mandatory upon him to grand one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.


Signature of

Quotation/Tender Calling Authority
Deputy Director(P&S)
DPMU.JAJPUR

Annexure-III

GENERAL INFORMATION FOR HIRING VEHICLES

- 1) Registration No. of Vehicle :-
- 2) Type of Vehicle (AC/Non-AC) :-
- 3) Year of Manufacture :-
- 4) Model :-
- 5) Date of Registration :-
- 6) Name & complete address
Of the owner of vehicle:-
- 7) Fitness Certificate validity :-
- 8) Permit validity :-
- 9) Insurance validity :-
- 10) Name/ address of the Driver :-
- 11) D.L. No. & validity of the D.L. of the Driver :-
- 12) Proposed hire charges of the vehicle per month excluding fuel cost :-
- 13) Rate of fuel consumption / Mileage per litre :-
- 14) Contact Number of the service provider (Tenderer/ Quotationer)
- 15) GST No. of the Service Provider :-
- 16) PAN No. of the Service Provider :-

Mobile.....
Telephone.....

“Certified that the information submitted above is true to the best of my knowledge and belief. “

Seal & Signature of the
Quotationer/ Tenderer