

# OFFICE OF THE PANCHAYAT SAMITI, DANAGADI

At/PO- Danagadi, Dist-Jajpur-755026, Tel/ Fax: 06726-220308, E-mail :ori-danagadi@gramsat.nic.in

## TENDER CALL NOTICE

No. ....5711...../Date 15.12.2022.....

Sealed Tenders are hereby invited from the intending Authorized eligible Manufacturing Company/Firm/ Dealer having valid GSTIN & PAN No. for supply of Desktop & Laptop for use in different educational institution and Block Office under Danagadi Panchayat Samiti with the following terms and conditions.

Sl. No.	Item	Item of Material
1	Computer	37 Nos of Desktop
2	Laptop	2 Nos of Laptop

### Terms & Conditions

1. The Sealed Tender paper will be received at office of the Block Development Officer, Danagadi on or before **12/12/2022** by **03:00 PM through Registered / Speed Post/Courier** only and sealed envelope should be subscribing as “ **Tender for supply of Desktop & Laptop.**
2. The Tender Papers shall be opened by the Block level purchase committee on **13/12/2022** at **11:30 AM** in presence of Tenderers or their authorized representatives.
3. The Tenderer shall have to enclose Bank draft as specified in the Tender paper towards cost of Tender paper in shape of Bank Draft in favour of the Block Development Officer, Danagadi payable at SBI, Duburi Project Danagadi.
4. The Tender Paper received beyond the stipulated date, time and without the required documents shall be liable for rejection.
5. The intending Tenderers shall have to deposit 2% of the off set price as Earnest Money along with the Tender paper in shape of TDR drawn in favour of the Block Development Officer, Danagadi. No exemption certificate will be accepted.
6. The EMD will be refunded to unsuccessful Tenderers after finalization of the Tender within one month ( 30 days ) of finalisation of Tender process.
7. The Tenderer shall have to submit the self-attestation copy of GST, PAN Card and I'D proof of the tenderer with the Tender paper.
8. The Tenderer should be written the Rate clearly in words and figures in the Tender paper.

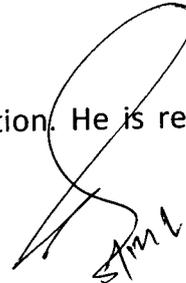
9. The successful Tenderer shall supply and install all set of items as specified in in different educational institution under Danagadi Block and Block Office within 7 days from the date of issue of purchase order.
10. Payment will be released in favour of the Firm concerned through e-transfer to the Bank Account of the Tenderer after submission of delivery challan, stock entry certificate and installation certificate from the concerned schools duly signed by the concerned Head Master/ Head Mistress. No advance payment will be given to the selected Tenderer.
11. The lowest Tender will be accepted by the committee after due comparison made among other Tenderers basing on the quality of the materials with model.
12. The security money @3% of the total cost will be held up for audit purpose and will be released after completion of audit of the said financial year.
13. The authority reserves the right to accept/ reject any or all the Tenders without assigning any reason thereof. Any dispute in this matter will be settled of under the Jurisdiction of Jajpur District.



Block Development Officer  
Danagadi

Memo No .....5712..... /Date 05.12.2022

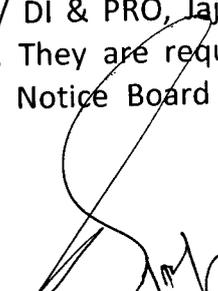
Copy forwarded to the DIO, NIC, Jajpur for information. He is requested to web hoist the Tender in District Web Site.



Block Development Officer  
Danagadi

Memo No .....5713..... /Date 05.12.2022

Copy forwarded to all BDOs of Jajpur/ Deputy Collector, Nizarat, Collectorate, Jajpur / Executive Officer, Jajpur/ Vyasagar Municipality/ DI & PRO, Jajpur/ DIC, Jajpur/ District Panchayat Officer, Jajpur/ for information. They are requested to display the Tender Call Notice in their respective Office Notice Board for wide publicity.



Block Development Officer  
Danagadi

# **TENDER PAPER**

**FOR SUPPLY OF COMPUTER, UPS &  
LAPTOP,**

**DANAGADI PANCHAYAT SAMITI.**

**OFFICE OF THE PANCHAYAT SAMITI, DANAGADI**

At/PO- Danagadi, Dist-Jajpur-755026, Tel/ Fax: 06726-220308, E-mail :ori-danagadi@gramsat.nic.in

**INFORMATION OF THE TENDERER**

Supply of Computer & Laptop in respect of Danagadi Panchayat Samiti.

1	<b>Name of the Registered Firm</b>	
2	<b>Name of the Authorised Person with Address</b>	
3	<b>GSTIN No.</b>	
4	<b>PAN No.</b>	
5	<b>I'D Proof</b>	
6	<b>Mobile No.</b>	
7	<b>Amount of EMD submitted</b>	i.Amount: Rs. ii.TDR No.:..... iii.Date :.....
8	<b>Cost of Tender Paper of Rs.5,900.00 (Non Refundable)</b>	i.Amount: Rs.5,900.00 ii.Bank Draft No.:..... iii.Date:.....

Place:

Date:

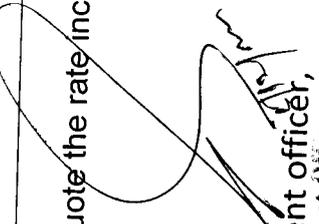
Signature of the Tenderer/ Firm

## Quotation of rate of Supply of Computer

Sl. No.	Particulars of Items	Quantity	Specification	Maximum Off Set price fixed	Bid Price offered	Remarks
1	Desktop with UPS, Keyboard & Mouse	3	4 HP/ Acer/ Dell/ Lenevo/ Asus Desktop with intel i3, 4 GB RAM, 256GB SSD/ 1 TB HDD, 19.5 inch Monitor Window 10 pro or above	5 Rs.40,000/-	6	7
2	Laptop.	2	HP/ Acer/ Dell/Lenevo/Asus i3 Processor, 512GB SSD, 8GB RAM 15.5 inch display, Window pro 10 <sup>th</sup> or 11 <sup>th</sup> Generation.	Rs.48,000/-		

N.B : The Tenderer shall have to quote the rate including all taxes and transportation charges at School point

Signature of the Tenderer/ Firm  
Place:  
Date :

  
 Block Development officer,  
 Danagad,  
 Danagad