



OFFICE OF THE EXECUTIVE OFFICER, JAJPUR MUNICIPALITY, JAJPUR

Email- jajpur.m.1869@gmail.com

No. 1386 Date 13.07.2021

CORRIGENDUM-I

Subject: Selection of a Survey Agency for Survey and Collection of Urban Utility Data (Including Spatial), Data Validation & Data Entry for Development of Urban Sustainability Assessment Framework of Urban Areas Under Jajpur Municipality.

Reference: This Office RFP No. 1327, Dt.05-07-2021 .

With reference to this office letter no.1327, Dt.05-07-2021, the following amendment/ corrigendum/ clarification were made for the information to the prospective bidders.

SN	RFP Clause	As written in the RFP	Amendment/Clarification
1	Clause No. 3.2 Key Personnel	Surveyors	1. The position "Surveyor" is removed from the list of Key Personnel. 2. Accordingly, the Technical Evaluation Criteria (Clause No.3.4) sheet is also changed and the revised sheet is attached in the Annexure-1 for reference.
2	Clause No.3.4 Evaluation Criteria	Technical Qualification marks for the position 'Survey Analyst'	The technical qualification mark for the position 'Survey Analyst' is increased from 2.5 marks to 5.0. Please refer the Annexure-1 for revised mark qualification.
3	Annexure-VIII Format for CV for Proposed Key Person	CVs for Key Personnel	Since the position 'Surveyors' is removed from the Key Personnel List, it is not necessary to attach the CVs for the position 'Surveyors'
4	Annexure-VII	Power of Attorney	The Power of Attorney is to be submitted in the form of a Non-Judicial Stamp Paper duly notarised by a Notary Officer.

Attachment: Annexure-1 (Revised Technical Evaluation Criteria)

Yours faithfully,

Executive Officer
Jajpur Municipality



Memo No. 1387 / Date: 13.07.21

Copy submitted to Collector, Jajpur/ADM (Rev.), Superintending Engineer-cum-ILW, PH Circle, Cuttack/ EE (R&B) Division, Panikokili,/Asst Executive Engineer, PH Sub-Division, Jajpur/ Executive Engineer, JRED/ NESCO, Sub-Collector, Jajpur/ Project Director, DUDA, Jajpur/ DIPRO, Jajpur/ Tahasildar, Jajpur,/ DFO, Jajpur Road/ OFDC, Jajpur Road/ DD Mines, Jajpur Road/ Sales Tax Office, Jajpur Road/ Joint Labour Commissioner, Jajpur and they are requested to display the Corrigendum-I in their offices Notice Board for wide publication.

**Executive Officer
Jajpur Municipality**

Memo No. 1388 / Date: 13.07.21

Copy to DIO, NIC, Jajpur for kind information. He is requested to webcast the Corrigendum-I in the District Website for wide publication.

**Executive Officer
Jajpur Municipality**

Memo No. 1389 / Date: 13.07.21

Copy to Office Notice for wide publication/ Advertisement section for information & necessary actions.

**Executive Officer
Jajpur Municipality**

3.4 - EVALUATION CRITERIA

SN	Criteria	Marks
1	Technical qualifications – Firms Experience: 60 marks	Marks
1.a	Annual Average Turnover for the last three (3) years: 20 marks for the bidder with highest average annual turnover. Other bidders shall be awarded mark as below Mark calculation: 1. Average Annual Turnover minimum 50 Lakhs- 10 Marks 2. Average Annual Turnover more than 50 Lakhs and upto 1 Crore- 15 Marks 3. Average Annual Turnover more 1 Crore- 20 Marks	Max 20 marks for highest turnover 20 marks
1.b	The Experience of working for International / Gol / state / other government agencies / Multilateral Financial Institution (UN, World Bank, ADB, GIZ, etc.) in the township domain (including experience in housing / township development, policies, building plan) during the past 5 (five) years with relevant organizations including Urban & Housing Department / Ministry, Development Authorities, Municipalities, Govt. Construction agencies / PSUs etc. (Documentary evidence issued in the name of the bidding entity in the form of Signed Agreements / Work Order / Letter of Award (LoA) Certificate from Client)	2.5 marks for each assignment 20 marks
1.c	Experience of carrying out DGPS based in the field of Water Supply/ Sanitation/ Town planning/ Smart City project/ Urban Development in last 5 years. The bidders having working (survey & data collection) experience in the field of Water Supply/ Sanitation & Waste Management/ Socio Economic survey/ Transportation/ Utility services/ Environment & Ecology/ Clean Energy/ Governance and Data Management will be given more preference.	2.5 marks for each assignment 10 marks
1.d	The bidder should have a licensed Hardware/software for DGPS, Office Software, GIS and CAD design to be used during this project. They shall submit the proof of such software	2.5 marks for each products 10 marks
2	Team qualifications: 20 marks	Marks
2.a	Project Manager cum Coordinator	10 marks
2.b	GIS Analyst	5 marks
2.c	Survey Analyst	5 marks
3	Evaluation of A&M and Technical Presentation: 20 marks	Marks
3.a	Assessment of Approach & Methodology: Approach & Methodology indicated in the proposal, the proposed team along with work plan based on the terms of reference highlighting the job responsibility of each team member.	10 marks
3.b	Technical Presentation: The bidders shall be invited for a Power Point presentation in front of the committee to be formed by the client to evaluate the presentation	10 marks


 Executive Officer
 Jajpur Municipality