



ODISHA POLICE
DISTRICT HEADQUARTERS JAJPUR
PANIKOILI

QUOTATION/TENDER CALL NOTICE

NO. 244 /RO

Dt. 11.02.2024

Sealed quotations/tenders are invited from interested reputed Travel Agencies/Tour Operators/Service Providers/Private individuals for providing one of Scorpio N (white) diesel driven vehicle, which confirm to the terms and conditions attached with the tender paper for official use by the Superintendent of Police, Jajpur on Monthly rent basis.

The quotations/tenders will be accepted from 11.02.2025 to 21.02.2025 till 1 PM during office hour except Sunday's and Government holidays by "REGISTERED POST/COURIER" only. The quotation should be addressed in the name of "The Superintendent of Police, Jajpur, Panikoili". The tenders will be opened on dt. 24.02.2025 at 11 AM in the conference hall of "DPO" in presence of quotationers or their representatives (with proper authorization/identification). If the office happens to be closed due to subsequent declaration as holidays by Government or local authority on the date of receipt/opening as specified above the tenders will be received/opened on the next working day at the same specified time and venue. Further, the undersigned is not liable for any cause of delay/damage during the process of transmission or any kind of delay in receiving the quotation in "Reserve Office, Jajpur" (by post) before opening.

The decision of the Tender Committee in the entire process shall be final & binding to all intending quotationers/tenders concerned. The Chairperson of the Committee reserves the right to accept/reject any/all quotations without assigning any reason thereof.

Superintendent of Police,
Jajpur.

Memo No 245 /RO

DT. 11.02.2025

Copy forwarded to the PD DRDA Jajpur/D.I & P.R.O Jajpur for information they are requested to take steps for display "the notice" in their notice board for wide publication.

Superintendent of Police,
Jajpur.

Memo No 246 /RO

DT. 11.02.2025

Copy forwarded to DeGM, Jajpur for favour of information & necessary action. He is requested to host the tender notice in their Office Notice Board for wide publication.

Copy to Notice Board of the Collectorate & Sub Collectors Office, Jajpur for displaying in the notice board

Superintendent of Police,
Jajpur.

Memo No. 247 /RO

DT. 11.02.2025

Copy to notice board of the Superintendent of Police Office, Jajpur/ R.O Panikoili, Jajpur/All PS's of Jajpur district for displaying in the notice board.

Superintendent of Police,
Jajpur.

TERMS AND CONDITIONS FOR SELECTION OF HIRED VEHICLE,

1. The vehicle must be Scorpio N and not more than **One year old from the date of initial registration** and must have valid registration certificate, Insurance certificate, fitness certificate, valid contract carriage permit, proof of up to date tax payment etc, which are mandatory for plying of vehicle during the period of contract.
2. Preference will be given to brand **new vehicle** over the old vehicle. Besides if the lowest bidder is found to be not suitable for engagement the authority is at liberty to engage vehicle of L-2 bidder.
3. The vehicle must be registered as "commercial vehicle "before the registering authority. In case of a new vehicle the acknowledgement from the concerned authority may be accepted. If the documents not received till the period of last date of quotation by tender, with an under taking through affidavit to submit required documents within a month before the undersigned.
4. The department/office hiring the vehicle shall not be responsible for any damage/loss caused to the hired vehicles or loss of life/injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The owner of the vehicle shall be responsible for all such litigations.
5. The hire-charges dose not includes the cost of the diesel, which is to be paid separately basing on the actual consumption and lubricant as per the Government norm. All the expenditures of the vehicle towards repair, replacement of spare parts, Lubricating oil of engine, Gear box deferential coolant, tyres and tube, battery etc will be borne by the owner.
6. The driver of the vehicle must have valid driving license for driving light transport passenger vehicle available all the times and should be sufficiently experienced. The driver should be well behaved, gently and obedient in nature. He should also not be addicted to any type of intoxicant. The salary of the driver shall be borne by the owner.
7. The contact number of both owner and driver submitted in the application should not be changed till end of the contract period without any prior intimation to the undersigned. The expenditure in this regard will not be borne by the offices.
8. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement without any notice to the owners and may engage any other vehicle from the source as per the government norms.
9. The vehicle shall report for duty 24X7 hours daily to the concerned official. The vehicle shall not be re-engaged in other non-official duty of the owner during the period of contract.
10. The vehicle must achieve a fuel efficiency of minimum 10 KMs per Ltrs. The monthly rate of hire-charges is Rs, 31,000/- (Maximum) excluding fuel and lubricants. The hire-charges will be paid after received of allotment. No advance payment will be made.
11. All disputes are subject to Jajpur jurisdiction only.


11.2.25
Superintendent of Police,
Jajpur

APPLICATION FORM & GENERAL INFORMATION FOR HIRING VEHICLES.

1. Registration number of vehicle :-
2. Type of vehicle (A/C or Non A/C) :-
3. Year of manufacture :-
4. Model :-
5. Date of registration :-
6. Fitness certificate validity period :-
7. Permit validity period :-
8. Insurance validity period :-
9. Name and complete address of the owner of the vehicle :-
10. Contact number of the owner
 - i. Mobile number :-
 - ii. Telephone number (if any) :-
 - iii. E-mail ID (if any) :-
 - iv. Xerox copy of photo identity card :-
11. Name and complete address of the driver :-
12. DL number and validity of the DL of the driver :-
13. Contact number of the driver
 - i. Mobile number of the driver :-
 - ii. Xerox copy of photo identity card :-
14. Proposed hire-charges of the vehicle per month excluding fuel cost:-
15. Rate of fuel consumption/mileage per ltrs :-

Certified that the information submitted above is true to the best of my knowledge and belief.

Signature of the
Quotationer/tenderer.

N.B-The requisite documents with self-attested manner must be attached in this application form by the bidder/
tenderer/quotation.