

COLLECTORATE, JAJPUR

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Email: dm-jajpur@nic.in website: <http://www.jajpur.nic.in>

No. 809 /Elec. Dated 14.03.2024

QUOTATION CALL NOTICE

The sealed quotations are invited from the intending local bonafied suppliers / Agencies / Firms for supply of **100 NOs of adjustable multi layer iron Racks** (length 6ft Breath 2' height 8 inch, 2 shelves) in connection with Simultaneous General Elections-2024.

The tender documents are available in the District website <https://jajpur.nic.in> . Interested bidders can download the tender documents from the website and sealed tender paper should be dropped in the Tender Box kept in the District Election Section, Jajpur with security money of Rs.30,000/-(Rupees thirty Thousand) only in shape of Bank Draft drawn in favour of Deputy Collector, Election, Collectorate, Jajpur payable at S.B.I., Jajpur (main branch).

The quotation will be opened on 19.03.2024 at 4.00PM in the Office Chamber of the Addl. DEO & Additional District Magistrate, Jajpur. The quotationers / firms or their authorized representatives are directed to remain present on the scheduled date, time and venue fixed for finalization of the quotation. No excuse will be admitted regarding his/her/their absent at the time of the opening of the quotation. The Tender paper may be dropped in the box from the date of issue of the notice.

The DEO & Collector, Jajpur reserves the rights to accept or reject any or all the tenders without assigning any reason thereof and also issue Corrigendum / addendum to the quotation Call Notice, which will be published in the District Website / Election Section Notice Board, if felt necessary. Hence, the bidders are advised to visit frequently the District Website i.e. <https://Jajpur.nic.in> to track any modifications / corrigendum etc.

SCHEDULE OF EVENTS

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| 1. Last date for receipt of Quotations | 19.03.2024 by 2.00 pm |
| 2. Opening of Tender Paper/Bids | 19.03.2024 at 4.00 pm |

Terms & Conditions

- 1) The interested supplier/ firms must submit quotations in two cover seals i.e. one for Technical / Document bid and another for finance / offered rate, super scribing the name of the bid in the front cover. All the pages of the tender papers must be signed with seal of the firms/ agencies.
- 2) Photocopies of valid PAN CARD, GST registration certificate with self attestation, must be enclosed by the applicants of tender. Last three years Income Tax Return & last two quarters GST return with balance sheet must be enclosed with the tender paper.
- 3) Any legal dispute which arises out of this is subject to jurisdiction of Jajpur District only.
- 4) The tenderers must have not been blacklisted by any Government organization. If found later, action shall be initiated against the firm as per the law. *One affidavit regarding this must be enclosed with the tender paper.*
- 5) The District Election Officer & Collector, Jajpur reserves the right to accept or reject any or all the quotations without assigning any reason thereof and also has the right to allot / distribute the work to L2 supplier / firm at the Lowest (L 1) rate in case of L1 bidder fails to deliver items and perform the work within the stipulated time and L2 supplier agrees to it.
- 6) In case of breach of any terms and conditions by the successful bidder, the District Election Officer & Collector, Jajpur shall have the right to cancel the order / contract without assigning any reason thereof. The decision of DEO & Collector, Jajpur will be final.
- 7) The security money of all participants will be released after satisfactory performance of selected supplier(s).
- 8) In case of failure to perform duties in timely manner, the security deposit of the tenderers will be forfeited.
- 9) The successful tenderers should replace any incorrect size / specifications of the items immediately as per direction of DEO & Collector, Jajpur.
- 10) All the items should be supplied within short notice as per the requirement.
- 11) The price quoted in the tender will include all taxes like GST Commercial Tax & Income Tax along with the cost of transportations.
- 12) Payment will be made after receipt of the invoice / bills along with certificate of the concerned Officers.


D.E.O. & Collector, Jajpur

Memo No. 810 dated: 14.103/2024

Copy to the Sub-Collector, Jajpur / all BDOs / all Tahasildars / all Executive Officers of ULBs for information with a request to publish the notice in their Office notice Board for wide publicity.

Copy to the DIO, NIC, Collectorate, Jajpur / DeGM Co-ordinator, OSWAN, for information with a direction to host the tender in the District website.

Memo No. 811 dated: 14.103/2024.

Copy to General Manager, D.I.C, Cuttack for information. He is requested to remain present on the date of the opening of the tender.

D.E.O. & Collector, Jajpur

Memo No. 812 dated: 14.103/2024.

Copy to all members of the District Purchase Committee for information and necessary action.

D.E.O. & Collector, Jajpur

Memo No. 813 dated: 14.103/2024.

Copy submitted to Joint CEO-Cum-Joint Secretary to Govt. Home (Elections) Department, Odisha, Bhubaneswar for information.

D.E.O. & Collector, Jajpur