

COLLECTORATE, JAJPUR

Ph- 06728-222001(O), 222330(R), Fax- 222087
E-mail: dm-jajpur@nic.in website: www.jajpur.nic.in

[Gen & Misc. Section]

SHORT QUOTATION CALL NOTICE

No: 1230 Date: 14/03/2023

Sealed Quotations are hereby invited from intending firms for supply of **Hoardings with Stand/ Flex Banners and Posters** to be used for wide publicity for survey of Social & Educational Conditions of People belonging to Backward Classes of Odisha with following terms and conditions. Intending firms may apply in plain paper having requisite valid documents as mentioned below by speed post/ courier. The quotation with all required documents should reach at office of the Collector & DM, Jajpur on or before **22.03.2023 up to 1.30 PM**. This office is not responsible for any delay in receipt of quotation beyond stipulated time. The quotations received will be opened on the same day i.e on **22.03.2023 at 4.30 PM** in the office of the ADM-Cum-Nodal Officer, SEBCs Survey, Jajpur in presence of the quotationers or their authorized representatives. The quotation should be superscribed as "**SUPPLY OF HOARDINGS WITH STAND/ FLEX BANNERS AND POSTERS FOR WIDE PUBLICITY FOR SURVEY OF SOCIAL & EDUCATIONAL CONDITIONS OF PEOPLE BELONGING TO BACKWARD CLASSES OF ODISHA**" on the top and addressed to the ADM-Cum-Nodal Officer, SEBCs Survey, Jajpur, At/PO/Dist-Jajpur, Pin- 755001. This Quotation Call Notice shall be available in the district website i.e. www.jajpur.nic.in. The authority reserves the right to accept or reject any or all the Quotations without assigning any reason thereof.

Terms and Conditions

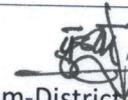
1. The intending firms must submit the following documents along with the Quotation paper.
 - i. Valid GST Certificate
 - ii. PAN/ TAN No. of the Firm
 - iii. Income Tax Returns for last 3 yrs
 - iv. Bank Draft of Rs. 5,000/- towards EMD drawn in favour of the Collector & DM, Jajpur, payable at Jajpur.
2. The sample copy of printing material will be supplied after finalization of the Quotation.
3. The Hoardings/Banners and Posters shall be printed in English/ Odia. The intending firms shall quote their rates per square feet of printing charges and fitting charges per Hoarding & also for printing charges of Flex Banner.
4. Acceptance of quotation will be subject to consideration of their reliability, printing capacity and quality machines successfully executing important printing works of Govt.
5. The entire printing works are to be done as per instructions/date line issued by this office.
6. Before issue of printing order, an agreement in the prescribed forms (Annexure-1) shall be executed by the selected firms with the ADM-Cum-Nodal Officer, SEBCs Survey, Jajpur.
7. The firms shall be held responsible for cent percent accuracy of printing and make own arrangement for proof reading.
8. The printing materials shall be supplied to this office with their own charges. The Flex Banners shall be delivered at respective Block/ ULB Offices by the selected bidder at his own cost. The selected bidders shall ensure proper fixing of hoarding at designated place with stipulated time.

Contd... on P/2



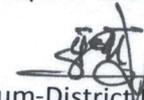
9. The requirement of hoardings/ Flex banners at District/ Block/ Grama Panchayat/ Survey Center levels is given below.

Level of use	Type of materials	Size	Quantity	Remarks
District Hqr.	Hoardings	150 Sqft. 15ft × 10ft	5 nos.	<ul style="list-style-type: none"> • 1 at Collectorate, Jajpur • 1 at DRDA Office, Jajpur • 1 at Biraja Mandira Square • 1 at Jodikua Square, Jajpur • 1 at Mansapol Square, Jajpur
Block/ ULB	Hoardings	100 Sqft. 12ft × 8ft	12 nos. (1 per Block/ ULB)	To be fixed at Block Office
Survey Centre	Flex Banners	18 Sqft. 6ft × 3ft	815 (1 per Survey Centre)	Required nos. shall be delivered at Block/ ULB hqrs.
Village, G.P Office, Fair Price Shop etc.	Posters	A2 (130 GSM, Multi colour)	5500 nos.	To be delivered at District Office

 - 14.3.2023
ADM-Cum-District Nodal Officer,
SEBCs survey, Jajpur

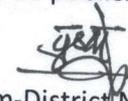
Memo No. 1231 / Date 14/03/2023

Copy forwarded to the Nizarat officer, Collectorate, Jajpur with request to affix the quotation call notice on the office notice board for wide publicity.

 14.3.2023
ADM-Cum-District Nodal Officer,
SEBCs survey, Jajpur

Memo No. 1232 / Date 14/03/2023

Copy forwarded to All Block development Officers/ Tahasildars of Jajpur district with request to affix the quotation call notice on their office notice board for wide publicity.

 14.3.2023
ADM-Cum-District Nodal Officer,
SEBCs survey, Jajpur

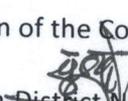
Memo No. 1233 / Date 14/03/2023

Copy forwarded to the DIO, NIC, Jajpur with request to upload the same in the district website for information of the public.

 14.3.2023
ADM-Cum-District Nodal Officer,
SEBCs survey, Jajpur

Memo No. 1234 / Date 14/03/2023

Copy forwarded to the OSD to Collector, Jajpur for kind information of the Collector, Jajpur.

 14.3.2023
ADM-Cum-District Nodal Officer,
SEBCs survey, Jajpur