

Simultaneous General Election-2024

COLLECTORATE, JAJPUR

Ph. 06728-222001(O) 222330(R) FAX-222087

Email: dm-jajpur@nic.in website: <http://www.jajpur.nic.in>

No. 543 /Elec. Dated 28/2/2024

QUOTATION CALL NOTICE

The sealed quotations invited from the intending local bonafied firms / suppliers / Agencies / Firms for Printing of Banner, Identity Card, Xerox (Photo copy) Spiral Binding etc as per the list with specifications mentioned at Annexure-A in connection with Simultaneous General Elections-2024.

The tender documents are available in the District website <https://jajpur.nic.in> . Interested bidders can download the tender documents from the website and sealed tender paper should be dropped in the Tender Box kept in the District Election Section, Jajpur with security money of Rs.10,000/-(Rupees ten Thousand) only in shape of Bank Draft drawn in favour of Deputy Collector, Election, Collectorate, Jajpur payable at S.B.I., Jajpur (main branch). Canvassing in any form shall be liable for disqualification.

The quotation will be opened on 07.03.2024 at 4.00PM in the Office Chamber of the Addl DEO & Additional District Magistrate, Jajpur. The quotationers / firms or their authorized representatives are directed to remain present on the scheduled date, time and venue fixed for finalization of the quotation. No excuse will be admitted regarding his/her/their absent at the time of the opening of the quotation.

The DEO & Collector, Jajpur reserves the right to accept or reject any or all the tenders without assigning any reason thereof and also issue Corrigendum / addendum to the quotation Call Notice, which will be published in the District Website / Election Section Notice Board, if felt necessary. Hence, the bidders are advised to visit frequently the District Website i.e. <https://Jajpur.nic.in> to track any modifications / corrigendum etc.

SCHEDULE OF EVENTS

- | | |
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| 1. Last date for receipt of Quotations | 07.03.2024 by 2.00 pm |
| 2. Opening of Tender Paper/Bids | 07.03.2024 at 4.00 pm |

Terms & Conditions

- 1) The interested supplier/ firms must submit quotations in two cover seals i.e. one for Technical / Document bid and another for finance / offered rate, superscribing the name of the bid in the front cover. All the pages of the tender papers must be signed with seal of the firms/ agencies.
- 2) Photocopies of valid PAN CARD, GST registration certificate with self attestation, must be enclosed by the applicants of tender. Last three years Income Tax Return & last two quarters GST return with balance sheet must be enclosed with the tender paper.
- 3) Any legal dispute which arises out of this is subject to jurisdiction of Jajpur District only.
- 4) The tenderers must have not been blacklisted by any Government organization. If found later, action shall be initiated against the firm as per the law. One affidavit regarding this must be enclosed with the tender paper.
- 5) The District Election Officer & Collector, Jajpur reserves the right to accept or reject any or all the quotations without assigning any reason thereof and also has the right to allot / distribute the work to L2 supplier / firm at the Lowest (L 1) rate in case of L1 bidder fails to deliver items and perform the work within the stipulated time and L2 supplier agrees to it.
- 6) In case of breach of any terms and conditions by the successful bidder, the District Election Officer & Collector, Jajpur shall have the right to cancel the order / contract without assigning any reason thereof. The decision of DEO & Collector, Jajpur will be final.
- 7) The security money of all participants will be released after satisfactory performance of selected supplier(s).
- 8) In case of failure to perform duties in timely manner, the security deposit of the tenderers will be forfeited.
- 9) The cost of Identity Card must be included with the Photo capturing at the different place of this District as per direction of DEO & Collector, Jajpur.
- 10) The sample copy of ID Cards related materials produce at the time of the opening.
- 11) The price quoted in the tender will include all taxes like GST Commercial Tax & Income Tax along with the cost of transportations.
- 12) Payment will be made after receipt of the invoice / bills along with certificate of the concerned Officers.


D.E.O. & Collector, Jajpur

Memo No. 544 dated: 28 / 02 / 2024

Copy to the Sub-Collector, Jajpur / all BDOs / all Tahasildars / all Executive Officers of ULBs for information with a request to publish the notice in their Office notice Board for wide publicity.

Copy to the DIO, NIC, Collectorate, Jajpur for information with a direction to host the tender in the District website.


D.E.O. & Collector, Jajpur

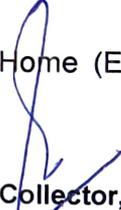
Memo No. 545 dated: 28 / 02 / 2024.

Copy to all members of the District Purchase Committee for information and necessary action.


D.E.O. & Collector, Jajpur

Memo No. 546 dated: 28 / 02 / 2024.

Copy submitted to Joint CEO-Cum-Joint Secretary to Govt, Home (Elections) Department, Odisha, Bhubaneswar for information.


D.E.O. & Collector, Jajpur

"Annexure-A"

PRINTING OF BANNER & OTHERS

Sl. No.	Particulars	Unit Price (in Rs.) inclusive of all taxes
1.	Printed Flex Banner with Frame Per Sq. Ft (240Gsm)	
2.	Printed Flex Banner without Frame Per Sq. Ft (240Gsm)	
3.	Printing of ID Cards with photo capturing (PVC Holder)	
4.	Printing of ID Cards with photo capturing (Normal)	
5.	ID Card cover as per card size (B2)	
6.	Different colour detachable lanyard for the identity card (Normal & VIP model with print of name of Office)	
7.	Different colour detachable lanyard for the identity card (Normal & VIP model without print of name of Office)	
8.	Xerox i) A4 / Legal size Paper (75gsm) ii) A3 size Paper (75gsm)	
9.	Spiral Binding different type (A4 Paper size) i) within 50pages (single) ii) Between 51 pages to 100pages (single) iii) Between 101 pages to 200pages (single)	
10	Notice Board (Clip fixing) size:- 3ft X 3ft i) Silver frame ii) Wooden frame	

Name of the firm/agency:

Address:

Signature of the bidder

Contact number: