



No. 388 /Dt. 22/11/2021

**QUOTATION CALL NOTICE FOR HIRING OF VEHICLE ON MONTHLY RENTAL BASIS UNDER ORMAS, JAJPUR**

Sealed quotations are invited from the interested reputed Travel Agencies / Tour Operators / Private Individuals for providing one vehicle i.e. Tiago / Bolt / Celerio (Petrol) driven vehicle having sitting capacity not more than Five (05) including driver for official use in ORMAS, Jajpur on monthly rental basis. Sealed quotation should reach the ORMAS, C/O- DRDA Office, Jajpur through Regd. Post/Speed Post positively latest by 11.00 AM of 09.12.2021 which will be opened on the same day at 12.30 PM in presence of the quotationers or their authorised agents in the Office Chamber of the Project Director, DRDA, Jajpur. **The Envelop of the quotation should super scribe "Quotation Document for Hiring of Vehicle on Monthly Rental Basis under ORMAS, Jajpur"**. The terms and conditions are given below.

*Ash. 22/11/2021*  
Project Director  
DRDA, Jajpur

Memo No. 389 /Dt. 22/11/2021

Copy forwarded to Sub-Collector, Jajpur / All Tahasildars / All Block Development Officers of Jajpur District / Executive Officer, Jajpur Municipality / Vyasagar Municipality, Jajpur Road / DIPRO, Jajpur for information and wide publication.

*Ash. 22/11/2021*  
Project Director  
DRDA, Jajpur

Memo No. 390 /Dt. 22/11/2021

Copy to forwarded to the D.I.O, NIC, Collectorate, Jajpur for information. He is requested to web-hoist the tender notice & terms and condition for information of the general public.

*Ash. 22/11/2021*  
Project Director  
DRDA, Jajpur

Memo No. 391 /Dt. 22/11/2021

Copy to the Notice Board of DRDA, Jajpur for information of the general public.

*Ash. 22/11/2021*  
Project Director  
DRDA, Jajpur



Annexure-I

**TERMS & CONDITIONS FOR HIRING OF VEHICLE ON MONTHLY RENTAL BASIS UNDER ORMAS**

01. The vehicle must be in Road Worthy condition, shall not be more than three years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for playing of vehicle.
02. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
03. The Driver should be well behaved, gentle and obedient in nature.
04. The bidders are required to deposit Rs. 5,000/- (Rupees Five Thousand) only towards EMD in shape Banker's Cheque / DD. in favour of "ORMAS, JAJPUR" payable at SBI, Jajpur Town. The EMD will be returned to the unsuccessful quotationers after finalization of quotation. The EMD of Rs. 5,000/- deposited by the successful quotationer shall be kept with ORMAS, Jajpur as security deposit. After successful completion period of contract as per the term and condition, the EMD will be refunded.
05. The monthly rate of hire charges to be quoted excluding fuel and lubricant separately in the general bid information.
06. The Vehicle must achieve a fuel efficiency of 17 K.M.s per liter.
07. The sealed quotation should reach the ORMAS, C/O- DRDA Office, Jajpur on or before 09.12.2021 by 11.00 AM through Registered Post / Speed Post.
08. The quotation paper can be obtained from the district web site i.e. [www.Jajpur.nic.in](http://www.Jajpur.nic.in) from 22.11.2021 to 08.12.2021.
09. The quotation paper will be opened by the Committee on 09.12.2021 at 12.30 PM onwards in presence of the quotationers or their authorized agents in the Office Chamber of the Project Director, DRDA, Jajpur.
10. The quotation received beyond the stipulated date and time and without the above required documents should be liable for rejection.
11. The successful quotationer should provide the vehicle within 07 (Seven) days from the date of issue of the order. If failed to provide the vehicle within the

- specific time mentioned in the order, without proper and valid justification, the order will be cancelled and the security deposit will be forfeited to Govt.
12. The rates can be negotiated depending on the situation prevailing at the time of opening and finalization of the quotation.
  13. The successful quotationer will be required to execute an Agreement with the Deputy CEO, ORMAS, Jajpur with appropriate terms and conditions.
  14. The contract of tenders should be valid for One year from the date of issue of order and will be extended on the basis of satisfactory service performance.
  15. The undersigned reserves the right to reject or cancel any or all quotations without assigning any reason thereof. Any dispute in this matter will be settled up under the jurisdiction of Jajpur district.

Ash: 22/11/2021  
Project Director  
DRDA, Jajpur

**QUOTATION PAPER****GENERAL INFORMATION FOR HIRING OF VEHICLE ON MONTHLY RENTAL BASIS UNDER ORMAS**

1. Registration No. of Vehicle :-
2. Type of Vehicle (AC/Non-AC) :-
3. Model :-
4. Date of Registration :
5. Valid Fitness Certificate:
6. Valid Permit Certificate:
7. Valid Insurance Certificate:
8. Name & Address of Driver :
9. Valid D.L. of the Driver:
10. Contact No. of the Quotationer:
11. B.D./B.C. No...../Dt..... & Rs.....

Sl. No.	Name & Address of vehicle owner	Hire Charges of the vehicle per month (excluding fuel) (In Rs.)	Mileage K.M. Covered per Liter fuel (Petrol)
1	2	3	4
(1)			

**Full Signature & Seal of  
Quotationer**