

OFFICE OF THE TAHASILDAR, JAJPUR

QUOTATION/TENDER CALL NOTICE

No 6503 /Dated 20.09.2024

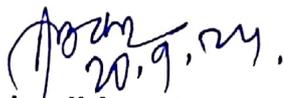
Sealed quotation/tenders having valid GST Registration certificate are invited from interested reputed Travel agencies/Tour Operators or private individuals for providing vehicles as per Annexure III for official use of Tahasildar, Jajpur, District- Jajpur on rent basis as per Financial Department Office Memorandum No.30464 /dtd. 06.09.2019 detailed as below

Sl. No	Type of vehicle	No. of vehicle required	Maximum hiring charges per month excluding taxes	Minimum average in Km per liter	Rented W.e.f
1	TUV300/Bolero/Sumo Gold/ Ertiga	01	Rs.31000/-	10	

The term and condition Annexure- II is as follows

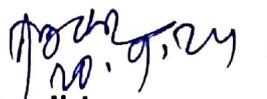
- 1) The vehicle must be in Road Worthily condition, shall not be more than 3 (three) years old from the date of initial registration and must have valid Registration certificate, Insurance certificate, Fitness certificate, valid Contract Carriage permit, Proof of up to date tax payment etc. which are mandatory for playing of vehicle.
- 2) The Driver of the vehicle must have a valid License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 3) The Driver should be well behave, gentle and obedient in nature.
- 4) A sum of Rs. 5000/- (Rupees Five thousand)only shall deposited by the intending bidders to the **Disbursing officer – cum- Tahasildar** Jajpur and submitted along with the tender as security deposit. After completion of the tender process the amount will be refunded to unsuccessful bidders.

- 5) The monthly rate of hire charges be quoted separately in the general bid information (excluding fuel and lubricants)
- 6) The vehicle must achieve a fuel efficiency of **10Kms. Per liter**
- 7) The details of the make and year manufacture of the vehicle, registration no. Driving License etc. to be furnished with the quotation / Tender (Annexure-III)
- 8) The Quotation completed in all respect should reach the undersigned on or before 5th October, 2024 by 3.00 P.M in **Registered Post/ Speed Post** only and shall be opened on the same day at 4.00 PM in the office chamber of Tahasildar, Jajpur in presence of the bidders or their authorized representatives.
- 9) The application form of quotation/tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available all working days from 10.30A.m to 5.30 P.M in this Tahasil.


20.9.24
Tahasildar , Jajpur
**TAHASILDAR
JAJPUR**

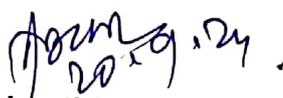
Memo No 6504/ Dated 20.09.2024

Copy to BDO, Jajpur /IIC Jajpur Town/BEO Jajpur/Medical Officer, Jajpur/
All Revenue Inspectors under Jajpur Tahasil for information and necessary action.
They are requested to affix the Tender Notice on their respective Notice Board for
wide publication.


20.9.24
Tahasildar , Jajpur
**TAHASILDAR
JAJPUR**

Memo No 6505/Date 20.09.2024

Copy to DeGM, Collectirate, Jajpur for information . He is requested to
upload the Quotation/Tender call Notice in the District Website.


20.9.24
Tahasildar , Jajpur
**TAHASILDAR
JAJPUR**

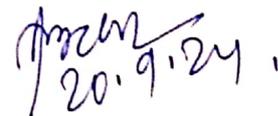
TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Fitness Certificate, pollution certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L of the driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damages to any property on account of use of hired vehicle any manner whatever. The hirer shall be responsible for all such litigation
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel/ petrol, which is to be paid separately basing on actual consumption and lubricants as per existing Governments norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyre & Tubes, battery etc. will be borne by the bidder.
3. It shall be responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. It will be ensured through service providers of hired vehicles that the vehicles are kept under optimum running condition and avoid accidents attributable to lack of maintenance/ up keep. The hired vehicle can not be used for any private / commercial purpose beyond office hours or during holidays.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall provided by the owner of the vehicle/bidder.
6. In case of vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
7. The vehicles shall report for duty for minimum of 25 days in a month.

8. In case of emergency, the driver will have to report for duty as per the requirement of hire. No extra payment shall be demanded.
9. Monthly hire charges and reimbursements towards cost of diesel/ petrol and lubricants (as per Govt. norms) of selected bidder will be paid in every month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
10. The vehicle shall not be more than 3 years old from the initial registration and also in running condition during the period of contract. Vehicles older than five year should be replaced by new vehicles by the service provider.
11. If the services are found to be unsatisfactory , the Authority reserves the right to terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicles and terminate the agreement, it shall be mandatory to upon him to grant one month notice before withdrawal of service and termination of agreement.
13. If the bidder violets any of the terms of contract, Government shall forfeit the entire amount of security deposit.

Signature of


20.9.24

Quotationer / Tender Caling Authority

GENERAL INFORMATION FOR HIRING VEHICLES

1. Registration No. of vehicle:
2. Type of vehicle(AC/Non AC) :
3. Year of manufacture:
4. Model:
5. Date of Registration:
6. Name & Complete address of the owner of the vehicle:
7. Fitness Certificate validity:
8. Permit validity:
9. Insurance validity:
10. Name & address of the driver:
11. DL No. & validity of the DL of the Driver:
12. Proposed hire charges of the vehicle per month excluding fuel cogs:t
13. Rate of fuel consumption/Mileage per liter :
14. Contact Number of the Service provider (Tender/Quotation) :

Mobile No. _____

Telephone _____

“ Certified that the information submitted above is true to the best of my knowledge and belief”.

Seal & Signature of the
Quotationer/Tenderer