

**TENDER DOCUMENT FOR SUPPLY OF  
LABORATORY ITEMS (REAGENTS, CHEMICALS, RAPID  
DIAGNOSTIC KITS & CONSUMABLES ETC.) FOR THE YEAR  
2023-24**

**CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, JAJPUR  
(HEALTH & F.W. DEPTT., GOVT. OF ORISSA)**

**Bid Reference No. – CDM & PHO/Jajpur ( 377/11.08.23) 2023-24**

DATE OF COMMENCEMENT OF THE BID DOCUMENT: 11.08.2023

LAST DATE & TIME OF RECEIPT OF BID DOCUMENTS : 02.09.2023 / 4.00 PM

DATE & TIME OF OPENING OF COVER-A (Technical Bid) : 04.09.2023 / 03.00 PM

DATE OF OPENING OF COVER-B (Price Bid) : **Will be notified later on.**

PLACE OF OPENING OF BID DOCUMENTS

AND

ADDRESS FOR COMMUNICATION

Office Chamber, CDM&PHO, Jajpur  
: O/o Chief District Medical &  
Public Health Officer, Jajpur  
Pin Code - 755001

AND

RECEIPT OF BID DOCUMENTS

Tel: 06728-222597

Email: [cdsjajpur@gmail.com](mailto:cdsjajpur@gmail.com)

**OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH  
OFFICER, JAJPUR**



## **NOTICE INVITING BID DOCUMENT**

Sealed tenders are invited from different bidders having valid GST registration & PAN certificates for supply of Laboratory Items (Reagents, Chemicals, Rapid Diagnostic Kits & Consumables Etc.) as per the list given by Chief District Medical & Public Health Officer, Jajpur.

The Bidders download the Tender Documents directly from the WEBSITE available at [www.jajpur.nic.in](http://www.jajpur.nic.in) . The Tender cost fee of Rs.2000/-(Two thousand ) only & the EMD cost for the tender will be Rs 10000/-(Ten thousand) only for all items and Rs 5000/-(Five thousand) only for Partial items, by Demand Draft drawn in favors C.D.M.& P.H.O., Jajpur should be enclosed along-with the Technical Bid. The Bidders should specifically super scribe, “**DOWNLOADED FROM THE WEBSITE**” on the top left corner of the outer envelope containing Technical Bid and Price Bid separately. The Tender cost fee and the EMD amount should be submitted separately in shape of demand drafts in the technical bid. In case of any bid amendment and clarification, responsibility lies with the bidders to collect the same from the district website. The C.D.M.&P.H.O, Jajpur shall have no responsibility for any delay / omission on part of the bidder.

Price of bid document : Rs2000.00 (Non-refundable)

**The tender paper will be rejected if the bidder changes any clause or Annexure of the bid document downloaded from the website.**



## SECTION -I

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### **TERMS AND CONDITIONS FOR SUPPLY OF LABORATORY ITEMS (REAGENTS, CHEMICALS, RAPID DIAGNOSTIC KITS & CONSUMABLES ETC.) FOR THE YEAR 2023-24**

- 1.1 Sealed tenders will be received by date 02.09.2023 upto 04.00 PM by the C.D.M.&P.H.O., Jajpur in the office of the Chief District Medical & Public Health Officer, Jajpur for the purchase of Laboratory Items (Reagents, Chemicals, Rapid Diagnostic Kits & Consumables Etc.). Any tender received after the due date & time will be rejected / returned to the sender unopened. **The tenders will be received through Regd. Post / Courier services / Speed Post only.**
- The bidder(s) are to submit their tenders in separate sealed covered envelopes for technical bid and price bid by super scribing Cover “A” (Technical Bid) & Cover “B” (Price Bid) and both the sealed covers should be put into a third outer Cover, which should be super scribed as “TENDER FOR SUPPLY OF LABORATORY ITEMS (REAGENTS, CHEMICALS, RAPID DIAGNOSTIC KITS & CONSUMABLES ETC.)” to the Office of the C.D.M.&P.H.O, Jajpur, Odisha” & Tender Reference No.... C.D.M.&P.H.O, Jajpur ( 377/11.08.23 ) 2023-24**
- 1.2 The Sealed tenders “Cover A” (Technical Bid) submitted by the tenderers will be opened by the C.D.M.&P.H.O., Jajpur in the office chamber of the C.D.M.&P.H.O., Jajpur at . The tenderer or their duly authorized representatives are allowed to be present during the opening of the tenders if they so like.
- 1.3 The undersigned shall have the right for rejecting all or any of the tender without assigning any reason thereof.
- 1.4 All communications will be through official e-mail. No other method of communication will be followed.



## **ELIGIBILITY CRITERIA**

- 2.1 Manufacturing units/Authorized Distributer/Suppliers are eligible to participate in the tender provided, they have
- (i) Valid manufacturing license of the manufacturer.
  - (ii) Manufacture shall have valid GMP Certificate (as applicable).
  - (iii) Proof of Average annual turnover of the manufacturing firm/Authorized Distributer/Supplier of Rs.0.5 Core or more in last three (3) financial years. i.e., 2020-21,2021-22,2022-23
  - (iv) Bidder must be registered under GST Act.
  - (v) Bidder/Manufacturing/Supplier unit who has been blacklisted either by the Tender inviting authority or by any state Govt. or Central Govt. organization is not eligible to participate in the tender for that item during the period of blacklisting
  - (vi) The manufacture must be USFDA/CE (IVD) certified.
  - (vii) The manufacturer should be ISO 13485 certified.
- 2.2 Authorized distributors/Suppliers are eligible to participate in the tender provided:
- (i) They submit manufacturer's authorization and power of attorney to transact business on behalf of the manufacturer as per the format at **Annexure - V**. The authorized distributor may raise bill, if specially authorized by the manufacturer.
  - (ii) The authorized distributor/Suppliers will submit all the documents in **support of eligibility of the manufacturer** as mentioned in clause No. 2.1 along with the tender.

**The following documents should be enclosed in Cover "A" (Technical Bid) by the tenderer. All the photocopies are to be self-attested.**

### **TECHNICAL BID :**

- 3.1 Checklist with detail of the documents enclosed in **Cover "A"** (as per **Annexure - I**) with page number. The document should be *serially arranged* as per this **Annexure - I** and should be securely tied and bound.
- 3.2 List of Item (s) Quoted with name of the Manufacture.(**Annexure – II**)
- 3.3 Tender document fee of Rs.2000.00 in shape of Demand Draft.
- 3.4 Earnest Money Deposit of Rs10,000.00 /Rs5,000.00 in shape of Demand Draft.
- 3.5 Details name, address, telephone no., Fax, e-mail of the manufacturer / authorized distributor/Suppliers (**Annexure - III**).
- 3.6 The declaration form in **Annexure - IV** duly signed by the tenderer before Notary Public / Executive Magistrate.
- 3.7 Manufacturer's Authorization Format in **Annexure –V** (In case the bidder is not the manufacturer)



- 3.8 Certificate duly filled by the Auditor / Chartered Accountant (as per **Annexure –VI**) that the average annual turnover of the manufacturing firm is Rs.0.5 Crore or more in the last 3 (three) financial years.
- 3.9 Copy of Valid product standard certificate such as USFDA / CE (IVD) with product approval.
- 3.10 Copy of ISO 13485 certificate of manufacturer.
- 3.11 Copy of Valid GMP Certificate of manufacturer (as applicable).
- 3.12 Copy of Valid Manufacturing License of the manufacturer (As mention in clause no 2.1(i))
- 3.13 Copy of valid GST registration certificate.
- 3.14 Copy of valid PAN certificate.
- 3.15 The Original Tender Book with Conditions and the schedules signed by the tenderer at the bottom of each page with his official seal duly affixed.

**Sample Verification of the Item(s):**

Sample verification of the item is a part of the technical evaluation. Before opening of the Price Bid, the sample of the item(s) submitted by the technically qualified bidders (based on document submitted) shall be verified by the Tender committee in order to verify the quality standard. The Tender Committee shall examine the sample and also verify the dimensional parameters..

Failure to submit the samples before the stipulated date of sample submission or if the samples submitted will be found to be not as per technical specification will lead to automatic rejection of the bid and such bidders shall not be considered for opening of their price bids.

After the sample verification by the technical committee, the Biochemical Reagents shall be tested at Integrated Laboratory of DHH Jajpur in presence of the bidders or their representatives.

In case of “Rapid Test Kits”, the bidders / their representatives are to be instructed for demonstration of Kits.

If any bidder or their representative will fail to be present during Lab Test / demonstration period, their products will not be taken into consideration for further process.

**N.B:** Valid means the certificate should be valid on the date of opening of tender (Cover-A).

#### **COVER – B (PRICE BID)**

4. The tender format giving the quoted rate for Lab reagents, chemicals, RDK etc. should be sent in a separate sealed cover hereafter called **Cover “B” (Price Bid)**.

**Cover –B (Price Bid) will be opened only of the tenderers who qualify in Technical Bid.**

4.1 The price of the items should be quoted inclusive FOR destination. The GST and entry tax charges (if any) should be quoted in a separate column. The rate should be quoted for *each item* both in figures and words. **In case of difference in words and figures, words will be taken into consideration for evaluation.**

4.2 The Cover “B” of successful tenderers who qualifies in their technical bid will be opened at the office chamber of the C.D.M.&P.H.O., Jajpur by the C.D.M.&P.H.O., Jajpur in the presence of the tenderers or their authorized representatives which will be notified later.

#### **EARNEST MONEY DEPOSIT**

5.1 The Earnest Money Deposit referred to at will be submitted in the shape of demand Draft only in favor of C.D.M.&P.H.O., Jajpur, from any Nationalized / Scheduled Bank payable at Jajpur Town, Jajpur.

5.2 The EMD of the unsuccessful tenderers will be returned back without interest, and EMD of successful tendered will be returned after successfully supply of purchase orders.

#### **TENDER CONDITIONS:**

6.1 *The List of the Lab Items are mentioned in Section II.*

6.2 Tenders should be type written or computerized and every correction in the tender should invariably be attested with signature by the tenderer with date before submission, failing which the tender will be ineligible for further consideration. Rates inclusive F.O.R. destination (*door delivery basis*). GST & Entry Tax(if) *should be mentioned in separate columns*. The rates quoted should be in **Indian Rupees only**.

6.3 If there is difference between figures & words, words will be taken into consideration.

6.4 In the event of the date being declared as a holiday by Govt. of Orissa, the due date of submission of bids and opening of bids will be the following working day at the appointed place & time.

6.5 To ensure sustained supply without any interruption the tender inviting authority reserves the right to split orders for supplying the requirements among more than one tenderer if the lowest eligible bidder fails to supply in scheduled time and L<sub>2</sub> & L<sub>3</sub> firms agree to match the L<sub>1</sub> rate.



- 6.6 The rate quoted and accepted will be binding on the tenderer for a period of **one year** from the date of placement of purchase order and on no account any increase in the price will be entertained till the completion of this tender period.
- 6.7 No tenderer shall be allowed at any time on any ground whatsoever to claim revision of or modification in the rate quoted by him. Clerical error / typographical error, etc. committed by the tenderers in the tender forms shall not be considered after opening of tenders..
- 6.8 If at any time during the period of contract, the price of tendered item is reduced or brought down by any law or act of the Central or State Government or the tenderer, the tenderer shall be morally and statutorily bound to inform the C.D.M.&P.H.O., Jajpur, immediately about such reduction in the contracted price. The C.D.M.&P.H.O.,Jajpur, Orissa is empowered to unilaterally effect such reduction in rate in case the tenderer fails to notify or fails to agree for such reduction of rate.
- .6.9 Bidders qualifying the technical bid (based on the documents submitted) will be intimated to submit the samples within a stipulated time period before opening of Price bid.
- 6.10 Approved rate with terms, conditions & the quoted price of the tender shall remain valid for a period of 12 months from the date of issue of the purchase order or till issue of next tender for these items whichever is earlier.
- 6.11 If any information or documents furnished by the tenderer with the tender papers are found to be misleading or incorrect at any stage the tender of the relevant items in the approved list shall be cancelled and steps will be taken to blacklist the said firm.
- 6.12 Both Cover-A and Cover-B should have an **index and page number** of all the documents submitted inside that cover.
- 6.13 The Tax will be charged as per the guidelines given by the Finance Dept., Govt. of Orissa from time to time. In case of Entry Tax the supplier has to deposit the original receipt to claim it, if finished goods are brought from outside the State. The GST & entry tax components should be shown **separately** in the Price Schedule.
- 6.14 In the event of any dispute arising out of the tender, such disputes would be subject to the jurisdiction of the Civil Court Dist. Jajpur or High Court of Orissa

#### **ACCEPTANCE OF TENDER AND SUPPLY CONDITIONS:**

- 7.1 The C.D.M.&P.H.O., Jajpur Orissa reserves the right to reject the tenders or to accept the tenders for the supply of the item tendered without assigning any reason thereof.
- 7.2 The C.D.M.&P.H.O., Jajpur Orissa will be at liberty to terminate the contract either wholly or in part without assigning any reasons thereof. The tenderers will not be entitled to any compensation whatsoever for such termination.
- 7.3 The supply should be completed within 30 days from the date of issue of purchase order unless otherwise specified. If no supply is received even after 30 days or 45 days with liquidated damage from the date of issue of the



purchase orders from the C.D.M.&P.H.O., Jajpur such orders will stand cancelled automatically without further notice. The approved firm shall also suffer forfeiture of the EMD.

- 7.4 If the approved supplier fails to execute the supply within the stipulated time, the C.D.M.&P.H.O., Jajpur is empowered to purchase the same items from L<sub>2</sub> or L<sub>3</sub> tenderer if they match the L<sub>1</sub> rate.

**LIQUIDATED DAMAGE :**

- 8.1 The C.D.M.&P.H.O, Jajpur may allow extension for a maximum period of 2 (two) weeks (15 days), after the stipulated date of supply (i.e. 30 days) with a penalty of 0.5% which will be deducted from the purchase order value as “Liquidated Damage”, for each week (7 days) upto a maximum 2% on the value of the goods.
- 8.2 If the supplier fails to complete the supply within the extended period, i.e 45 days after being allowed by the C.D.M.&P.H.O., Jajpur, no further purchase order will be placed to the firm for the said item and the concerned firm will be blacklisted for two (2) years from the date of issue of letter for the said item.

**TERMS OF PAYMENT:**

- 9.1 No advance payments towards cost of Lab Items will be made to the tenderer.
- 9.2 No claims shall be made against the C.D.M.&P.H.O, Jajpur Dist- Jajpur, Orissa in respect of interest on earnest money deposit or any delayed payment.
- 9.3 Payments in shape of Draft or e-payment / on-line transfer to the supplier.



## SECTION -II

### List of Items

Sl. No.	Reagents / Chemicals / RDK etc.	Unit of measure	Unit / Pack Size
1	(N/10) Hydrochloride Solution (Haemoglobin Estimation)	In ml	500ml/ bot
2	<b>Haematology test Reagent for Automated Haematology Analyzer -Medonic(3 Part)</b>		
2.1	Lyse(RFID)	In ml	5000ml/JAR
2.2	Diluent(RFID)	In ml	20000ML/JAR
3	<b>Haematology test Reagent for Automated Haematology Analyzer -Simens(5 Part)</b>		
3.1	Sulpholyser	ml	5000ml/JAR
3.2	Diluent	ml	20000ML/JAR
3.3	Calibrator	ml	2*3ml
3.4	Hrd clener	ml	100ml/ bot
3.5	5P Diff	ml	1000ml/jar
3.6	Control 3-Lavel	ml	6*3ml
3.7	Maintenance Kit	ml	1 kit
4	<b>Haematology test Reagent for Automated Haematology Analyzer -Horiba(6 Part)</b>		
4.1	ABX Whitediff	ml	1000ml/jar
4.2	ABX Diluent	ml	20000ML/JAR
4.3	ABX Cleaner	ml	1000ml/jar
4.4	Mino Clear	ml	500ml/ bot
5	Distil Water	In ml	5000ml/JAR
6	<b>Blood Grouping</b>		
6.1	Anti-A	ml	10 ml/bot
6.2	Anti-B	ml	10ml/bot
6.3	Anti-D	ml	10 ml/bot
7	Montx 5TU	ml	30ml/bot
8	Montx 10TU	ml	30ml/bot
9	JSB Stain-I,	ml	500ml/ bot
10	JSB Stain-II,	ml	500ml/ bot
11	Leishman Stain	ml	500ml/ bot
12	Immersion Oil (Microscope)	ml	30ml/bot
<b>RAPID AND PACKED KITS</b>			
Sl. No.	Reagents / Chemicals / RDK etc.	Unit of measure	Unit / Pack Size
1	VDRL Kit	In Unit	Each
2	HIV Rapid	In Unit	Each
3	Rheumatois Factor (Rh Typing)	In Unit	Each

4	ASO	In Unit	Each
5	HbsAg (Rapid)	In Unit	Each
6	CRP	In Unit	Each
7	Uri-Stick	In Unit	100/bot
8	Pregnancy Kit	In Unit	Each
9	Widal Rapid kit	In Unit	Each
10	Widal Antigen	ml	5x4 ml
11	Malaria Rapid	In Unit	Each
12	Dengue	In Unit	Each
13	Toxoplasma (Rapid)	In Unit	Each
14	Hepatitis C Card Test	In Unit	Each
15	TroponinT	In Unit	Each
16	H2S Strip	In Unit	Each
17	Occult blood kit	In Unit	Each
<b>BIOCHEMICAL REAGENTS (SEMI AUTO )AGD</b>			
1	Blood Sugar (Lab method)	In ml	500ml/bot
2	Blood urea	In ml	200ml/bot
3	S.Creatinin	In ml	200ml/bot
4	S.Bilirubin (T)	In ml	200ml/bot
5	S.Bilirubin (D)	In ml	200ml/bot
6	SGOT	In ml	100ml/bot
7	SGPT	In ml	100ml/bot
8	S.Alkaline Phosphate	In ml	50ml/bot
9	Serum Total Protein	In ml	100ml/bot
10	Serum Albumin	In ml	100ml/bot
11	S. Calcium	In ml	100ml/bot
12	S. Pottasium	In ml	100ml/bot
13	S. Sodium	In ml	100ml/bot
14	S. LDH	In ml	100ml/bot
15	S. Amylase	In ml	100ml/bot
16	S. Uric Acid	In ml	100ml/bot
17	S. Cholesterol	In ml	100ml/bot
18	S. Triglyceride	In ml	100ml/bot
19	S. VLDL	In ml	100ml/bot
20	S. HDL	In ml	100ml/bot
<b>BIOCHEMICAL REAGENTS (FULLY AUTO ANALYZER)Medonic-Selectra</b>			
1	Blood Sugar (Lab method)	In ml	240ml/bot
2	Blood urea	In ml	200ml/bot
3	S.Creatinin	In ml	200ml/bot
4	S.Bilirubin (T)	In ml	200ml/bot
5	S.Bilirubin (D)	In ml	200ml/bot
6	SGOT	In ml	200ml/bot
7	SGPT	In ml	200ml/bot
8	S.Alkaline Phosphate	In ml	200ml/bot
9	Serum Total Protein	In ml	240ml/bot

10	Serum Albumin	In ml	240ml/bot
11	S. Calcium	In ml	200ml/bot
12	S. Amylase	In ml	120ml/bot
13	S. Uric Acid	In ml	240ml/bot
14	S. Cholesterol	In ml	240ml/bot
15	S. Triglyceride	In ml	240ml/bot
16	S. LDL	In ml	80ml/pkt
17	S. HDL	In ml	80ml/pkt
18	S Lypase	In ml	40ml/pkt
19	S.Feritin	In ml	40ml/pkt
20	CRP Reagent	In ml	40ml/pkt
21	Labtrol-H CAL	In ml	30ml/pkt
22	Labtrol-H Normal	In ml	20ml/pkt
23	Labtrol-H Path	In ml	20ml/pkt
24	Reaction Roter	In ml	each
25	System Solution	In ml	1000ml/bot
26	Colling Solution	In ml	1000ml/bot
27	Pediatric Adaptor	In ml	each
28	Sample Cup	In ml	1000/pkt
<b>Electrolyte Analyzer</b>			
1	Catriz for AGD Machine	each	
2	Catriz for Q-Line Machine	each	
<b>OTHER CONSUMABLES</b>			
SI. No.	Reagents / Chemicals / RDK etc.	Unit of measure	Unit / Pack Size
1	Glass Slide	In unit	50/pkt
2	Micro Tips (200 microne)	In unit	1000/pkt
3	Micro Tips (1000 microne)	In unit	500/pkt
4	Urine Collection bottle(5ml)	In unit	each
5	K3 EDTA Vial	In unit	each
6	Sodium Citrate Vial(ESR)	In unit	each
7	Clot Activator Vial	In unit	each
8	Sodium Floride Vial	In unit	each
9	Dispo.ESR Pipete	In unit	each
10	Test Tube (10ml)	In Unit	Each
11	Test Tube (5ML)	In Unit	Each
12	Test Tube Stand	In Unit	Each
13	Test tube holder	In Unit	Each
14	Micro Pipette(10-200)	In Unit	Each
15	Micro Pipette(5-50)	In Unit	Each
16	Micro Pipette(10-100)	In Unit	Each
17	Micro Pipette(100-1000)	In Unit	Each
18	Tissue paper roll	In Unit	roll
19	Spirit Lamp	In Unit	Each
20	Cover Slip	In Unit	100/pkt

  
1/8

21	Dropping Bottle	In Unit	500ml/bott
22	Vacutaner Adapter	In Unit	each
23	Vacutaner Needle(Size-21&23	In Unit	each
24	Tonicate	In Unit	each
25	ESR Stand	In Unit	each
26	ESR Pippete	In Unit	each



**SECTION –III**

**ANNEXURES**

**CHECK LIST**  
**(To be submitted in Technical Bid)**

**Note : The documents has to be arranged serially as per the order mentioned in the check list**

Please put ✓ in the respective box

**COVER – A (TECHNICAL BID)                      DOCUMENTS : SUBMITTED OR NOT**

1. List of Item (s) – Annexure II	Page No. <input type="text"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
2. Tender document Fee	Page No. <input type="text"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
3. Earnest Money Deposit	Page No. <input type="text"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4. Details of Manufacturing Unit / contract person Liaisoning agent (Annexure III) No.	Page <input type="text"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5. Declaration form (Annexure -IV) signed by the Tenderer & affidavit before Notary Public / Executive Magistrate	Page No. <input type="text"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
6. Manufacturer's Authorization Format (Annexure – V)	Page No. <input type="text"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
7. Proof of avg. Annual turnover of Rs.0.5 Crore or more for preceding 3 financial years (Annexure - VI )	Page No. <input type="text"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
8. Copy of valid GMP Certificate	Page <input type="text"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
9. GST Copy	Page No. <input type="text"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
10. Copy of Manufacturing License	Page No. <input type="text"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
11. Copy of Valid USFDA/CE Certificate	Page No. <input type="text"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>

12. Copy of valid ISO 13485 certificate

Page		Yes		No	
No.					

13. Photocopy of PAN

Page		Yes		No	
No.					

14 Copy of original Tender, duly signed by the Tenderer

Page		Yes		No.	
No.					



**Annexure II**  
(Refer Clause No. 3.2)

(To be submitted in Cover A -Technical Bid)

**LIST OF ITEM(S) QUOTED**

<b>Sl.</b>	<b>Name of Item (s)</b>	<b>Specification</b>	<b>Name of Manufacturer</b>	<b>Remarks</b>

**Signature of the Tenderer :**

**Date :**

**Official Seal:**



**ANNEXURE – III**  
(Refer Clause No. 3.5)

(To be submitted in Cover A -Technical Bid)

**DETAILS OF THE TENDERER & LOCAL CONTACT PERSON**

	<b>Corporate Office (The address in which the purchase orders and payment details will be communicated)</b>	<b>Local Contact Person / Branch Office / Zonal Office .</b>
Name & Full Address		
Telephone Nos., landline		
Mobile		
Fax		
E – Mail		

**Signature of the Tenderer :  
with seal**

**Date :**

**Official Seal :**



(To be submitted in Cover A -Technical Bid)  
**DECLARATION FORM**

I / We .....having  
My / our .....office  
at.....do declare that I / We have  
carefully read all the terms & conditions of tender of the \_\_\_\_\_, Orissa for the  
supply of Lab.Reagents and consumables. The approved rate will remain valid for a period of  
one year from the date of approval. I will abide with **all the terms & conditions** set forth in  
the **Tender Reference no.** \_\_\_\_\_

I/We do hereby declare I/We have not been de-recognized / black listed by any State  
Govt. / Union Territory / Govt. of India / Govt. Organization / Govt. Health Institutions for  
supply of Not of Standard Quality (NSQ) items / non-supply.

I/We agree that the Tender Inviting Authority can forfeit the Earnest Money Deposit t  
and blacklist me/us for a period of 2 years if, any information furnished by us proved to be  
false at the time of inspection / verification and not complying with the Tender terms &  
conditions.

Signature of the bidder :

Seal

Date :

Name & Address of the Firm:

Affidavit before Executive Magistrate / Notary Public.



(To be submitted in Cover A -Technical Bid)

**MANUFACTURER’S AUTHORISATION FORMAT**

To

The C.D.M.&P.H.O Jajpur  
Deptt. of Health & Family Welfare  
Govt. of Orissa.

Ref: Tender No. \_\_\_\_\_ Dated \_\_\_\_\_ for  
\_\_\_\_\_.

Dear Sir,

We, ----- are the manufacturers of -----  
----- (name of Lab. Reagent and consumables having factories at  
-----.

1. Messrs ----- (name and address of the agent) is our authorized agent for sale and supply of ----- (name of reagent,chemical,rdk,etc).
2. We confirm that Messrs. ----- (name of the above agent) is authorized to submit a tender, and enter into a contract with for the above items manufactured by us.
3. We will provide test reports of supply items, if required by the purchaser.

Yours faithfully,

-----  
-----

(Signature with date, name and designation)

For and on behalf of Messrs -----  
(Name & address of the manufacturers)

Seal

Note :

1. This letter should be on the **letterhead** of the **manufacturer** and should be signed by a person having the power of attorney to legally bind the manufacturer.
2. Original letter shall be attached to the technical bid.



(To be submitted in **Cover A -Technical Bid**)

**ANNEXURE – VI**  
(Refer Clause No. 3.8)

(To be furnished in the **letter head** of the Auditor)

**ANNUAL TURN OVER STATEMENT**

The Annual Turnover for products of  
M/s \_\_\_\_\_

**who is a manufacturing unit/Authorized distributor** for the last 03 years are given below and certified that the statement is true and correct.

<b>Sl.No.</b>	<b>Year</b>	<b>Turnover in Crores (Rs.)</b>
1.		
2.		
3.		

**Average Annual Turnover** (for the above three years) in **Crores (Rs.)** \_\_\_\_\_

Date:  
Place:

Signature of Auditor/  
Chartered Accountant  
(Name in Capital)

Seal

Membership No.-  
Registration No. of Firm

**Note:**

- To be issued in the **letter head** of the Auditor.
- Separate certificates** should be furnished for different manufacturer in case the bidder is quoting products of different manufacturers.

**ANNEXURE-VII**  
(Refer Clause No. 4.1)

**(PRICE SCHEDULE)**

SI No	Name of the Items	Specification / Strength	Name of the Manufacture	Unit/Pack size as per section	Rate/unit	GST	Total Price

Signature of the bidder  
Name :  
Seal

Date :  
Place :

Rates should be quoted both in figures & words and if there is any discrepancy, the quoted rates in words will be taken for evaluation

