

INFORMATION DOCKET

On supply of 28 days old chicks from different Bidders for State Plan scheme and OMBADC scheme for Jajpur District in phased manner during the year 2021-22

ANNEXURE - I

Sl. No.	Name of the Bidder	Quantity	Rate	Total
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OFFICE OF THE CHIEF DISTRICT VETERINARY OFFICER JAJPUR

Email-ID- cdvojajpur@gmail.com Ph/Fax-06728-225175

EOI No. _____ date _____

The Chief District Veterinary Officer, Jajpur invites Expression of Interest (EOI) from the Organizations / Agencies/ Small Animal Cooperatives/ Individual Traders/ FPO's/JLG's for supply of 28 days old vaccinated, healthy low input chicks for the district in phased manner during the year 2021-22. The details of the Expression of Interest (Non-transferable) as well as terms and conditions and information docket are available on the district website Jajpur. Interested parties are requested to download the required documents and submit their response to the undersigned at the above-mentioned address along with the cost of the EOI document of Rs.500 in shape of Bank Draft drawn in favour of the CDVO, Jajpur payable at Jajpur

The cost of EOI documents is compulsory and the bank draft should be enclosed in original along with the EOI documents. The cost paid for EOI documents is non-refundable.

The EOI documents must be deposited within date.11.11.2021 at 5 PM.

Time line

Date & Time of release of EOI	28.10.2021 at 1 PM
Submission of queries on EOI & discussion	01.11.2021 at 5 PM
Date & time of submission of EOI documents	01.11.2021 at 10 AM
Last date of submission of EOI	11.11.2021 at 5 PM
Date and time of opening of EOI	12.11.2021 at 1 PM
Finalization of RFP	16.11.2021
Date of opening of Price Bid	To be informed to the qualified Bidders later on


28.10.2021
Chief District Veterinary Officer
Jajpur

Backyard Poultry farming has been age old practice in our State. This sector plays an important role in socio-economic development of rural households. There are also farmers, who exclusively rear birds, with a flock size of 10 to 15 birds, who rarely adopt modern practices for better production. Due to want of working capital, these farmers are not able to maintain their birds with optimal management practice for which the productivity is below their potential. Therefore, 476 number of (25+25) poultry units will be established through WSHG members with hand holding support to adopt better management practices to obtain optimum production.

Objective of the Scheme:

- To provide employment generation and economic upliftment of rural household.
- To meet the demand of meat & egg by increasing the poultry population of the state.
- To support the nutritional requirement of the people through consumption of animal protein in the form of egg & meat.
- To promote poultry farming as a profitable enterprise

REQUIREMENTS

1. The weight of 28 days old chick must not be less than 250 gm.
2. The supplier needs deliver at different delivery point in co-ordination with CDVO, Jajpur District.
3. The supplier will bear all transportation cost upto delivery point.
4. The supplier will keep all chicks for 28 days in chick rearing unit & count all vaccinations point to supply.
5. The supplier will produce disease free certificate from a registered vety, practitioner.

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5. The supplier will produce disease free certificate from a registered vety, practitioner.

6. In quarantine center, the BVO/Farm Manager of the concerned Block/Farm should be in charge of all technical activities. He will make a vigilance team of Veterinary Doctor and support staff to keep a close watch on health of the animals. The team will take prompt action to treat the animals in case of any sickness and provide all technical assistance required by supplier.
7. The supplier should allow to vaccinate all birds against Rd, under and he should provide authentic documents of vaccination certified by registered veterinary doctor. Deworming of animals will also be done during rearing period.
8. All the expenditure related to maintenance, deworming, vaccination and treatment of animals will be borne by supplier.
9. Any loss of animals during rearing period will be borne by supplier.
10. The supplier should procure eggs chicks from reputed farms and will supply in phased manner.
11. After rearing period, the WSHG members will be allowed to select the chicks.
12. Costing should be done on live body weight basis.
13. The supplier should replace the under weight chicks new stocks on regular basis.
14. More number of qualified suppliers can be selected through EOI for timely supply of chicks.
15. The CDVO should take utmost care to supply the chicks to WSHG member as soon as rearing period is over.
16. Payment to the supplier will be made directly by CDVO, Jajpur after receiving the chicks by the SHG members.
17. The concerned VAS/AVAS will issue health certificate at the time of delivery.
18. Any loss of chicks during rearing period will be borne by supplier.

Other Requirements:-

- 1) Proof against experience in production/sale / supply of animals should be submitted
- 2) The bidder will quote Financial bid for supply of the intended items in separate sealed envelopes in the proforma attached in annexure.
- 3) Any deviation from the above terms and conditions will attract a penalty as desired by EOI inviting Authority which will be realized from the pending bills / invoices of the Firm/supplier or from the performance security deposited by the Firm/supplier.
- 4) The interested bidder has to provide a "BID SECURITY DECLARATION "in lieu of bid security with stipulation that if they withdraw or modify the bids during period of validity etc., they will be suspended for the time of specified in the bid documents as per the prevailing Odisha General Financial Rules vide F.D. Notification no.8943/F Dt.18.03.2021 and corrigendum No.11858/F Dt.18.04.2021.
- 5) Performance Security @ 10,000 of ~~LOI value~~ is to be submitted by the successful bidders as per the prevailing Odisha General Financial Rules vide F.D. Notification no.8952/F Dt.18.03.2021 in form of account payee Demand Draft drawn in favour of **CDVO----- payable at Bank ----- Branch-----, District -----** as given in Annexure -VII with validity for a period of **24 months**.
- 6) In the event of any failure / default of the successful bidder with or without any quantifiable loss to the Govt., the performance security is liable to be forfeited.
- 7) The penalties to be imposed on the bidder at any stage will be decided on the basis of the violation of number of bid conditions specifically mentioned in the EOI leading to forfeiture of performance security or leading to imposition of any such other penalty by the EOI inviting Authority.

The following is the eligibility criteria for participating in the EOI:

1. The bidder should be an organization / Agencies/ Small Animal Cooperatives/Individual Traders/FPO's/JLG's for supply of animals. Any of the above entities, if registered as medium and small enterprise under MSME Development Act, 2006 in Odisha of MSMEs as applicable.
2. The bidders should not have been blacklisted or debarred from carrying on the business or should not be under a declaration of ineligibility for corrupt and fraudulent practice issued by Central Govt./ any State Govt.
3. The eligibility criteria can be changed / altered or relaxed by a duly constituted technical committee without assigning any reason thereof.

SCOPE AND CONDITION OF THE SUPPLY

1. EOI has been prepared for short listing of suppliers for procurement of Goats through due RFP process. However the indents will be placed in favour of the successful bidder selected through bidding process as per our requirement in phased manner as per the availability of funds during the contract period. The financial capping and quantity of procurement may be changed subject to availability of funds.

TECHNICAL SPECIFICATION

1. The bidder should be able to supply Black 28 days old chicks of Banaraja/Giriraj/Kruiler/Giripriya etc.
2. The age of the Does should be 6-8 months and Buck should be 8-10 months
3. The weight of Black Bengal does (6-8 months) should not be less than 8 kg, buck (8-10 months) should not be less than 10 kg weight. Similarly, weight of Ganjam Does (female goat of 6-8 months) should not be less than 12 kg and buck (male goat of 8-10 months) should not be less than 15 kg.

INSTRUCTIONS TO THE BIDDERS

The intending bidders are requested to carefully study the instruction contained hereunder before submission of their applications.

1. A bidder shall submit a single application only.
2. The application must be submitted in a prescribed format only accompanied by required documents
3. All relevant documents as asked for must be given as Annexure to the application.
4. The application along with all annexure must be submitted in a single hard bound book form duly page numbered and indexed. No loose papers or spiral bound documents will be accepted. Submission of loose papers or spiral bound documents shall lead to the rejection of the same.
5. Demand Drafts towards cost of EOI document should be submitted in a separate envelop.
6. Incomplete, telegraphic or conditional applications shall not be accepted.
7. Applicant must sign at the bottom of each page of the documents at the time of submission in token unconditional acceptance of the departmental terms and conditions, technical specification etc.
8. Deviation in terms and conditions, specification of material, inspection clause etc. will not be accepted under any condition.

9. The vendor shall submit copies of documents defining the constitution or legal status, place of registration and principal place of business of organization/Agency/ firms.
10. The bidder shall furnish a brief write up backed with adequate data, explaining capacity and experience (both technical and commercial) for the production / supply of the required number of animals within the specified time of completion after meeting all their commitments.
11. Applications received late due to postal delay or otherwise will not be considered
12. Power of attorney to sign the agreement on behalf of applicant & partnership deed articles, if any, should be enclosed along with original documents.
13. All pages of the documents must be signed & sealed by the authorised person on behalf of the supplier.
14. The last date of receipt of the application is 11.11.2021 up to 5.00PM. Sealed offers (revised and final) shall only be dropped in the specified box kept at CDVO office Jajpur during office hours on working days.
15. The applications will be opened on 12.11.2021 at 1 PM at the CDVO office , Dist Jajpur in presence of the bidders or their authorised representatives who may like to be present at the time of opening.
16. Deviation of any terms and conditions shall not be entertained under any circumstances.

DISPUTE

1. Any dispute arising out of the contract shall be settled amicably. However, the decision of the CDVO Jajpur shall be treated as final.
2. Any legal dispute is subject to Jajpur jurisdiction only.
3. The CDVO Jajpur reserves the right to change/alter/relax any condition(s) on case to case basis

LIST OF DOCUMENTS TO BE SUBMITTED

1. A proposal in response to the EOI covering the scope highlighted above in Annexure-I.
2. Detail Profile of the Firm/Organisation/Agency/ Supplier including production/sale and supply of animals in **Format-I**
3. Proof against experience in production/sale and supply of animals should be submitted.
4. Original receipt of EOI document cost
5. Declaration to the effect that the firm/organisation has not been debarred or derecognised by any state Govt./Central Govt. in **Annexure-II**
6. Duly filled in **Annexures III to VI**.
7. Duly filled in porforma for financial bid as per **Annexure- VIII**.

8. Duly filled in format of Bank Guarantee for Performance Security as per Annexure VII.

SELECTION PROCEDURE & SELECTION PARAMETERS

The responses submitted by the bidders for the schemes will be evaluated on the following parameters for the preparation RFP (Request for proposal)

1. Past performance of the bidder in the line of supply 28 days old chicks.
2. Capacity of the bidder to supply the no of required chicks as specified above in the Scope of the supply.

Subject to verification of the documents produced by the firm, the selection procedure would be as follows:

1. CDVO, ----- will form a Technical Committee for evaluation of the responses submitted by the bidders.
2. The Technical Committee will shortlist the responses based on the selection parameters as decided by the committee, from the various selection parameters stated above and put forth before district level committee for finalization of RFP.
3. Final recommendations of the District Level Committee will be placed before the Collector & District Magistrate for approval.
4. Following approval, the RFP document will be finalized and published.

PROCEDURE OF SUBMITTING THE RESPONSE UNDER THIS EO

The responses from the supplier will be submitted through Registered/ Speed Post or by Courier Services addressed to CDVO, Jajpur Dist. jajpur Pin-755001 within the date 11.11.2021 at 5.00PM.

2. The Technical Committee will be formed by the committee from various parameters stated above and put forth before district level committee for finalization of RFP.
3. Final recommendations of the District Level Committee will be placed before the Collector & District Magistrate for approval.
4. Following approval, the RFP document will be finalized and published.

PROCEDURE OF SUBMITTING THE RESPONSE UNDER THIS EO

The responses from the supplier will be submitted through Registered/ Speed Post or by Courier Services addressed to CDVO, Jajpur Dist. jajpur Pin-755001 within the date 11.11.2021 at 5.00PM.

Forwarding Letter

(To be submitted in the letter head of the applicant),

To

The CDVO, -----

Sub:- Submission of application for supply 28 days old chicks of low input birds Jajpur Districts for the year 2021-22.

Sir,

Having studied the call for empanelment document carefully, I/we, the undersigned, offer to submit our application for empanelment for supply of Goat for establishment of (30+2) Goat unit for the District ---- of the State of Odisha for the year 2021-22.

I/We have also read the various provisions therein and confirm that the same are acceptable to us. We further declare that any additional conditions, variations, deviations, if any, shall not be given effect to. We further understand that any deficiency / illegibility in documents shall make our application liable for rejection.

I/we submit our application understanding fully well that

(a) The documents submitted along with our application are subject to verification by appropriate authorities.

(b) The CDVO, Jajpur reserves the right to accept or reject any application or the empanelment process itself without assigning any reasons thereof and shall not be held liable for any such action.

(c) Any genuine changes made by CDVO, Jajpur in the interest of the work with respect to the technical requirement during the course of project implementation will be acceptable.

(d) All acts, rules, regulations, norms and conditions of Govt. of India and Govt. of Odisha shall be applicable during the process of empanelment as well as during the period of implementation of scheme.

We hereby declare that all the information and statements made in this proposal are complete, true and correct and also accept that any misinterpretation contained in it may lead to our disqualification.

We hereby declare that our application has been submitted in good faith and the information contained is true and correct to the best of our knowledge and belief.

Yours faithfully,
Signature of Applicant
Seal

UNDERTAKING BY THE APPLICANT

I/we here by undertake that

1. We have thoroughly read and examined the call for empanelment document along with all its schedules, annexure etc.
2. In case our application is incomplete in any respect or we violate any of the prescriptions given therein CDVO, Jajpur shall, without prejudice to any other right or remedy, be at liberty to forfeit the application fee deposited by us.
3. In case of award of supply in our favour CDVO, Jajpur, shall have the right to convert the fee deposited by us in to full or part (as the case may be) of the security deposit to be deposited by us against award of the supply.
4. I/We shall abide by all the laws prevailing at the time of the implementation of the scheme and shall be responsible for making payments of all the taxes, duties, levies and other Govt. dues etc. to the appropriate Govt. departments, if applicable.
5. The entire CALL FOR empanelment document has been discussed in the Selection Committee Meeting and a resolution has been concurred for participation in the empanelment process (copy enclosed as given format)
6. We are not involved in any litigation that may have an impact of affecting or compromising the supply of animals as required therein.
7. We are not blacklisted / defaulted in any manner by any Central / State Government / Public Sector Undertaking or any districts.
8. In case any false documents submitted and found any time in future the Firms/Organisation/Agencies/individual shall be liable to be proceeded against as per prevailing laws.
9. Our PAN No. under the Income Tax Act is-----
10. I/We shall be responsible for the payment of the respective taxes to the appropriate authorities.

Signature of Applicant with stamp & date

Annexure-III

Letter of Authorization

(To be submitted in the letter head of the applicant)

To,

The CDVO, Jajpur

Sub: - Submission of application for supply of 28 days old chicks of low input birds State of Odisha for the year 2021-22.

Sir,

I/we hereby authorize Ms. /Mr.-----, Designation----- of our Farm/ Organisation/Agency ----- to sign all relevant documents on behalf of the Farm/Organisation/Agencies/----- in dealing with the above empanelment. She / He is also authorized to attend all meetings and submit technical and commercial information as may be required by CDVO----- in the course of processing of the application.

We further authorize Ms. /Mr-----, designation----- of our Farm/Organisation/Agencies/----- make technical presentation on behalf of the Farm/Organisation/Agencies/-----

Signature of the authorized persons

1. _____
2. _____

I/we hereby authorize Ms. /Mr.----- of our Farm/ Organisation/Agency ----- to sign all relevant documents on behalf of the Farm/Organisation/Agencies/----- in dealing with the above empanelment. She / He is also authorized to attend all meetings and submit technical and commercial information as may be required by CDVO----- in the course of processing of the application.

Signature attested/ _____

Name and designation of the attesting officer with stamp.

Yours faithfully

Head of the Applicant organization

Certificate of unconditional accept of all terms and conditions laid in for empanelment

(To be submitted on the letter head of the applicant)

We _____ a prospective applicant for the work "supply of 28 days old chicks of low input birds establishment of 476 no of (30+2) goat unit" in District ----- for the State of Odisha for the year 2021-22" hereby certify that we have carefully studied and understood the contents of the entire document hoisted on the website of the Dist Rajpur on dated ----- and hereby confirm our unconditional acceptance to each and every line of the said document.

Date:

Place:

(Signature).....

(Printed Name).....

(Designation).....

(Common Seal).....

Confirmation to Limitation of liability

(To be submitted on the letter head of the Firm/Organisation /Agency/ Supplier)

/we here by undertake that

1. The role of CDVO, Jajpur, in this empanelment process is limited to create a platform for the customers and vendors to meet and negotiate with each other for the best deal. The role of CDVO, Jajpur is limited to protecting the customer's interest in terms of providing required no of chicks for establishment of 476 no of unit in the district.

2. The transaction between the customer and vendor is exclusive and will be governed by the Sales of Goods Act and Consumer Protection Act. In no case CDVO, Jajpur can be made a party to deficiencies of either parties. Only when CDVO, observes that the agreed transaction between the Customer and Vendor is closed, CDVO, will release the (If eligible or available).

3. CDVO, ----- will, in no case be a party to any dispute or accident fatal or non-fatal, caused to any worker or outsider in course of transport or supply of animals. All the expenditure including treatment, transportation or compensation will be entirely borne by the Executants. The Executants shall also be responsible for any claims of the workers engaged in chick rearing centre.

4. In case of failure to deliver any or all of the above stipulation CDVO, Jajpur after due adjudication of the matter is entitled to take such punitive action as suspending the vendors from execution of the program until the deficiencies are made good or for such time as may be decided by the CDVO, Jajpur debarring the vendor from supply of the animals and blacklisting the vendor from executing all projects implemented through CDVO, Jajpur

Date: _____
Place: _____

(Signature).....

(Printed Name) (Designation).....

(Common Seal)

FORMAT-I

(To be submitted in Part –I Technical Bid)

DETAILS OF THE BIDDER:

GENERAL INFORMATION ABOUT THE BIDDER			
Name of the Bidder			
Registered Address of the firm/Supplier/Agency/organization			
State		District	
Telephone No.		Fax	
Email		Website	
Contact Person Details			
Name		Designation	
Telephone No.		Mobile No.	
Communication Address			
Address		District	
Registered Address of the firm/Supplier/Agency/organization		Fax	
State		Website	
Telephone No.			
Email			
Type of the Firm (Please * relevant box)			
Private Ltd.	Public Ltd	Proprietorship	
Partnership	Society	Others specify	
Registration No. & Date of Registration.			
Nature of Business (Please * relevant box)			
Manufacture/ Authorised Supplier			
Breeder			
Name designation & Address of the Person(s) responsible to the Firm/Organisation /Agency/ Supplier			

6	Name	Designation	
7	Whether any criminal case was registered against the Firm/Organisation / Agency/ Supplier or any of its promoters in the past?		Yes/No
8	Other relevant Information		
8.a	PAN: Furnish the copy of the PAN		
9	Bank Details of the Bidder: The bidder have to furnish the Bank Details as mentioned below for return of EMD / Payment for supply if any (if selected) <ul style="list-style-type: none"> a. Name of the Bank : b. Full address of the Branch concerned: c. Account no. of the bidder : d. IFS Code of the Bank : 		
Date:	Office Seal	Signature of the bidder Authorized signature	

Model Bank Guarantee Format for Performance Security

To

The CDVO

WHEREAS

(name and address of the

supplier) (here in after called "the supplier") has undertaken, in pursuance of contact no. _____ dated to supply _____ (description of goods and services) (here in after called "the contract"). AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligation in accordance with the contract.

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you on behalf of the supplier, up to a total of _____ (amount of the guarantee in words and figures) and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show ground or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until the _____ day of _____ 20_____. We the Branch undertake not to revoke the guarantee during its currency except with the previous consent of the CDVO _____ in writing.

We the Branch further agree that a mere demand by CDVO _____ is sufficient for us _____ Branch at _____ to pay the amount covered by the Bank Guaranteed without reference to the Agency and protest by said Agency cannot be a valid ground for us _____ Branch to decline payment to CDVO _____ in your demand.

(Signature of the authorized officer of the Bank)

Name and designation of the officer

Seal, name & address of the Banks and address of the Branch

PROFORMA FOR FINANCIAL BID

1. The bidder will quote financial bid for supply of the intended items in separate sealed envelope in the following proforma:

CDVO

Undertaking by the bidder

1. I give consent to pay Tax to GoO/ Gol etc. as applicable.
2. I, Sri.....hereby certify that all the information given above / facts/ documents submitted are true to the best of my knowledge.

Signature of the bidder