



ଯାଜପୁର ପୌର ପରିଷଦ କାର୍ଯ୍ୟାଳୟ, ଯାଜପୁର

OFFICE OF THE MUNICIPAL COUNCIL: JAJPUR

ପ୍ଲାନ-ଯାଜପୁର, ୭୫୫୦୦୧

At/po/Dist- Jajpur (Odisha), Pin-755001

E-mail: jajpur.m.1869@gmail.com, Phone No. 06728-222073

ବିଜ୍ଞାପନ ସଂଖ୍ୟା: 2680 ତାରିଖ : 18/7/23

ଏତଦ୍ୱାରା ସର୍ବସାଧାରଣଙ୍କ ଅବଗତ ନିମନ୍ତେ ଜଣାଇ ଦିଆଯାଉଅଛି ଯେ, ପ୍ରସ୍ତାବିତ ମେଡ଼ିକାଲ କଲେଜ ନିକଟ ନିର୍ମିତ ଦୋକାନ ଘର ଗୁଡ଼ିକୁ ଲଢ଼ୁକ ବ୍ୟବସାୟୀ ମାନଙ୍କୁ ମାସିକ ଭଡା ସୂତ୍ରରେ ଆବଶ୍ୟକ କରିବା ପାଇଁ ନିଷ୍ପତ୍ତି ଗ୍ରହଣ କରାଯାଇଅଛି । ଉକ୍ତ ଦୋକାନ ଗୃହ ଆବଶ୍ୟକ ସମ୍ପର୍କିତ ବିସ୍ତୃତ ନିୟମାବଳୀ ଓ ସର୍ତ୍ତାବଳୀ ସହିତ ଦରଖାସ୍ତ ଫର୍ମ ପୌର ପରିଷଦ, ଯାଜପୁରଙ୍କ କାର୍ଯ୍ୟାଳୟରେ ଉପଲବ୍ଧ ହେବା ସହିତ ଯାଜପୁର ଜିଲ୍ଲା website- www.Jajpur.nic.in/www.jajpur municipality.co.in ରେ ମଧ୍ୟ ଉପଲବ୍ଧ ହେବ । ଲଢ଼ୁକ ବ୍ୟକ୍ତି ବିଶେଷ ଦୋକାନ ଘର ପାଇଁ ବିଜ୍ଞପ୍ତି ପ୍ରକାଶ ପାଇବାର ୩୦ ଦିନ ମଧ୍ୟରେ ନିର୍ଦ୍ଧାରିତ ଫର୍ମରେ ଆବଶ୍ୟକୀୟ ତଥ୍ୟ ଓ କାଗଜାତ ସହ ଆବେଦନ କରିପାରିବେ ।

ଦୋକାନ ଗୃହ ଆବଶ୍ୟକ ସମ୍ପର୍କରେ ପୌର ପରିଷଦ କର୍ତ୍ତୃପକ୍ଷଙ୍କ ନିଷ୍ପତ୍ତି ସର୍ବମାନ୍ୟ ହେବ ଓ ପୌର ପରିଷଦ କର୍ତ୍ତୃପକ୍ଷ କୌଣସି କାରଣ ନ ଦର୍ଶାଇ ଉକ୍ତ ଦୋକାନ ଘର ଆବଶ୍ୟକ ପ୍ରକ୍ରିୟାକୁ ରଦ୍ଦ କରିପାରିବେ ।

ସୁମିତ୍ରା ମହାନ୍ତି  
ନିର୍ବାହୀ ଅଧିକାରୀ,  
ଯାଜପୁର ପୌରପାଳିକା

ପରିପତ୍ର ସଂଖ୍ୟା: 2681 ତାରିଖ : 18/7/23

ଏହି ବିଜ୍ଞାପନର ଏକକିତା ନକଲ ଉପଶାସନ ସଚିବ ସୂଚନା ଓ ଲୋକ ସଂପର୍କ ବିଭାଗ ଓଡ଼ିଶାଙ୍କ ଅବଗତ ତଥା ଦୁଇ ଗୋଟି ଦୈନିକ ସମ୍ବାଦ ପତ୍ରରେ ଗୋଟିଏ ଦିନ ପାଇଁ ପ୍ରକାଶ କରିବା ପାଇଁ ଅନୁରୋଧ କରାଗଲା ।

ସୁମିତ୍ରା ମହାନ୍ତି  
ନିର୍ବାହୀ ଅଧିକାରୀ,  
ଯାଜପୁର ପୌରପାଳିକା

ପରିପତ୍ର ସଂଖ୍ୟା: 2682 ତାରିଖ : 18/7/23

ଏହି ବିଜ୍ଞାପନର ଏକକିତା ନକଲ ଏହାର ବହୁଳ ପ୍ରସାର ପାଇଁ ଜିଲ୍ଲାପାଳ, ଯାଜପୁର/ ଉପଜିଲ୍ଲାପାଳ, ଯାଜପୁର / ଯାଜପୁର ପୌରପାଳିକା/ ନିୟନ୍ତ୍ରିତ ବଜାର କମିଟି ଯାଜପୁରଙ୍କ କାର୍ଯ୍ୟାଳୟ ବିଜ୍ଞାପନ ଫଳକରେ ପ୍ରଦର୍ଶିତ କରାଇବା ପାଇଁ ପ୍ରେରଣ କରାଗଲା ।

ସୁମିତ୍ରା ମହାନ୍ତି  
ନିର୍ବାହୀ ଅଧିକାରୀ,  
ଯାଜପୁର ପୌରପାଳିକା



#### A-ELIGIBILITY.

1. The applicant must be a citizen of India and belong to Jajpur District only.
2. The applicant must be 18 years of age as on the date of submission of the application.
3. For the purpose "Family" comprises of husband, wife & children whether major or minor but does not include a major son separated as on the date of advertisement made by Jajpur Municipality.
4. The applicant shall not be entitled for allotment in case the family as defined in sub clause-3(of clause-Eligibility) own and possesses any shop / commercial establishment in any of the commercial / market complex as disposed of by the Jajpur RMC/Jajpur Municipality/Special Planning Authority, Jajpur earlier within jurisdiction area of Jajpur Municipality.
5. If it is detected in future that the allottee (including his / her family members) for this scheme owns and possess any shop / commercial establishment in any of the commercial / market complex as disposed of by the Jajpur Municipality /Jajpur RMC /Special Planning Authority Jajpur, the allotment shall be cancelled and security amount shall be forfeited without prejudice.
6. Priority will be given to the evicted person(s) of Shop Vendors/ Street Vendors during the recent land acquisition process or eviction process inside this Municipality Area in which those displaced in past few years.

#### B-SUBMISSION OF APPLICATION

1. Brochure containing relevant information, terms & Condition and application form etc, can be obtained from the office of the Jajpur Municipality on cost in any working day or can be downloaded from District website [www.jajpur.nic.in/](http://www.jajpur.nic.in/) [www.jajpurmunicipality.co.in](http://www.jajpurmunicipality.co.in) from 20.07.2023 to 07.08.2023.
2. The applicant has to submit the filled in form as attached in the Annexure-I duly signed along with all the requisite documents / annexure in a sealed envelope super scribing "APPLICATION FOR ALLOTMENT OF SHOP ROOM IN NEAR PROPOSED MEDICAL COLLEGE, JAJPUR VIDE NOTICE NO.2680,DT. 18.07.2023" addressed to the Executive Officer, Jajpur Municipality, Po/Dist.- Jajpur- 755001.
3. Rs 200/-only(Rupees two hundred only) and Rs. 1000/- (Rupees One Thousand Only)non-refundable towards the cost of application and process fee for evicted vendors and new applicants respectively should be submitted in shape of Bank draft drawn in any Nationalise Bank in favour of Executive Officer, Jajpur Municipality, Jajpur along with the filled in application form.



4. Security Deposit of Rs 2,00,000/- (Rupees Two lakh only) in form of bank draft drawn in any Nationalised Bank in favour of Executive Officer, Jajpur Municipality, Jajpur payable at Jajpur has to be deposited along with the application for the above both cases.
5. The Application will be received only through speed post / registered post. The last date of submission of application is **Dt.08.08.2023 up to 5.00 P.M.** Application received after the last date will not be entertained. The authority will not be responsible for any delay in receipt of application.
6. The applicant will have to submit a written undertaking in non-judicial stamp paper at his/her own cost to abide by the terms and conditions mentioned in the brochure executed before Notary Public/Executive Magistrate.
7. Application received without required particulars and deposits shall be rejected.

#### C-MODE OF ALLOTMENT-

1. Allotment of shops shall be made as is where is basis to the persons who are affected/displaced during eviction process for road expansion under Jajpur Municipality on priority basis.
2. Allotment of shops shall not be made who have availed shop room from Jajpur Municipality / RMC Jajpur / Special planning Authority, Jajpur.
3. Allotment of shops shall be made through process of lottery for 69 shops located (by the adjacent of park-23 nos. & 1st floor-46 nos.) only.
4. Similarly the shops located at ground floor (23 nos.) from entrance side of the road leading from main road towards the Jajpur Municipality Office (New) on auction basis and the date of auction is **dt.09.08.2023 at 11.00 A.M.**
5. Lottery for the shops will be held on **dt.10.08.2023 at 11.00 A.M.** till completion of the process at the Office of the Jajpur Municipality, Jajpur.
6. In case the number of applications is more than available units, the allotment of shops will be made through lottery.
7. In case the total number of applications received is less than the available shops than the allotment will be made accordingly for the total applicants where as mode of disposal for the remaining shops will depend on the decision of the authority.
8. Jajpur Municipality shall issue the order of the provisional allotment to the selected applicants within 15 days of drawl of the lottery.
9. The allottee will execute Agreement deed with Jajpur Municipality within seven days of provisional allotment.



#### **D-REFUND / WITHDRAWAL / CANCELLATION.**

- 1. If an applicant withdraws his / her application before drawal of lottery, 10% of Security deposit will be deducted and balance amount will be refunded without interest.**
- 2. In case an applicant withdraws after drawal of lottery and before the issue of order of the provisional allotment to the selected applicant, 50% of Security deposit will be deducted and balance amount will be refunded without interest.**
- 3. If an allottee does not accept the shop after allotment, Jajpur Municipality shall cancel the allotment. In this circumstance Jajpur Municipality shall forfeit the security amount and Jajpur Municipality shall process for re-allotment of remaining shops, as per decision taken by the Authority.**
- 4. The Security deposit will be refunded without any interest to the unsuccessful applications within 30 days from the date of issue of order of provisional allotment to the successful applicants.**

#### **DELIVERY OF POSSESSIONS.**

- 1. Jajpur Municipality will make its best efforts to deliver the possession of the unit / asset to the allottee within seven days after agreement. Before delivering the possession, the allottee is to make all requisite payments to Municipality Jajpur.**
- 2. The applicants will be informed in writing the date by which Jajpur Municipality would be handing over possession of the unit / asset. The allottee shall himself / herself or through authorized agent may take delivery of the assets within 15 days from the date of issue of intimation.**
- 3. In case the allottee fails to take possession of the asset / unit within 15 days from the date of issue of intimation to take possession, the allotment shall be cancelled. In this circumstances Jajpur Municipality shall forfeit the security amount and Jajpur Municipality shall process for re-allotment as per decision taken by the Authority.**

**F- CONDITIONS OF ALLOTMENT.**

1. The allotment of shop room shall be made through lottery and auction as detailed above.
2. The authority reserves the right to reject any application without assigning any reason thereof.
3. Jajpur Municipality also reserves the right to alter and modify the lay out plan, and shape of the assets due to exigencies arising out of site condition and other conditions or due force majeure.
4. All information on dimension and area are approximate. The allotment of asset / unit is subject to alternation necessitated during the construction of commercial / shopping complex. Jajpur Municipality, in pursuance thereof, reserves the right to effect suitable and necessary alter in the layout plan.
5. The allottee shall not use the asset/UNIT for such activities, which are likely to cause nuisance, annoyance or disturbance to other occupants and refrain from those activities which are again law or any directive of the Govt. / local authority. Also no allottee is allowed to make the shop as *Godown, Buisness of raw Mutton/Chicken/Fish etc.*
6. The allottee shall be responsible for obtaining water supply, electricity connection from concerned departments at his / her own cost and also pay user fees, trade licence fees, monthly rent and any other charges as applicable, on monthly/annual basis to the authority.
7. No addition / alteration of the existing structure shall be permissible.
8. No transfer of the allotted space/shop will be allowed in any case in any form of encroachment, addition and alteration of existing structure.
9. Transfer of allotment shall not be permitted under any circumstances.
10. Allottee is not allowed to sub-let the shop room to anyone.
11. The allottee shall execute the required agreement within 15 days of provisional allotment / date of intimation to execute the same failing which action shall be taken as decided by the Authority.
12. The agreement shall be valid for 3 years. The allottee shall deposit the rent on every 10<sup>th</sup> day of the following English Calendar Month. The rent per month of shop room is Rs.3000/- (Rupees three thousand) On1y.
13. 5% hike on rent of the shop shall be made after every year on cumulative basis
14. In case of death of the applicant and / or the allottee, the legal heir shall act as representative of his /her successor and accordingly all actions taken, consent given, approval made by him/her, shall bind on the successor of the applicant / allottee in all respects.
15. Eviction of unauthorized allottees will be made as per the provision of OPP Act.



**G. FORCE MAJEURE.**

If the construction of market complex is delayed for reasons like on account of non availability of steel, cement or any other building materials or water supply or electric power back up or due to dispute with the construction agency employed by Jajpur Municipality, land encroachment, civil commotion / war criminal action or earth quake or any act of god, delay in obtaining decision / clearance from any statutory body or due to any notice, order, rule or notification of the Govt. or any other public or competent authority or any other reason beyond control of Jajpur Municipality and in any other aforesaid events. Jajpur Municipality shall be entitled to a reasonable extension of time stipulated for delivery of possession of the asset. Jajpur Municipality also reserves the right to alter any terms and condition of allotment in the event of any such exigency, as aforesaid and if the circumstances are beyond the control of the authority, it may defer or suspended the scheme for such period as it may consider expedient and the allottee in such an event shall not claim any compensation or damage of any nature whatsoever for such delay or suspension. If for any reason whatsoever Jajpur Municipality is not in a position to hand over / allot the asset to the allottees, Jajpur Municipality shall refund the amount in full without any interest.

Sd/-  
Executive Officer,  
Jajpur Municipality



**Before Notary public & Executive Magistrate**

**Affidavit**

I Sri/Smt/Kumari.....aged about.....years  
S/O./D/O./W/O.....Village/ward.....P.O.....  
.....Dist.....PIN..... is a permanent resident  
of above address do here by affirm and state as follows

That I am submitting my application before the authority of Jajpur Municipality, Jajpur to avail a shop room on rent basis at near propped Medical College, Jajpur.

That, I had a .....shop in Jajpur Municipality, Jajpur and the said shop has been evicted during expansion of road during the month of.....

7. That, no shop room has been allotted by Jajpur Municipality / RMC, Jajpur /Special planning Authority, Jajpur in favour of any of my family member as on date of my application. If it will be found, security money will be forfeited and allotment of shop room will be cancelled.
8. That, I have no alternative place to run my business in the Jajpur Municipality area.
9. That, I shall not claim the shop room prior to its distribution, if I will be selected for that.
10. That, I agree to deposit the Security money at the time of submission of application and the monthly rent (licence fee) regularly before the Jajpur Municipality authority.

That, I agree to abide the terms and conditions of Jajpur Municipality, Jajpur for allotment of shop room at near propped Medical College, Jajpur on rent basis.

That, I swear this affidavit to submit before the competent authority of Jajpur Municipality, Jajpur to avail a shop at near propped Medical College, Jajpur. on rent basis vide Notification No. / date

Identified by



# ଯାଜପୁର ପୌର ପରିଷଦ କାର୍ଯ୍ୟାଳୟ, ଯାଜପୁର

## OFFICE OF THE MUNICIPAL COUNCIL: JAJPUR

ପ୍ଲାନ-ଯାଜପୁର, ୭୫୫୦୦୧

At/pto/Dist- Jajpur (Odisha), Pin-755001

E-mail: jajpur.m.1869@gmail.com, Phone No. 06728-222073

ପ୍ରସ୍ତାବିତ ମେଡ଼ିକାଲ କଲେଜ ନିକଟରେ ନିର୍ମିତ

### ଦୋକାନ ଘର ନିମନ୍ତେ ଆବେଦନ ପତ୍ର

୨ଗୋଟି ରଜାନ  
ପାସପୋର୍ଟ ଫଟୋ

(୧) ଆବେଦନକାରୀଙ୍କ ନାମ :-----

(୨) ପିତା/ସାମାଜିକ ନାମ :-----

(୩) ବୟସ :-----

ଲିଙ୍ଗ :-----

(୪) ବୃତ୍ତି :-----

(୫) ବାର୍ଷିକ ଆୟ :-----

(୬) ଆଧାର କାର୍ଡ ନମ୍ବର :-----

(୭) ପ୍ୟାନ କାର୍ଡ ଅଛି କି ? ହଁ/ ନାହିଁ :-----

ଯଦି ହଁ ତେବେ ପ୍ୟାନ କାର୍ଡ ନମ୍ବର:-----

(୮) ସ୍ୱାକ୍ଷର ବାସସ୍ଥାନର ଠିକଣା :-----

ବର୍ତ୍ତମାନର ବାସସ୍ଥାନ ଠିକଣା :-----

(୯) ମୋବାଇଲ ନମ୍ବର :-----

(୧୦) ପୌରପାଳିକା କିମ୍ବା ନିୟନ୍ତ୍ରିତ ବଜାର କମିଟି, ଯାଜପୁର

ତରଫରୁ ଆପଣ କୌଣସି ଦୋକାନ ଘର ପାଇଛନ୍ତି କି; ହଁ / ନାଁ :-----

ଯଦି ହଁ, ତେବେ କେଉଁ ପ୍ରକାର ଦୋକାନ ଘର ଓ କେଉଁଠାରେ ପାଇଛନ୍ତି :-----

(୧୧) ରାଷ୍ଟ୍ରା ସମ୍ପ୍ରଦାନରେ ଆପଣଙ୍କର କୌଣସି ଦୋକାନ

ଘର ଭଙ୍ଗା ଯାଇଛି କି ? ଯଦି ହଁ :-----

କେଉଁ ପ୍ରକାର ଦୋକାନ ଓ କେଉଁ ଠାରେ :-----

(୧୨) କେଉଁ ପ୍ରକାର ବ୍ୟବସାୟ କରିବାକୁ ଚାହୁଁଛନ୍ତି :-----

(୧୩) ଦରଖାସ୍ତ ଫି ଦାଖଲ :- ପରିମାଣ, ବ୍ୟାଙ୍କର ନାମ :-----

ବ୍ୟାଙ୍କ ଡ୍ରାଫ୍ଟ ନଂ ଓ ତାରିଖ :-----

(୧୪) ଅମାନତ ଫି ଦାଖଲ :- ପରିମାଣ, ବ୍ୟାଙ୍କର ନାମ :-----

ବ୍ୟାଙ୍କ ଡ୍ରାଫ୍ଟ ନଂ ଓ ତାରିଖ :-----

ଆବେଦନକାରୀଙ୍କ ସ୍ୱାକ୍ଷର



ଦରଖାସ୍ତ ସହିତ ନିମ୍ନ କାର୍ଯ୍ୟକ୍ରମ ଦାଖଲ କରିବା ଆବଶ୍ୟକ -

- କ. ବାସସ୍ଥାନ ର ପ୍ରମାଣ ସହିତ ଆଧାର କାର୍ଡ / ଭୋଟ ପରିଚୟ ପତ୍ର ନକଲ ।
- ଖ. ୨ ଗୋଟି ରଜିନ ପାସପୋର୍ଟ ଫୋଟୋ ।
- ଗ. ଆୟ ସଂପର୍କୀତ ପ୍ରମାଣ ପତ୍ର ।
- ଘ. ପାନ କାର୍ଡର ନକଲ ।
- ଙ. ଦରଖାସ୍ତ ଫି ପାଇଁ ବ୍ୟାଙ୍କ ଡ୍ରଫ୍ଟ ।
- ଚ. ଅମାନତ ଫି ପାଇଁ ବ୍ୟାଙ୍କ ଡ୍ରଫ୍ଟ ।
- ଛ. ଆୟକର ଦାଖଲ ସମ୍ବନ୍ଧୀୟ ରିଟର୍ଣ୍ଣର ନକଲ ।
- ଜ. ଆପିଡେଭିଟ୍ (ଘୋଷଣାନାମା) ।

#### ଘୋଷଣାନାମା

ମୁଁ ଏତଦ୍ୱାରା ଘୋଷଣା କରୁଅଛି କି, ମୋ ଦ୍ୱାରା ଦିଆଯାଇଥିବା ଉପରୋକ୍ତ ତଥ୍ୟାବଳି ମୋର ଜ୍ଞାତସାରେ ସଠିକ ଅଟେ ଓ ତୁଚ୍ଛିନାମାର ସମସ୍ତ ସର୍ତ୍ତ ମୁଁ ଗ୍ରହଣ କରୁଅଛି । ଯଦି କୌଣସି ସମୟରେ ଏଥିରେ ଝୁଲାଇ ପରିଲକ୍ଷିତ ହୁଏ କିମ୍ବା ଭୁଲ ତଥ୍ୟ ଦେଇଥାଏ , ତେବେ ମୋର ଆବଶ୍ୟକତା ଗୃହ ବାଡ଼ିଲ କରାଯିବ ।

ଆବେଦନକାରୀଙ୍କ ସ୍ୱାକ୍ଷର