

**OFFICE OF THE SUPERINTENDENT
UTKAL BALASHRAM , JAJPUR
AT/PO, DIST- JAJPUR, PIN- 755001**

Phone- 06728-222101; Email Id- utkalbalashram.jajpur@gmail.com

Short Quotation Call Notice No: UB/JPR/087 /2021/ dt.07/04/2021

Sealed quotation are invited from the supplier/Co-operative society store/ Agencies supply Of Single Blanket, Pillow, Pillow Cover & Bed Sheet etc... for Utkal Balashram, Jajpur. The quotation paper can be obtained to the O/o the Superintendent, Utkal Balashram, Jajpur during the office hours on any working days between 07.04.2021 to 17.04.2021. By 5 PM. The quotation paper complete in all respect along with documents may be sent in sealed cover by Reg. Post/Speed Post on or before 17.04.2021 at 5 PM. The under signed authority reserves the right to reject/cancel/withdraw any or all quotations without assigning any reason thereof. The details are available in our District website: www.jajpur.nic.in

Prajnasini Sahoo
07.04.2021
Superintendent,
Utkal Balashram, Jajpur

OFFICE OF THE SUPERINTENDENT UTKAL BALASHRAM, JAJPUR

AT/PO, DIST- JAJPUR, PIN- 755001

Phone- 06728-222101, E-mail Id- utkalbalashram.jajpur@gmail.com

Letter No: UB/087 /2021

Date: 07/04/2021

Notice inviting sealed quotations for the purchase of single blanket, pillow, pillow cover, bed sheet & other items.

Sealed Quotation is invited by the undersigned for the purchase of articles listed below. The quotations should strictly adhere to the terms & Conditions given below.

SPECIFICATION OF ITEMS

Sl no	Name of the Item	Dimensions	Quantity	Rate(in rupees)
1	Blanket	Single	60	
2	Pillow	1 kg cotton (excluding the cloth)	30	
3	Pillow cover	40 x 60 cms (cotton cloth)	60	
4	Bed sheet	116 x 220 cms (cotton cloth)	60	
5	Mosquito net	Single bed (nylon)	60	
6	Cotton mat(for single bed cot)	72 inch x 36 inch	60	
7	Cotton Mat (for dining)	360 inch x 18 inch	06	

The quotation paper for supply of above items can be reached to the O/o Superintendent, Utkal Balashram, Jajpur during office hours on any working day between to 07.04.2021 to 17.04.2021.

The quotation paper complete in all respect along with necessary documents may be sent in sealed cover to the Superintendent, Utkal Balashram, Jajpur by Registered post/speed post on or before 17.04.2021 by 5PM.

The quotation will be opened on 19.04.2021 at 11 am in the O/o District Social Welfare Officer, (D.S.W.O)Jajpur in the presence of the Purchase Committee constituted by Utkal Balashram Jajpur and the bidders or their authorized representatives. The quotations received beyond the date and the time mentioned above shall not be taken into consideration.

ELIGIBILITY CRITERIA

1. Self attested Copy of Up to date GST Certificate (31st March 2021)
2. Self attested Copy of Valid TIN No
3. Self attested photo copy of PAN.
4. Cost of Tender paper is Rs. 100.00 (Rupees One Hundred) only. Which is non-refundable Payable in Shape of DD in the favor of Honorary Secretary Utkal Balashram, Jajpur.
5. The tender must be accompanied with security money of Rs.500.00 (Five Hundred) only in shape of DD/TDR/Cash pleased in the favor of Honorary Secretary Utkal Balashram, Jajpur ,the security money will be returned after finalization of tender .

TERMS AND CONDITIONS

1. The Quotations should reach the office of the superintendent, Utkal Balashram, Jajpur in sealed cover & super scribed "QUOTATION FOR PURCHASE OF **SINGLE BLANKET, PILLOW, PILLOW COVER, BED SHEET & OTHER ITEMS**".
2. The quotation received beyond stipulated date, time and without the required documents shall be liable for rejection.
3. The quotationer should furnish the rate including all taxes and transportation charges.
4. Before issue of purchase order the undersigned shall verify the sample of the items of the materials.
5. Cost of Tender paper is Rs. 100.00 (Rupees One hundred) only. Which is non-refundable Payable in Shape of DD in the favor of Honorary Secretary Utkal Balashram, Jajpur.
6. The tender must be accompanied with security money of Rs.500.00 (Rupees Five Hundred) only in shape of DD/TDR/Cash pleased in the favor of Honorary Secretary Utkal Balashram, Jajpur, the security money will be returned after finalization of tender.
7. The quotation papers shall be opened by the members of the purchase committee on 19.04.2021 at 11:00 am in the presence of quotationers or their authorized agents in the official chamber of DSWO-Cum-Honorary Secretary, Utkal Balashram Jajpur.
8. The condition of advance payment or through cash will not be considered.
9. The successful quotationer shall have to deliver the materials at Superintendent's office, Utkal Balashram, Jajpur within 7 days from the date of issue of purchase order at his own risk and transportation cost.
10. The successful Quotationer shall have to deliver the materials within the stipulated time period **the supplier/Co-operative society store/ Agencies will be penalized as per the government norms.**
11. The undersigned reserves the right to negotiate or reject any or all the quotations without assigning any reason thereof.
12. Any dispute in this matter will be settled under Jurisdiction of Jajpur District only.
13. The firm intended to complete in the said auction sale are required to demonstrate the article on the day of opening of tender.
14. The total unit price of Blanket, Pillow, Pillow cover, Bed sheet, Mosquito net and Cotton mat (for single bed cot) items are not exceed the amount Rs.800/- (Eight Hundred) .

Pragnasini Sahoo
07-04-2021

Superintendent,
Utkal Balashram, Jajpur

Memo No: UB/088/2021 dt. 07/04/2021

Copy to the Sub-Collector, Jajpur/ PD, DRDA, Jajpur/ DIPRO, Jajpur/ DCPO, Jajpur/ Collectorate Notice Board, Jajpur/ DSWO, Jajpur/ Notice board of Utkal Balashram, Jajpur for information. They are requested to ensure the publication of the notice in their Notice Board for wide Circulation.

Memo No: /UB/089/2021 dt. 07/04/2021

Copy to the NIC Officer, Jajpur for kind information. They are requested to publish the Quotation in District Web Portal.

Pragnasini Sahoo
07-04-2021

Superintendent,
Utkal Balashram, Jajpur