

OFFICE OF THE ASSISTANT DIRECTOR OF HANDICRAFTS, JAJPUR
AT-JARAKA, PO-JARAKA, DIST-JAJPUR, PIN-755050, email-adhjajapur@gmail.com
No.2703 Date. 29/12/2023

QUOTATION CALL NOTICE

Sealed Quotations are invited from different Firms/Tent House Owners/General Suppliers/Decorators of for erection of Exhibition Stalls for the Handicrafts Exhibition/Event (20 Stalls) to be conducted during Byasasarobar Mahostav, Jajpur Road, Jajpur during Programme Year ,2023-24 in Jajpur District to be organized by the office of the Assistant Director (Handicrafts), Jajpur as per Govt approval. The interested Party should have up-to-date IT Clearance, valid MSME Regn and GST clearance. The Party should have previous work experience of similar nature for minimum Five years in the line and must have executed orders minimum 25(Twenty five)Lakhs per annum. The detail descriptions /specifications /parameters of erection of Stalls are given below. The Quotation with detail work experience of last Five years, IT Return /MSME Regn /GST Regn, Bank Account Details should be submitted in closed Envelope on or before Dt 08/01/2024 by 12.30PM and same will be opened on Dt 08/01/2024 at 2PM in the Office Chamber of the undersigned before the Tender Committee constituted and in presence of bidders/representatives, if any. It is the duty of bidders to be present at 3PM without fail and in case of absence of any/all bidders, the Committee shall open the Quotations and approve the lowest bidder. The Authority reserves right for rejection of Tender process at any time. The Party shall furnish an undertaking that 1) his firm has not been declared Black listed, 2)the party has materials ,manpower and past experience to execute the work.

Sl No	Description/Specification	Rate (in Rs)
1	a) Erection of Stalls (Size 10'x10'each) with Polythene water roof and covering of cotton preferably white cloths three side with front drops. The stall flooring must be done by mat/flooring materials. Backside of the Stall be given Polythene covering also. b) Three-sided racks inside the stalls with covering of white cloth. c) Electrification of Stalls & Light decoration (Tube light/LED /Spotlight) d) One fan & two Chairs with front table in each stall with passage to be provided. e) Stand by Generator of reqd capacity shall be kept at exhibition premises. f) Mat is to be covered inside the stall and all open space of the Exhibition Ground. g) Licchu light/other decorative materials is to be used in Exhibition Ground.	Rate quoted per Stall

N.B 1) The rate should be quoted inclusive of all taxes and excluding GST.

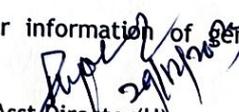
- 2) The payment shall be made Online only after completion of the programme duly certified by the Officer,, Stall-in-Charge on the body of the Bill. No advance payment shall be made.
- 3) The Order shall be placed as per the Govt requirement and COVID/other pandemic norms.
- 4)The Authority reserves the right to cancel the programme at any time without mentioning any reason thereof and payment to cancelled programmes shall be assessed by Authority and the decision of Authority in this effect shall be binding for the party.
- 5) If the party fails to execute the works of an event in time and as per specification or unwilling to execute any event due to his personal problem, the Authority has every right to choose the alternative at any moment for the organization of Govt Programme and for legal action shall be taken against the Party, if reqd.
- 6) Besides the erection of Exhibition Stalls, the party may erect Gate, Pandal ,Office Room, Store Room, Disply Pandal, supply of Sound system, C C TV Camera and other related requirements .The hiring cost shall be finalized by the both side instantly and the payment will be made accordingly after completion of the programme.


Asst Director(H)
Jajpur

Memo No. 2704

Dt 29/12/2023

Copy to the Notice Board of ADH, Jajpur/Collectorate, Jajpur/NIC, Jajpur for information of general public /Firms/Suppliers for wide publicity.


Asst Director(H)
Jajpur