

**OFFICE OF THE VYASANGAR MUNICIPALITY, VYASANGAR,
JAIPUR**

NO.....5033

DATE.....20.12.2023



EXPRESSION OF INTEREST

ON

**“Preparation of DPR for Construction of New Office Building for
Vyasangar Municipality”**

VYASANGAR MUNICIPALITY

**Executive Officer
Vyasangar Municipality**

Memo No- 5024 /Dt. 20.12.2023

Copy submitted to The Director, I&P.R. Department, Govt. of Odisha, Bhubaneswar for kind information and necessary request to publish at least in two daily Odia Newspaper with size (40 sq. cm) for One Day on or before dt. 22.12.2023

R
20.12.23
Executive Officer
Vyasaganagar Municipality

Memo No-5025 /Dt. 20.12.2023

Copy submitted to the Collector & District Magistrate, Jaipur/ ADM, Kalinganagar, Jaipur Road/ Additional chief Engineer-cum-ILW, PH Circle Cuttack/Executive Engineer, (R&B) Division ,Panikoli/Tahasildar, Vyasaganagar/ JE,PH. Dala,Jaipur Road /Executive Engineer, NESCO, Jaipur Road /IIC, Nodal Police station, Jaipur Road/SDPO, Jaipur Road/Sub-Registrar, Jaipur Road. KNDA, Jaipur Road/ MD, Ferrochrome plant, Jaipur Road/DFO, Jaipur Road/OFFDC, Jaipur Road/DD Mines Jaipur Road/Sale Tax Office, Jaipur Road/ Joint labour Commissioner , Jaipur for information and necessary action. It is requested to display it in their office notice board for wide publication.

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20.12.23
Executive Officer
Vyasaganagar Municipality

Memo No-5026/Dt. 20.12.2023

Copy Submitted to the DIO, NIC, jaipur for information and they are requested to publish the Notice on Vyasaganagar Municipality portal.

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20.12.23
Executive Officer
Vyasaganagar Municipality

Memo No-5027/Dt. 20.12.2023

Copy to the Office Notice Board for Wide Publication /Advertisement Section for information and necessary action.

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20.12.23
Executive Officer
Vyasaganagar Municipality

Memo No-5028/Dt. 20.12.2023

Copy to the concerned case records for reference.

R
20.12.23
Executive Officer
Vyasaganagar Municipality

1. Scope of Work

The architect is to provide services for the works viz. “Preparation of DPR for Construction of New Office Building for Vyasanager Municipality”.

- Preparation of conceptual drawings & layouts wherever required.
- Preparation of final drawings approved by the competent authority.
- Preparation of detail working drawings for structural, electrical and P.H(Water Works).
- Preparation of detail structural design with calculations.
- Preparation of detail estimate with specification and BOQ & submission of Tender documents.
- Submission of original hard copy and soft copy of drawings, structural designs, estimates and BOQ etc.
- To co-operate in accordance of Technical sanction of the projects by the I.L.W/S.L.S.C/C.L.S.C
- Preparation of DPR/appraisal of DPR to the I.L.W/ S.L.S.C/C.L.S.C. shall be completed as per the date line communicated by the Tender Committee.
- Periodic Supervision of the Project Works.

2. DELIVERABLES.

- The consultant shall submit the following drawings & documents to Vyasanager Municipality in number of copies as mentioned against each item below. Additional copies if required by Vyasanager Municipality shall be reimbursed to the consultant as per actual market rates.
 - i. Submission of the preliminary layout plan – 3sets(Drawings to be submitted i.e. layout plan)
 - ii. Submission of detail layout plans and drawings – 3sets(Drawings to be submitted :- Architectural drawing i.e. plan, Elevation-4 sides & cross sections)
 - iii. Submission of D.P.R - 5 sets of hard copy with one no. of soft copy (Architectural drawing, working drawings including structural, electrical & PH drawings and detailed cost estimate)

3. CONSULTANCY FEES

For the scope mentioned above, the consultant fee to the lowest bidder with all cost, taxes as applicable by Govt. of India/Odisha shall be paid. Subject to the following mode of payment

4. MODE OF PAYMENT

<u>Sl. No.</u>	<u>Deliverables</u>	<u>Payment Mechanism</u>
1.	Submission of the Preliminary layout plan	10% of the consultancy fee
2.	Submission of detail layout plans and drawings	20% of the consultancy fee
3.	Submission of D.P.R	30% of the consultancy fee
4.	Submission of DPR and Technical approval from the competent authority	30% of the consultancy fee
5.	During execution ,supervision & completion of work	10% of the consultancy fee

5. TERMS AND CONDITIONS

- 5.1 The total consultancy work shall be completed as per the time specified in the work order.
- 5.2 All designs shall confirm to Bureau of Indian Standards and will be accepted after approval of Vyasanager Municipality.
- 5.3 All estimates should be prepared as per the current schedule of rates of state Government with leads & lift of Vyasanager Municipality as per applicability and competitive market rates of the non- scheduled items.

6. Contract Period.

This service shall commence within one week from the date of signing of the Agreement.

7. Bidder's obligation.

The Bidder shall nominate an authorized person to co-ordinate with Vyasaganar Municipality, in all matters regarding the job assigned to them. Any modification, change, addition etc. shall be dealt by him.

8. Termination of the contract.

Vyasaganar Municipality, will have right to cancel the contract.

- i) If the Bidder Committees breach in time frame for supply of the assignment.
 - ii) If it is found that the Bidder is sublet the job without the prior permission of Vyasaganar Municipality.
 - iii) If Vyasaganar Municipality desires to change or modify, rectify a particular drawing(s), design(s), estimate(s) at any time before finalization and the Bidder does not comply to the same, then the 'Architect' will be liable for termination of the contract by the Authority of Vyasaganar Municipality.
9. Dispute, if any, arising out of the contract, shall be within the jurisdiction of any Courts Vyasaganar Municipality.



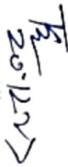
Executive Officer

Vyasaganar Municipality

Signature of the Bidder

SCHEDULE OF EVENTS

Publication of Notice Inviting Quotation (NIT)	20.12.2023 to 29.12.2023 in all working days & hours
Availability of Quotation Document	20.12.2023 to 29.12.2023 in all working days & hours
Last date of submission of Document	29.12.2023, up to 1.00 PM
Opening of Quotation	29.12.2023, at 03.00 PM in the Chamber of Executive Officer
Cost of Tender Paper	Rs. 2000.00
EMD	Rs. 50,000.00
Address for communication and submission of Document.	The Executive Officer Yasanagar Municipality yasanagarmunicipality@gmail.com


Executive Officer
Yasanagar Municipality

Signature of the Bidder

STRUCTURE AND ORGANISATION

1. Name of the applicant : _____
2. Office Address : _____

3. Telegraphic Address : _____
4. Telephone Numbers : _____
5. Fax Number : _____
6. Date and location of establishment : _____
7. The applicant is (Please Tick)
 - a) An individual
 - b) A proprietary firm
 - c) A partnership firm
8. Number of years of experience. _____

Signature of the Bidder

TR
20/2/22
Executive Officer
Vyasanager Municipality

UNDERTAKING

I _____ :
 Address _____

_____ solemnly declares that all the information's given by me/us to the Executive officer, Vyasanager Municipality, are true to the best of my knowledge and acknowledgement, if any data found incorrect which may affect the process of quotation, then the authority may reject my application and also hereby declares that either me or our firm have not been directly/indirectly any connection or personal interest in the project and I/we are not directly associated with the Authorities of Vyasanager Municipality or any of its consultants.


 Executive Officer
 Vyasanager Municipality

Signature of the Bidder

FINANCIAL BID DOCUMENT

<u>Sl.no</u>	<u>Description</u>	<u>Percentage Rate Quoted of Total value of the Project</u>
1	Preparation of DPR for Construction of New Office Building for Vyasanager Municipality"	

Total Quoted Price including GST: In figure : _____

In words : Rupees _____ Only

Note:


 Executive Officer
 Vyasanager Municipality

Signature of the Bidder
 With Stamp

ELIGIBILITY CRITERIA

The Consultants should have the following registration certificates without which the quotation may be rejected:-

- a) PAN number of the Company / Firm / Consultants
- b) Certificate of Registration under GST.
- c) The Consultants should have a minimum 05 years of experience (as on 31-03-2023) on **Preparation of DPR** in works in Commercial / Residential campus, Educational / Training institutes, Govt. / Private maintained Buildings. The Consultants should furnish previous supply orders certificates for establishing the experience.
- d) The Consultants should have a minimum average annual turnover of Rs. 6 lacs for the previous two years (as on 31-03-2023).
- e) The Consultants should have supplied for Horticulture works / Garden in Commercial / Residential campus, Educational / Training institutes, supporting documents of supply in the regard may be enclosed.
- f) The Consultants should have an office in Odisha.
- g) Bank Draft for Earnest Money Deposit (EMD) should accompany in the document.
- h) The work order will be awarded to the lowest quoted quotationer/bidder.



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Vyasagar Municipality

Signature of the Bidder