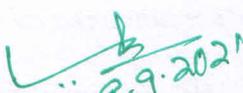


(A) Terms & Conditions for Hiring

1. The vehicle will be primarily used in Jajpur jurisdiction with occasional trips to other place Odisha.
2. The hire charges including taxes is to be paid on monthly basis. Cost of diesel/ Petrol will be paid separately basing on actual consumption @10 KMPL. All other expenditure such as drivers remuneration, routine, repair & servicing expenses, replacement of parts/ lubricating oil/ coolants filter / tyres & tubes / battery etc. break down/ accident repair etc. will be borne by the vehicle provider. Nothing extra will be paid under any circumstances by this office other than the monthly hire charges & cost of diesel.
3. Tenure of the hire agreement will be one year subject to annual renewal up to three years on satisfactory performance. However, either party can walk out of the agreement by giving three months advance notice to the other party.
4. The vehicle shall report for duty for a minimum of 25 days in the month. The vehicle shall be used by the officials of this office for official purpose on all state Govt. working days & also on holidays if required, for official work no advance payment shall be made under any circumstances. If on any day the vehicle becomes unavailable for duty for any reason not relatable to this office, it shall be treated as "No service Day" & pro-rata deduction shall be made for each "No service Day" @ agreed monthly rent divided by 25 days for example if the agreed monthly rate Rs.31,000/- then Rs.1200/- shall be deducted for each "No service Day"
5. The hired vehicle during the period of contract , must remain in road worthy condition with all necessary regulatory & statutory permission / certificate / clearance such as valid Registration Certificate, Insurance Certificate, Fitness certificate, Valid Commercial permit, Valid contract carriage permit, proof of up to date tax payment, DL of Driver etc. this office shall not be responsible for any damage/ loss caused to hired vehicle or loss of life/injury made to any person & damage to the any property on account of use of hired vehicle in any manner whatsoever, the vehicle provider shall be responsible for all such litigation.
6. It shall be the responsibility of the vehicle provider to provide a good well behaved, gentle & obedient driver without having any criminal antecedents & having a valid commercial Driving License.
7. GST Registration & Gem registration are compulsory for any service provider (applicable to Travel Agencies/ Tour Operators) to provide hired vehicles to Govt. office through Gem or through open bidding. For private individual, GST Registration is mandatory for deduction of 2% GST TDS.
8. The vehicle log book shall be signed by the user of the vehicle for noting daily opening & closing kilometer readings. The fuel cost will be calculated basing on the actual kilometer run by the vehicle. No fuel shall be provided for trips of the vehicle from the premises of the vehicle provider to the office premises.
9. Log book shall be maintained for the hired vehicle as in the case of Govt. vehicle. Kilometers reading and POL drawn shall be necessarily recorded in relevant columns and verified regularly by an authorized officer before making payment.
10. In case the selected vehicle cannot be provided for hire service for whatever reasons, the vehicle provider has to provide another vehicle of the same or better model & in same or better physical condition at the same terms & conditions.
11. Monthly hire charges to the vehicle provider will be paid usually in every succeeding month within 15 days from submission of bill by the vehicle provider subject to availability of allotment. GST TDS shall be deducted at time of payment, if applicable.
12. It will be ensured through service providers of hired vehicles that the vehicles are kept under optimum running conditions & avoid accidents attributable to lack of

(B) Terms & Conditions for Bidding

1. The vehicle must not be more than 03 years old from the date of initial registration to the last date of bidding / on the date of bidding. The vehicle must be in road worthy condition with all statutory & regulatory clearances / certificates. The vehicle also must not have made any insurance claim in its life time.
2. Selection of vehicles from amongst eligible vehicles shall be done on the basis of lowest bidding price. In case of lowest price bids of two or more vehicles being same, vehicles with less distance run (in its life time) shall be selected subject to being in satisfactory physical condition.
3. The bidder shall not be an employee of any state Govt./ Central Govt. office or any employee of this organization. An affidavit has to be submitted by the bidder to this effect along with the bid. Any person who is in State/ Central Govt. service or is an employee of a PSU shall not be made a partner to the contract by the bidder directly or indirectly any manner whatsoever.
4. A sum of Rs.5000/- (Rupees five thousand) only shall be deposited by the bidder in shape of Account payee bank Draft in favour of Chief District Veterinary Officer, Jajpur & submitted along with the bid as refundable security deposit. After completion of bidding process , the security deposit shall be refunded to the unsuccessful bidders.
5. Agency shall be update the log book at least once in every 72 hours failure to do so shall be penalized as per this contract. At the time of termination of contract, the service provider shall hand over the log books to the authority.
6. The successful bidders is /are required to execute hire agreement with this office with 7(seven) days of receiving information from this office to this effect & is /are required to provide the selected vehicles for hire within such numbers of days, not exceeding 30 (thirty) days from executing the agreement, as well as intimated by this office.
7. Last date for submission of the bid is 23.09.2021 at 4.00PM . The bid shall be submitted to the Section Officer O/O CDVO, Jajpur in the enclosed format through Bid-box/Courier/ Regd. Post / Speed Post only. The envelope containing the bid should be super scribed on the top "Sealed Quotation/ Tenders for hiring of Diesel vehicle" Bids received beyond the last date / time shall not be accepted. The bid will be opened on 24.09.2021 at 11AM in the conference hall of the Chief District Veterinary Officer, Jajpur. Bidder can remain present at the time of opening of the bids.
8. This office reserves the right to cancel the bidding process at any stage without assigning any reason thereof. This office also reserves the right to reject a vehicle, otherwise eligible as per conditions laid down in Para B1, if the actual physical condition of the vehicles is found to be un-satisfactory.


Chief District Veterinary Officer