

# COLLECTORATE, JAJPUR

Ph. 06728-222001(O), 222330(R) FAX-222087  
Email: [dm-jajpur@nic.in](mailto:dm-jajpur@nic.in) website: [www.jajpur.nic.in](http://www.jajpur.nic.in)  
(ESTABLISHMENT SECTION)

## TENDER NOTICE

**TENDER FOR PROVIDING SERVICES OF 35 (THIRTY FIVE) NUMBERS OF GROUP-D MANPOWER ON OUTSOURCING BASIS THROUGH SERVICE PROVIDING AGENCY IN DISTRICT OFFICE & SUBORDINATE OFFICES UNDER THE ADMINISTRATIVE CONTROL OF THE COLLECTOR, JAJPUR**

Tender Notice No. IE-166/2022- 1458

Dated: 13.04.2023

Sealed tender is invited under two-bid system from reputed and experienced Service Providing Agency for providing the services of **35 (Thirty five) Group-D manpower** on outsourcing basis for a period of one year in Collectorate and it's Subordinate Offices under the Administrative Control of the Collector, Jajpur to manage the day to day official work.

The details of the bidding process are as follows:

Sl. No.	Bidding Schedule	Deadline
1.	Date of Issue of Tender	13.04.2023
2.	Tender Due Date and Time	01.05.2023 1.00 PM
3.	Opening of Technical Bid	02.05.2023 10 AM
4.	Opening of Financial Bid	09.05.2023 10 AM

Bidders are required to submit the technical and financial bids separately. The bids in sealed Cover-I containing "Technical Bid" and sealed Cover-II containing "Financial Bid" should be placed in a third sealed cover superscribed "**TENDER FOR PROVIDING SERVICES OF 35 (THIRTY FIVE) NUMBERS OF GROUP-D MANPOWER ON OUTSOURCING BASIS THROUGH SERVICE PROVIDING AGENCY IN COLLECTORATE AND SUBORDINATE OFFICES UNDER THE ADMINISTRATIVE CONTROL OF THE COLLECTOR, JAJPUR**" must reach the undersigned on or before **01.05.2023 till 1:00 PM** through **Speed Post / Registered Post / Courier** only.

The bid document containing eligibility criteria, scope of the work and other terms and conditions of the tender can be downloaded from <https://jajpur.nic.in>. The authority reserves the right to reject any/all proposals and cancel tender process without assigning any reason thereof.

  
COLLECTOR, JAJPUR

Memo No. 1459 /Dated 13.04.2023

Copy forwarded to the DIO, NIC, Jajpur for information and necessary action. He is requested to host the same in the district website for wide publication.

  
COLLECTOR, JAJPUR