



**OFFICE OF THE MUNICIPAL COUNCIL, JAJPUR**

Email- [jajpur.m.1869@gmail.com](mailto:jajpur.m.1869@gmail.com)

No. 3211 Date 08/09/2022

**CORRIGENDUM**

REF No.: This Office RFP No. 2920, Dt.16-08-2022

RFP Title: **Providing Consultancy Services for preparation of DPR including Topographical Survey, Design and Engineering including technical validation for Improvement of Drainage System of Jajpur Municipalities in the District of Jajpur, Odisha.**

With reference to this office letter no.2920, Dt.16-08-2022, the following amendment/ corrigendum/ clarification were made for the information to the prospective bidders.

SN	RFP Clause	As written in the RFP	Amendment/Clarification
1	<b>Data Sheet</b>	<p><b>SI No.4.</b> Deadline for submission of Pre-proposal Query-Dt.26.08.2022.</p> <p><b>SI No.5.</b>Pre-proposal meeting-Dt.02.09.22.</p> <p><b>SI No.6.</b> Issue of pre-proposal clarification-Dt.05.09.2022.</p> <p><b>SI No.7.</b>Proposal Due Dt.14.09.2022.</p> <p><b>SI No.8.</b> Date of opening of Technical Proposal dt.17.09.2022.</p> <p><b>SI No.9</b> Date of opening of Financial Proposal-Dt.28.09.2022.</p> <p><b>SI No.11</b> Pre-proposal meeting- A pre-proposal meeting will be held on 02.09.2022 at 11.30 AM in the Office of the Executive Officer, Jajpur Municipality, Jajpur District, Jajpur, Odisha.</p> <p>All queries should be received on or before 26.08.2022 at 5.00 PM in the Office of the Executive Officer, Jajpur Municipality, Jajpur District, Jajpur on mail in PDF/MS Word/Excel format</p>	<p><b>SI No.4.</b> Deadline for submission of Pre-proposal Query-Dt. <b>09.09.2022.</b></p> <p><b>SI No.5.</b>Pre-proposal meeting-Dt. <b>12.09.2022.</b></p> <p><b>SI No.6.</b> Issue of pre-proposal clarification-Dt. <b>13.09.2022.</b></p> <p><b>SI No.7.</b>Proposal Due Dt. <b>20.09.2022.</b></p> <p><b>SI No.8.</b> Date of opening of Technical Proposal &amp; presentation of previous execution of similar type of work satisfactorily by the applicant-Dt.<b>23.09.2022 (16.00hrs)</b></p> <p><b>SI No.9</b> Date of opening of Financial Proposal-Dt. <b>30.09.2022 (16.00hrs)</b></p> <p><b>SI No.11</b> Pre-proposal meeting- A pre-proposal meeting will be held on <b>Dt. 12.09.2022 at 11.30 A.M</b> in the Office of the Executive Officer, Jajpur Municipality, Jajpur District, Jajpur, Odisha.</p>

*Handwritten signature and date: 8/9/2022*

		<p>only.</p> <p><b>Sl. No.13.</b> Earnest Money Deposit (EMD) (Refundable)- 1% of the quoted value in shape of TDR/FD/Postal deposit duly pledged in favour of Executive Officer, Jajpur Municipality from any nationalized scheduled bank/Post office.</p> <p><b>Sl. No.15</b> Address for Hard Copy Submission of Technical Proposal- Office of the Executive Officer, Jajpur Municipality, Jajpur District-755001, Odisha. Email Id : jajpur.m.1869@gmail.com Mode of Submission: Speed Post / Registered Post (India post)only to the address as specified above during the office hour only and per schedule mentioned above.</p>	<p>All queries should be received on or before <b>Dt.09.09.2022 at 5.00 PM</b> in the Office of the Executive Officer, Jajpur Municipality, Jajpur District, Jajpur on mail in PDF/MS Word/Excel format only.</p> <p><b>Sl. No.13.</b> Earnest Money Deposit (EMD) (Refundable)- <b>Rs.50,000/- (Rupees Fifty Thousand)only</b> in shape of TDR/FD/Postal deposit duly pledged in favour of Executive Officer, Jajpur Municipality from any nationalized scheduled bank/Post office.</p> <p><b>Sl. No.15</b> Address for Hard Copy Submission of Technical Proposal- Office of the Executive Officer, Jajpur Municipality, Jajpur District-755001, Odisha. Email Id : jajpur.m.1869@gmail.com Mode of Submission: <b>Speed Post / Registered Post (India post)/Courier service</b> only to the address as specified above during the office hour only and per schedule mentioned above.</p>
2	<p><b>Section – 2</b> <b>Performance Bank Guarantee: (PBG) (Pre-qualification Criteria Sl. No. 11)</b></p>	<p>Within 7 days of notifying the acceptance of a proposal for award of contract, the qualified bidder shall have to furnish a Performance Bank Guarantee amounting to 10% of the Contract Value from a scheduled commercial bank situated in Jajpur Town in favour of “Executive Officer, Jajpur Municipality, Jajpur”, as per the format at Annexure-II, for a period of three months beyond the entire contract period (i.e. PBG must be valid from the date of effectiveness of the contract to a period of 24 (Twenty Four months) as its commitment to perform services under the contract. Failure to comply with the requirements shall constitute sufficient grounds for the forfeiture of the PBG. The PBG shall be</p>	<p>Within 7 days of notifying the acceptance of a proposal for award of contract, the qualified bidder shall have to furnish a Performance Bank <b>Guarantee amounting to 3%</b> as per notification no.8475 dt.05.04.22 of Principal Secretary to Govt. Finance Department, Govt of Odisha of the Contract Value from a scheduled commercial bank situated in Jajpur Town in favour of “Executive Officer, Jajpur Municipality, Jajpur”, as per the format at Annexure-II, for a period of three months beyond the entire contract period (i.e. PBG must be valid from the date of effectiveness of the contract to a <b>period of 12 (Twelve months)</b> as its</p>

*John*  
8/9/22

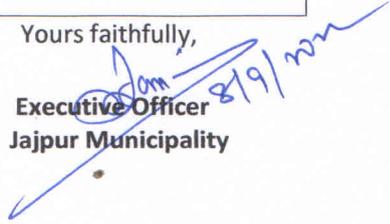
		released immediately after three months of expiry of contract provided there is no breach of contract on the part of the qualified bidder. No interest shall be paid on the PBG.	commitment to perform services under the contract. Failure to comply with the requirements shall constitute sufficient grounds for the forfeiture of the PBG. The PBG shall be released immediately after three months of expiry of contract provided there is no breach of contract on the part of the qualified bidder. No interest shall be paid on the PBG
3	<b>Section – 2 Award of Contract: (Pre- qualification Criteria Sl. No. 13)</b>	After completion of the contract negotiation stage, the Client will notify the successful bidder in writing by issuing an offer letter for signing the contract and promptly notifying all other bidders about the result of the selection process. The successful bidders will be asked to sign the contract after fulfilling all formalities within 15 days of issuance of the offer letter. After signing of the contract, no variation or modification of the terms of the contract shall be made except by written amendment signed by both the parties. The contract will be valid for 24 (Twenty Four) Months from the date of effectiveness of the contract and will be extended on mutual consent.	After completion of the contract negotiation stage, the Client will notify the successful bidder in writing by issuing an offer letter for signing the contract and promptly notifying all other bidders about the result of the selection process. The successful bidders will be asked to sign the contract after fulfilling all formalities within 15 days of issuance of the offer letter. After signing of the contract, no variation or modification of the terms of the contract shall be made except by written amendment signed by both the parties. The contract will be valid for <b>12 (Twelve) Months</b> from the date of effectiveness of the contract and will be extended on mutual consent.
4	<b>Section – 3 (Term of reference) Sl.No.3</b> Timelines, stages of deliverables and content of each deliverable	Deliverable D-1 D-2 D-3 D-4	Deliverable D-1 D-2 D-3 <b>D-4-(Omitted)</b>
5	<b>Section – 3 (Term of reference)</b>  Sl. No.4 Team composition and Schedule for the key professionals	The team will comprise of 4(Four) Key Professionals at the District Level and The other required staff shall be deployed by the Consultant / Firm keeping the schedule and deliverable in view.	<b>Deleted.</b>

*8/19/2022*

6	<b>Section – 3 (Term of reference) Sl. No.6 Payment Terms and Schedule in a tabular form</b>	SI No	Payment terms	Disbursement Schedule	SI No	Payment terms	Disbursement Schedule	
		1	Mobilization Advance	10%	1	Mobilization Advance	10%	
		2	Completion of Topographic Survey and Submission of Survey Report	20%	2	Completion of Topographic Survey and Submission of Survey Report	20%	
		3	Preparation of DPR Submission of draft DPR	10%	3	Preparation of DPR Submission of draft DPR	20%	
		4	Preparation of DPR and Submission of Final DPR incorporating observations and compliance	20%	4	Preparation of DPR and Submission of Final DPR incorporating observations and compliance	20%	
		5	Preparation of Specifications and submission of Tender Documents for Construction	10%	5	Preparation of Specifications and submission of Tender Documents for Construction	30%	
		6	Contract Supervision Monthly	30%	6	OMITTED		
7	<b>Section – 3 (Term of reference) Sl. No.6 Payment Terms and Schedule in a tabular form</b>	<i>Note: This is based on attendance of Key experts. For absence of expert for more than 15 days proportionate deduction to be made.</i>					OMITTED	
		The payment of professional fees will be made on monthly basis and milestones indicated for each activity. The payments will be made upon submission of an invoice backed by Monthly Progress Reports outlining the areas covered in RFP. Payment of professional fees would be made within two weeks of submission of Invoices.						
		The 30% (Thirty Percent) of above table sl. No.6 of the Total Consultancy Fees will be paid as per the following submission of each deliverables detailed out in the below table.						
		SI No.	Deliverables	% of total payment payable				
		1	D1	6				
		2	D2	6				
		3	D3	6				
4	D4	6						
5	D5	6						

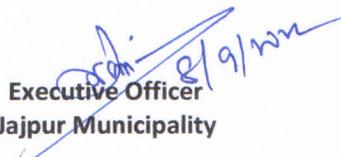
8	<b>Section – 3 (Term of reference) Sl. No.8</b>	Facilities which will be provided to the consultants by the Procuring Entity, say local conveyance, office space, office machines, secretarial assistance, utilities, local services etc.	OMITTED
9	<b>Section-1 Letter of Invitation (RFP Sl. No.6)</b>	Interested bidders may download the Request for Proposal Documents (the "RFP" document) from the above website to see further details for participation in the online bidding.	Interested bidders may download the Request for Proposal Documents (the "RFP" document) from the above website to see further details for participation in the <b>off line bidding</b> . i.e 1. Technical Proposal in one cover, 2. Financial Proposal documents in another cover.

Yours faithfully,

  
Executive Officer  
Jajpur Municipality

Memo No. 3212 / Date: 08/09/2022

Copy submitted to Collector, Jajpur/ADM (Rev.), Superintending Engineer-cum-ILW, PH Circle, Cuttack/ EE (R&B) Division, Panikokili,/Asst Executive Engineer, PH Sub-Division, Jajpur/ Executive Engineer, JRED/ NESCO, Sub-Collector, Jajpur/ Project Director, DUDA, Jajpur/ DIPRO, Jajpur/ Tahasildar, Jajpur,/ DFO, Jajpur Road/ OFDC, Jajpur Road/ DD Mines, Jajpur Road/ Sales Tax Office, Jajpur Road/ Joint Labour Commissioner, Jajpur and they are requested to display the Corrigendum in their offices Notice Board for wide publication.

  
Executive Officer  
Jajpur Municipality

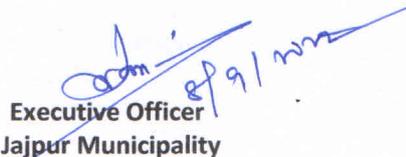
Memo No. 3213 / Date: 08/09/2022

Copy to DIO, NIC, Jajpur for kind information. He is requested to webcast the Corrigendum-I in the District Website for wide publication.

  
Executive Officer  
Jajpur Municipality

Memo No. 3214 / Date: 08/09/2022

Copy to Office Notice for wide publication/ Advertisement section/Municipality Website. [www.jajpurmunicipality.co.in](http://www.jajpurmunicipality.co.in) for information & necessary actions.

  
Executive Officer  
Jajpur Municipality