



COLLECTORATE, JAJPUR

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(ELECTION SECTION)

No 547 Dated 28/02/2024

TENDER CALL NOTICE

Sealed Quotations are invited from the local vendors / Catering agency / Hotel / WSHG / federation / Group of the persons concerned / any person for the provision of food to participants. The applicants must have up to date valid food registration certificate, Tax Clearance, GST, TRIN Certificate, PAN Card, for the supply and distribution of the items mentioned below to the Officers/ Officials/ Persons engaged in connection with Simultaneous General Election 2024.

The tender documents are available in the District website <https://jajpur.nic.in>. Interested bidders may download the tender documents from the website. The sealed tender paper should be dropped in the Tender Box kept in the District Election Section, Jajpur with Security money of Rs.50,000/- (Rupees Fifty Thousand) only in form of Bank Draft drawn in favour of Deputy Collector, Election, Collectorate, Jajpur payable at S.B.I., Jajpur (main branch). Canvassing in any form shall be liable for disqualification.

The quotation will be opened on 07.03.2024 at 4PM in the Office Chamber of the Addl DEO & Additional District Magistrate, Jajpur. The quotationers / firms or their authorized representatives are directed to remain present on the scheduled date, time and venue fixed for finalization of the quotation. No excuse will be admitted regarding his/her/their absence at the time of the opening of the quotation.

The DEO & Collector, Jajpur reserves the right to accept or reject any or all the tenders without assigning any reason thereof. The DEO may issue Corrigendum / addendum to the quotation Call Notice, which will be published in the District Website / Election Section Notice Board, if necessary. The bidders are advised to visit the District Website i.e. <https://Jajpur.nic.in> regularly to track any modifications / corrigendum etc.

The tender has been invited in form of two-bid system. The participants are advised to submit two separate sealed envelopes superscribing "Technical & Financial Bid". Both sealed envelopes should be kept in a third seal envelope superscribing "Tender for Supply of Food in connection with Simultaneous General Election-2024".

SCHEDULE

Last date for receipt of quotations

07.03.2024 by 2PM

Opening of quotations / bids

07.03.2024 at 4PM

TERMS AND CONDITION

1. The food will be served to the Officers/ Officials/ Persons engaged in connection with Simultaneous General Election 2024 and participants at the event Venue as per the direction of D.E.O & Collector, Jajpur. Sufficient number of food counters for the same may be opened to accommodate Officers / Officials / Persons and to avoid long queues. Further, the human resources engaged for the distribution of food items must wear proper / one uniform along with mask. **No Polythene/single use plastic is to be used at the time of supply of packet food.**
2. The interested supplier/ firms must submit quotations in a sealed envelope. All the pages of the tender papers must be signed with seal of the firms/ agencies. Technical Bid which qualifies will be eligible for the financial bid.
3. Photocopy of valid PAN CARD, GST registration certificate with self attestation, must be enclosed by the tenderers. The applicant must also enclose last three years Income Tax Return & last two quarters GST return with balance sheet with the tender paper.
4. The quality of the food will be checked by the Food Safety Officers. As the Food including breakfasts and snacks are to be served in packets, care must be taken to ensure that the food items served **have a long shelf-life and the packet/ cooked food can stay fresh for long hours without any compromise in the quality.**
5. Bidders must enclose an affidavit in original, declaring that they have not been blacklisted by any authority / agency / office and the documents / Certificate /papers procured by them are true and no false information has been given by them. There Must not be any pending judicial proceedings for any criminal offense against the proprietor/ Director/ Person of the Caterer/ Vendor.
6. Any legal dispute arising out of this is subject to jurisdiction of Jajpur District only.
7. The District Election Officer & Collector, Jajpur reserves the right to accept or reject any or all the quotations without assigning any reason thereof and also has the right to allot / distribute the work to L2 supplier / firm at the Lowest (L 1) rate in case of LI bidder fails to deliver items within the stipulated time and L2 supplier must be agreed on it.
8. In case of breach of any terms and conditions by the successful bidder, the District Election Officer & Collector, Jajpur shall have the right to cancel the order / contract without assigning any reason thereof.

9. The security money of all participants will be released after satisfactory performance of selected supplier(s).
10. In case of failure to perform duties in timely manner, the security deposit of the tenderers will be forfeited.
11. The price quoted in the tender must include all taxes like GSTIN, Commercial Tax & Income Tax along with the cost of service / transportations and serving cutlery.
12. Payment will be made after receipt of the invoice / bills along with certificate of the concerned Officers.
13. The quantity will be intimated 24 hours before the commencement of the programme.
14. The venue is to be treated as an area of "No-single use Plastic banned Zone."
15. Sufficient number of food counters as per instruction of DEO & Collector, Jajpur must be opened for smooth & quick distribution.

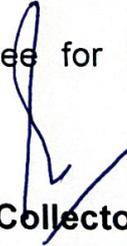

DEO & Collector, Jajpur

Memo No. 548 dated: 28 / 02 / 2024

Copy to the Sub-Collector, Jajpur / all BDOs / all Tahasildars / all Executive Officers of ULBs for information with a request to publish the notice in their Office notice Board for wide publicity.

Copy to the DIO, NIC, Collectorate, Jajpur for information with a direction to host the tender in the District website.

Copy to all members of the District Purchase Committee for information and necessary action.


DEO & Collector, Jajpur

Memo No. 549 dated: 28 / 02 / 2024.

Copy submitted to Joint CEO-Cum-Joint Secretary to Govt, Home (Elections) Department, Odisha, Bhubaneswar for information.


DEO & Collector, Jajpur

List of Item

Veg- Item

Particulars	Item	Rate per piece / Plate
Break fast	Bara	
	Singada	
	Puri (4nos)	
	Idli	
	Upama	
	Alu motor Curry	
	Gulab Jamun	
Lunch	Boiled Rice, Dal, Mix Veg, Paneer Motor Masala, Dahi Baigana, karola / seasonal vegs Chips, Dahi Salad (Rate per Plate)	
	Veg Biryani, Alukasa, Raita	
Evening Snacks	Bara	
	Singada	
	Alu kassa	
	Sandwich (Normal Size)	
	Cutlet	
	Gulab Jamun	
Dinner	Plain Roti (4nos) , Tadaka or Kabuli Chana Curry (Rate per Plate)	

Non-Veg Item

Particulars	Item	Rate per piece / Plate
Lunch	Boiled Rice, Dal, Mix Veg, Fish (1piece), Dahi Baigana, Finger Chips, Dahi Salad (Rate per Plate)	
	Boiled Rice, Dal, Mix Veg, Chicken (6pieces), Dahi Baigana, Finger Chips, Dahi Salad (Rate per Plate)	
	Chicken Biryani (Chicken - 4pieces)	
Dinner	Plain Roti (5nos) / Boiled Rice, Egg (2nos) Tadaka (Per Plate)	

Common Item:-

Rate per Unit

- 1) Water Bottle 250ml
- 2) Water Bottle 500ml
- 3) Water Bottle 1lt
- 4) Water Bottle with cool zar 20ltrs
- 5) Tea with delivery system: (Per paper Cup)
- 6) Disposable Paper Glass