

Response to the Pre-Proposal Clarifications for RFP No: 680/Dt.13.12.2024 for “Selection of an agency for GIS based Baseline Survey and Preparation of the Village Development Plan (VDP) for Sukinda and Danagadi blocks of Jajpur district”				
Sl. No.	Relevant Section/ Clause/ Page	Condition as per RFP	Clarification/ Changes Requested	Response
EMAP ANALYSIS & PLANNING SOFTWARE PVT. LTD.				
1	Bidder Data sheet, Clause number –10, Page No. 4	<p>Proposal Due Date: 06th Jan 2025 (by 05.00 PM)</p> <p>Date of opening of Technical Proposal: 07th Jan 2025 (at 11.00 AM)</p> <p>Date of opening of Financial Proposal: 07th Jan 2025 (at 11.30 AM)</p> <p>Technical Presentation: 07th Jan 2025 (at 12.00 PM)</p>	We respectfully request an extension of the Proposal Due Date by a minimum of 15 additional days to provide us with adequate time to obtain the required internal approvals and submit a comprehensive proposal.	<p>Proposal Due Date: 13th Jan 2025 (by 05.00 PM)</p> <p>Date of opening of Technical Proposal: 15th Jan 2025 (at 11.00 AM)</p> <p>Technical Presentation: 15th Jan 2025 (at 12.00 Noon)</p> <p>Date of opening of Financial Proposal: 15th Jan 2025 (at 4.00 PM)</p>
2	Section: 2 Information to the Bidders Page No. 8	The Agency should have an average annual turnover from similar assignments in conducting Baseline Survey and Need Assessment Study or providing similar services should be of Rs.5.00 Crore (Rupees Five Crore) for the last three FYs (i.e., 2021-22, 2022-23 & 2023-24)	<p>Kindly consider including the financial turnover as mentioned below:</p> <p>Must be a minimum of Rs.65 Lakhs (Rupees Sixty-Five Lakhs) or more average of the last three FYs (i.e., 2021-22, 2022-23 & 2023-24).</p>	No Change

3	Section: 2 Information to the Bidders Page No. 8	Must have experience in GIS based Baseline Survey and Need Assessment Study for Socio-economic Development/ Projects of similar nature in any Central/ State Government/ Public Sector Undertakings/ Reputed NGOs/ INGOs.	Does the GIS-based Baseline Survey typically encompass a general GIS-based survey? If not, we kindly request that you include a general GIS-based survey as well.	The survey will be GIS-based, mapping locations using longitude and latitude coordinates through GIS software.
4	Section: 2 Information to the Bidders Page No. 8	Must have experience in GIS based Baseline Survey and Need Assessment Study for Socio-economic Development/ Projects of similar nature in any Central/ State Government/ Public Sector Undertakings/ Reputed NGOs/ INGOs.	We kindly request that you consider including experience from private companies as well.	No Change
5	Section: 2 Information to the Bidders Page No. 8	The Firm/ Agency should have 20 numbers of experienced professionals on its payrolls as permanent employees	We also request that you consider having a minimum of 6 experienced professionals.	No Change
6	Section: 3 -Terms of Reference, Clause 4.7: Data Analysis & Report Writing, Page No. 28	Presentation of Findings: Present key findings and recommendations to DMF Jajpur with household, village, panchayat and block wise analysis with respect to Sukinda and Danagadi using GIS tagging of public infrastructure and Power BI Dashboard	We seek clarification regarding the hosting of the Power BI Dashboard. Should we host it on our website and share access with the relevant departments, or will we be granted hosting rights within the existing department to host the Power BI Dashboard?	It will be hosted on your website, and access will be shared with the relevant department.
7	Section: 3 Terms of Reference, Clause-5: Outcome of the Survey Page No. 28	The outcome of the survey is the following: i. Village-wise Socio-economic profiling and GIS mapping of common infrastructures in Sukinda and Danagadi ii. Village and Sector-wise Power BI Dashboard of the socio-economic and infrastructure profile iii. Development Plan for each village in Sukinda and Danagadi blocks	What types of village maps will be provided during the survey? Will it be village map from Census Department or Cadastral map from Revenue Department?	Census-style village maps will be provided during the survey.

8	Section: 3 -Terms of Reference, Clause-5: Outcome of the Survey Page No. 28	The outcome of the survey is the following: i. Village-wise Socio-economic profiling and GIS mapping of common infrastructures in Sukinda and Danagadi ii. Village and Sector-wise Power BI Dashboard of the socio-economic and infrastructure profile iii. Development Plan for each village in Sukinda and Danagadi blocks	To deliver village-wise socio-economic profiling and GIS mapping, satellite imagery will be required. We kindly request that this be provided.	Satellite imagery will not be required for the survey; it can be conducted using google app maps.
9	Section: 3- Terms of Reference, Clause-9: Duration of the Assignment Page No. 31	The assignment is expected to be completed within 3 months from the date of contract signing, as per the agreed timeline with DMF Jajpur.	As per the RFP schedule, we are expected to deliver the project in 3 Months. However, looking at the scope of work and the extent of efforts required, we request to schedule the project duration for a period of 5-6 months.	No Change
10	Section: 3 Terms of Reference, Clause-12: Payment Terms Page No. 32	The payment shall be made as per the BOQ at FIN-3 at the rates accepted by DMF, Jajpur. In case of any extension of the time period originally assigned, no extra payment will be entertained for the additional days. Payments will be disbursed in instalments based on deliverables, as follows: 1. Submission of Preliminary GIS Baseline Data and Village Development Plan- Validation of data (Suggestion and objection through Block Development officer): [30 % of total budget/Fees] 2. Submission of Revised Preliminary GIS	We kindly request that you include the mobilization of the team for project execution, with an advance payment of 15% of the total budget/fees to be made after the contract is awarded: [15 % of total budget/Fees upon acceptance of final report] AND Final Report Submission (GIS Baseline Data, Dashboard and Village Development Plan: [15 % of total budget/Fees upon acceptance of final report]	No Change

		<p>Baseline Data and Validation of data along with Dashboard (Confirmation through Block Development officer): [40 % of total budget/Fees].</p> <p>3. Final Report Submission (GIS Baseline Data, Dashboard and Village Development Plan: [30 % of total budget/Fees upon acceptance of final report]</p>		
MART GLOBAL MANAGEMENT SOLUTIONS PVT. LTD.				
1	<p>Section: 2 -Information to the Bidders Clause No. 1.10 Page No. 8</p>	<p>The agency should furnish EMD of Rs.2,00,000/- (Rupees Two Lakh Only) in the shape of TDR/ FD/Postal deposit duly pledged in favour of "Collector & Managing Trustee, DMF, Jajpur" from any nationalized scheduled bank/Post office.</p>	<p>Kindly clarify whether companies categorized as MSME or MSE are exempted from the Earnest Money Deposit (EMD) requirement</p>	<p>No Change</p>
2	<p>Section: 2 -Criteria, sub-criteria, and points system for the Evaluation of Technical Proposals, Page No. 13 Sl. No. 3</p>	<p>The Firm/ Agency must have 20 experienced workman professionals on its payrolls as permanent employees: 5 Marks</p> <ul style="list-style-type: none"> • Each additional professionals: 1 mark <p>(Maximum up to 5 Marks)</p>	<p>While the evaluation criteria are provided, the RFP does not specify the documentation required to verify this clause.</p> <p>If applicable</p> <p>Additionally, please clarify the team composition or criteria necessary for the execution of this assignment.</p>	<p>Requested to submit with any documentary evidence to the satisfaction of the committee preferably the documents submitted to PF/ESI or any other document/proofs under the seal & signature of the authorized persons of the agency.</p>

CENTER FOR MARKET RESEARCH SOCIAL DEVELOPMENT

1	Section: 2 Information to the Bidders Clause No. 1.10 Page No. 8	The agency should furnish EMD of Rs.2,00,000/- (Rupees Two Lakh Only) in the shape of TDR/ FD/Postal deposit duly pledged in favour of “Collector & Managing Trustee, DMF, Jajpur” from any nationalized scheduled bank/Post office.	Will MSME be exempted from submitting the EMD upon production of MSME certificate, as per the Amendment to the Rule 170(i) of General Financial Rules (GFR), 2017?	No Change
2	Criteria, sub-criteria, and points system for the Evaluation of Technical Proposals Sl. No. 1 Page No. 13	Prior experience of conducting GIS Based Baseline Survey and Need Assessment Study for Socio-economic Development or any other Projects of similar nature: <ul style="list-style-type: none"> • More than 5 years: 20 Marks • 3 to 5 Years: 10 Marks • Less than 3 Years: 0 Marks 	As per the Scoresheet, the marks under different sections, will be awarded if the projects are GIS Based Baseline Survey and Need Assessment Study for Socio-economic Development. Does it mean that the project has to cover both the components (1. GIS Based Baseline Survey 2. Need Assessment Study for Socio-economic Development) together, or the project having either of the components will also be considered?	Requested to apply as per the ToR
3	Section: 3 -Terms of Reference, Clause 4.6: Process of Data Collection, Page No. 28	Process of Data Collection <ul style="list-style-type: none"> • The data will be collected through household and village survey using questionnaire. • The common physical infrastructure of the village will be mapped with longitudinal and latitudinal coordination using software like GIS, SW Maps etc • Qualitative data will be collected through Focus Group Discussion and Participatory Rural Appraisal. 	Many need assessment or other studies of similar nature have GIS components to achieve the similar objective, as that of this study. But the projects might not exclusively include GIS components in the ToR, but have been implemented as a part of the methodology. Will such projects be considered? If yes, what documentary evidence needs to be submitted for the same?	Requested to apply as per the ToR

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2	Section: 2 Information to the Bidders Page No. 8	The Agency should have an average annual turnover from similar assignments in conducting Baseline Survey and Need Assessment Study or providing similar services should be of Rs.5.00 Crore (Rupees Five Crore) for the last three FYs (i.e., 2021-22, 2022-23 & 2023-24)	We request you to consider including the financial capacity as below: Should be of Rs.1.50 Crore (Rupees One Crore Fifty Lakhs) or more, in any of the last three FYs (i.e., 2021-22, 2022-23 & 2023-24)	No Change
3	Section: 2 Information to the Bidders Page No. 8	Must have experience in GIS based Baseline Survey and Need Assessment Study for Socio-economic Development/ Projects of similar nature in any Central/ State Government/ Public Sector Undertakings/ Reputed NGOs/ INGOs.	Does GIS based Baseline Survey include GIS based Survey in general? If not, we request you to include General GIS based Survey as well.	The survey will be GIS-based, mapping locations using longitude and latitude coordinates through GIS software.
4	Section: 2 Information to the Bidders Page No. 8	Must have experience in GIS based Baseline Survey and Need Assessment Study for Socio-economic Development/ Projects of similar nature in any Central/ State Government/	We request you to consider including Private Company experience as well.	No Change

		Public Sector Undertakings/ Reputed NGOs/ INGOs.		
5	Section: 2 Information to the Bidders Page No. 8	The Firm/ Agency should have 20 numbers of experienced professionals on its payrolls as permanent employees	We request you to consider a minimum of 10 number of experienced professionals.	No Change
6	Section: 3 -Terms of Reference, Clause 4.7: Data Analysis & Report Writing, Page No. 28	Presentation of Findings: Present key findings and recommendations to DMF Jajpur with household, village, panchayat and block wise analysis with respect to Sukinda and Danagadi using GIS tagging of public infrastructure and Power BI Dashboard	We need clarification regarding the hosting of Power BI Dashboard. Do we have to host on our website and share the access to the concerned departments? OR We will receive hosting rights in existing department to host the Power BI Dashboard?	It will be hosted on your website, and access will be shared with the relevant department.
7	Section: 3 -Terms of Reference Clause 5: Outcome of the Survey, Page No. 28	Outcome of the Survey: The outcome of the survey is the following: i. Village-wise Socio-economic profiling and GIS mapping of common infrastructures in Sukinda and Danagadi ii. Village and Sector-wise Power BI Dashboard of the socio-economic and infrastructure profile iii. Development Plan for each village in Sukinda and Danagadi blocks	At the time of Survey, what types of village map will be provided?	Census-style village maps will be provided during the survey.
8	Section: 3 -Terms of Reference Clause 5: Outcome of the Survey, Page No. 28	Outcome of the Survey: The outcome of the survey is the following: i. Village-wise Socio-economic profiling and GIS mapping of common infrastructures in Sukinda and Danagadi ii. Village and Sector-wise Power BI Dashboard of the socio-economic and infrastructure profile	In order to deliver Village-wise Socio-economic profiling and GIS mapping, Satellite Imagery will be necessary. Requesting to provide the same.	Satellite imagery will not be required for the survey; it can be conducted using google app maps.

		iii. Development Plan for each village in Sukinda and Danagadi blocks		
9	Section: 3 Terms of Reference, Clause-12: Payment Terms Page No. 32	<p>The payment shall be made as per the BOQ at FIN-3 at the rates accepted by DMF, Jajpur.</p> <p>In case of any extension of the time period originally assigned, no extra payment will be entertained for the additional days.</p> <p>Payments will be disbursed in instalments based on deliverables, as follows:</p> <p>4. Submission of Preliminary GIS Baseline Data and Village Development Plan- Validation of data (Suggestion and objection through Block Development officer): [30 % of total budget/Fees]</p> <p>5. Submission of Revised Preliminary GIS Baseline Data and Validation of data along with Dashboard (Confirmation through Block Development officer): [40 % of total budget/Fees].</p> <p>Final Report Submission (GIS Baseline Data, Dashboard and Village Development Plan: [30 % of total budget/Fees upon acceptance of final report]</p>	We request you to include Mobilization of Team for project execution: Advance to be paid after awarding the contract [10 % of total budget/Fees] AND Final Report Submission (GIS Baseline Data, Dashboard and Village Development Plan: [20 % of total budget/Fees upon acceptance of final report]	No Change


Collector & Managing Trustee
DMF, Jajpur