

## OFFICE OF THE SUPERINTENDENT

UTKAL BALASHRAM, SAKHA, JAJPUR

AT/PO, DIST- JAJPUR, PIN- 755001

Phone- 06728-222101; Email Id- utkalbalashram.jajpur@gmail.com

Short Quotation Call Notice No: UB/ 193 /2022/ dt.04.11.2022

Sealed quotation are invited from the local (Within Odisha) supplier/Co-operative society store/ Agencies supply Of Inner wear, Under Wear, White Socks & Jackets for Utkal Balashram, Jajpur. The quotation paper can be obtained in the O/o the Superintendent, Utkal Balashram, Jajpur during the office hours on any working days between 04<sup>th</sup> November 2022 to 18<sup>th</sup> November 2022. By 5 pm. The quotation paper complete in all respect along with documents may be sent in sealed cover by Reg. Post/Speed Post on or before 18<sup>th</sup> November 2022 by 5 pm. The under signed authority reserves the right to reject/cancel/ withdraw any or all quotations without assigning any reason thereof. The details are available in our District website: [www.jajpur.nic.in](http://www.jajpur.nic.in)

P. Babu  
04.11.22  
Superintendent,  
Utkal Balashram, Jajpur  
Utkal Balashram,  
Jajpur Sakha

# OFFICE OF THE SUPERINTENDENT

UTKAL BALASHRAM, JAJPUR

AT/PO, DIST- JAJPUR, PIN- 755001

Phone- 06728-222101, E-mail Id- utkalbalashram.jajpur@gmail.com

Letter No: UB/ 193 /2022

Date: 04/11/2022

NOTICE INVITING SEALED QUOTATIONS FOR THE PURCHASE OF INNER WEAR, UNDER WEAR, WHITE SOCKS & JACKETS.

Sealed Quotation is invited by the undersigned for the purchase of articles listed below. The quotations should strictly adhere to the terms & Conditions given below.

### Required Purchase Items

SI No.	Name of the Item	Name of the Brand	Unit Price
1	Inner Wear	Rupa Frontline	
2	Under Wear	Rupa Frontline Expando Brief	
3	White Socks	Anchor	
4	Winter Jacket/Pullover	Cotton Blend with full sleeve, Front Zip and attached Cap	

The quotation paper for supply of above items can be obtained in the O/o Superintendent, Utkal Balashram, Jajpur during office hours on any working day between to 4<sup>th</sup> November 2022 to 18<sup>th</sup> November 2022.

The quotation paper complete in all respect along with necessary documents may be sent in sealed cover to the Superintendent, Utkal Balashram, Jajpur by Registered post/speed post on or before 18<sup>th</sup> November 2022 by 5PM.

The quotation will be opened on 19<sup>th</sup> November July 2022 at 11:30am in the Official chamber of District Social Welfare Officer (D.S.W.O), Jajpur in the presence of the Purchase Committee constituted by Utkal Balashram Jajpur and the bidders or their authorized representatives. The quotations received beyond the date and the time mentioned above shall not be taken into consideration.

### ELIGIBILITY CRITERIA

1. Self attested Valid VAT clearance Certificate.
2. Self attested GST Certificate (Not Provisional)
3. Self attested photo copy of PAN.
4. Cost of Tender paper is Rs. 100.00 (Rupees One hundred) only. Which is non-refundable Payable in Shape of DD/Cheque/TDR in the favour of Honorary Secretary Utkal Balashram,Jajpur.
5. The tender must be accompanied with security money of Rs.1000.00 (One thousand) only in shape of DD/Cheque/TDR pleased in the favor of Honorary Secretary Utkal Balashram,Jajpur ,the security money will be returned after finalization of tender .

### TERMS AND CONDITIONS

1. The Quotations should reach the office of the superintendent, Utkal Balashram,Jajpur in sealed cover & super scribed "**QUOTATION FOR PURCHASE OF INNER WEAR, UNDER WEAR, WHITE SOCKS & JACKETS**".
2. The quotation received beyond stipulated date, time and without the required documents shall be liable for rejection.
3. The quotationer should furnish the rate including all taxes and transportation charges.
4. Before issue of purchase order the undersigned shall verify the sample of the items of the materials.
5. Cost of Tender paper is Rs. 100.00 (Rupees One Hundred) only. Which is non-refundable payable in Shape of DD/Cheque/TDR in the favor of Honorary Secretary Utkal Balashram,Jajpur.
6. The tender must be accompanied with security money of Rs.1000.00 (Rupees One thousand) only in shape of DD/Cheque/TDR pleased in the favor of Honorary Secretary Utkal Balashram,Jajpur ,the security money will be returned after finalization of tender .
7. The quotation papers shall be opened by the members of the purchase committee on 19<sup>th</sup> November 2022 at 11:30 am in the presence of quotationers or their authorized agents in the official chamber of District Social Welfare Officer (D.S.W.O), Jajpur.
8. The condition of advance payment or through cash will not be considered.
9. The successful quotationer shall have to deliver the materials at Superintendent's office, Utkal Balashram,Jajpur within 15(fifteen) days from the date of issue of purchase order at his own risk and transportation cost .
10. The successful Quotationer shall have to deliver the materials within the stipulated time period otherwise the **Self Help Group (S.H.G)/supplier/Co-operative society store/ Agencies will be penalized/Canceled.**
11. The undersigned reserves the right to negotiate or reject any or all the quotations without assigning any reason thereof.
12. Any dispute in this matter will be settled under Jurisdiction of Jajpur District only.
13. The firm intended to complete in the said auction sale are required to demonstrate the article on the day of opening of tender.

P. Lohar  
04.11.22  
Superintendent,  
Utkal Balashram, Jajpur  
Jajpur Sakha

Memo No: UB/194/2022 dt. 04/11/2022

Copy to Sub-Collector, Jajpur/ PD, DRDA, Jajpur/ DIPRO, Jajpur/ DSWO, Jajpur/ DCPO, Jajpur/ Collectorate Notice Board, Jajpur / Notice board of Utkal Balashram, Jajpur for information. They are requested to publish the notice in their Notice Board for wide Circulation.

*P. Sahu*  
04.11.22  
Superintendent,  
Utkal Balashram, Jajpur  
Utkal Balashram  
Jajpur Sakha

Memo No: /UB/195/2022 dt. 04/11/2022

Copy to the NIC Officer, Jajpur for kind information. They are requested to publish the Quotation in District Web Portal.

*P. Sahu*  
04.11.22  
Superintendent  
Utkal Balashram, Jajpur  
Utkal Balashram  
Jajpur Sakha