

**OFFICE OF THE SUPERINTENDENT  
UTKAL BALASHRAM, SAKHA, JAJPUR  
AT/PO, DIST- JAJPUR, PIN- 755001**

Phone- 06728-222101; Email Id- utkalbalashram.jajpur@gmail.com

Short Quotation Call Notice No: UB/JPR/133/2023/ dt.09.11.2023

Sealed quotation are invited from the local (Within Odisha) supplier/Co-operative society store/ Agencies supply Of Shirt ,Pant, Shoes, Chappals, Sports Wear, Sports Shoes & Other Daily use Items for Utkal Balashram, Jajpur. The quotation paper can be obtained in the O/o the Superintendent, Utkal Balashram, Jajpur during the office hours on any working days between 09/11/2023 to 23/11/2023 by 12 'O clock. The quotation paper complete in all respect along with documents may be sent in sealed cover by Reg. Post/Speed Post on or before 23/11/2023 by 12 'O clock. The under signed authority reserves the right to reject/cancel/withdraw any or all quotations without assigning any reason thereof. The details are available in our District website: [www.jajpur.nic.in](http://www.jajpur.nic.in)

*P. Kalu*  
23/11/23  
Superintendent,  
Utkal Balashram, Jajpur  
Utkal Balashram  
Jajpur Sakha

# OFFICE OF THE SUPERINTENDENT

UTKAL BALASHRAM, JAJPUR

AT/PO, DIST- JAJPUR, PIN- 755001

Phone- 06728-222101, E-mail Id- utkalbalashram.jajpur@gmail.com

Letter No: UB/JPR/133/2023

Date: 09/11/2023

NOTICE INVITING SEALED QUOTATIONS FOR THE PURCHASE OF SHIRT, PANT, SHOES, CHAPPALS, SPORTS WEAR, SPORTS SHOES AND OTHER DAILY USE ITEMS.

Sealed Quotation is invited by the undersigned for the purchase of articles listed below. The quotations should strictly adhere to the terms & Conditions given below.

### List of Required Item

Sl No	Name of the Item	No.s of Children	Quantity per Children	Purchase Quantity
1	Colour Half Pant	36	4Nos	144 nos
2	Colour Full Pant	16	4Nos	64 nos
3	Colour Half Shirt	52	4Nos	208 nos
4	Inner Wear	52	3 Nos	156 nos
5	Towel(ଗାମୁଛା)	52	3 Nos	156 nos
6	Shoe(School)	52	1 Pair	52 Pair
7	Slipper	52	2 Pair	104 Pair
8	Sports Wear	25	1 Pair	25 Pair
9	Sports Shoe	25	1 Pair	25 Pair
10	Sports Socks	25	1 Pair	25 Pair
11	School Bag	52	1 Pair	52 nos

The quotation paper for supply of above items can be obtained in the O/o Superintendent, Utkal Balashram, Jajpur during office hours on any working day between 09/11/2023 to 23/11/2023.

The quotation paper complete in all respect along with necessary documents may be sent in sealed cover to the Superintendent, Utkal Balashram, Jajpur by Registered post/speed post on or before 23/11/2023 by 12 'O clock.

The quotation will be opened on 23/11/2023 at 3PM in the Official chamber of Sub-Collector, Jajpur in the presence of the Purchase Committee constituted for Utkal Balashram Jajpur and the bidders or their authorized representatives. The quotations received beyond the date and the time mentioned above shall not be taken into consideration.

### ELIGIBILITY CRITERIA

1. Self attested Copy of Up to date GST Certificate (31<sup>st</sup> March 2023)
2. Self attested Copy of Valid TIN No
3. Self attested photo copy of PAN.
4. Cost of Tender paper is Rs. 500.00 (Rupees Five Hundred) only. Which is non-refundable Payable in Shape of DD in the favor of Honorary Secretary Utkal Balashram,Jajpur.
5. The tender must be accompanied with security money of Rs.5000.00 (Five Thousand) only in shape of DD/TDR/Cash pleased in the favor of Honorary Secretary Utkal Balashram,Jajpur ,the security money will be returned after finalization of tender .

### TERMS AND CONDITIONS

1. The Quotations should reach the office of the superintendent, Utkal Balashram,Jajpur in sealed cover & super scribed "**QUOTATION FOR PURCHASE OF Shirt ,Pant, Shoes, Chappals, Sports Wear, Sports Shoes & Other Daily use Items**".
2. The quotation received beyond stipulated date, time and without the required documents shall be liable for rejection.
3. The quotationer should furnish the rate including all taxes and transportation charges.
4. Before issue of purchase order the undersigned shall verify the sample of the items of the materials.
5. Cost of Tender paper is **Rs. 500.00 (Rupees five hundred)** only. Which is non-refundable payable in Shape of DD/Cheque/TDR in the favor of Honorary Secretary Utkal Balashram,Jajpur.
6. The tender must be accompanied with security money of **Rs.5000.00 (Rupees five thousand)** only in shape of DD/Cheque/TDR pleased in the favor of Honorary Secretary Utkal Balashram, Jajpur the security money will be returned after finalization of tender .
7. The quotation papers shall be opened by the members of the purchase committee on **23.11.2023 at 3 PM** in the presence of quotationers or their authorized agents in the official chamber of **Sub-Collector, Jajpur.**
8. The condition of advance payment or through cash will not be considered.
9. The successful quotationer shall have to deliver the materials at Superintendent's office, Utkal Balashram,Jajur within 15(fifteen) days from the date of issue of purchase order at his own risk and transportation cost.
10. The successful Quotationer shall have to deliver the materials within the stipulated time period **nighters the Self Help Group (S.H.G)/supplier/Co-operative society store/ Agencies will be penalized.**
11. The undersigned reserves the right to negotiate or reject any or all the quotations without assigning any reason thereof.
12. Any dispute in this matter will be settled under Jurisdiction of Jajpur District only.
13. The firm intended to complete in the said auction sale are required to demonstrate the article on the day of opening of tender.

P. Sakin  
19/11/23  
Superintendent,  
Utkal Balashram, Jajpur  
Utkal Balashram  
Jajpur Sakin

Memo No: UB/JPR/134/2023

dt.09/11/2023

Copy to Sub-Collector, Jajpur/ PD,DRDA, Jajpur/ DIPRO, Jajpur/ DSWO, Jajpur /DCPO, Jajpur/DSO, Jajpur /DWO, Jajpur/ Collectorate Notice Board, Jajpur / Notice board of Utkal Balashram, Jajpur for information. They are requested to publish the notice in their Notice Board for wide Circulation.

*P. Sahu*  
9/11/23  
Superintendent,

Utkal Balashram, Jajpur  
Sub-Collector  
Utkal Balashram  
Jajpur Sakha

Memo No: /UB/JPR/135/2023 dt.09/11/2023

Copy to the NIC Officer, Jajpur for kind information. They are requested to publish the Quotation in District Web Portal.

*P. Sahu*  
9/11/23  
Superintendent

Utkal Balashram, Jajpur  
Sub-Collector  
Utkal Balashram  
Jajpur Sakha