OFFICE OF THE CHIEF DISTRICT AGRICULTURE OFFICER, JAJPUR

Letter No- 854 **Dt.-** 15.02.2025

Expression of Interest (EOI) of NGO for implementation of the programme on WSHG IFPOI Agril. Entrepreneur on value addition of Jute & Jute Diversified products under the scheme under IAP Non paddy crops Jute, Mesta & Sunhemp for the year 2024-25

Expression of Interest is invited by the Chief District Agriculture Officer, Jajpur from the experienced and Interested NGO for implementation of the programme on WSHG / FPO/ Agril. Entrepreneur on value addition of Jute & Jute Diversified products under the scheme FLD under IAP Non paddy crops Jute, Mesta & Sunhemp for the year 2024-25 will be conducted in 3 blocks (1) Dharmasala (Normal-1), (2) Rasulpur (Normal-1), (3) Barachana (SCP. -1). Interested NGO / WSHG are requested to submit their Expression of Interest (EOI) in sealed envelope super scribed as application for engagement as NGO for implementation of the programme on WSHG / FPO / Agril. Entrepreneur on value addition of Jute & Jute Diversified products under the scheme under IAP Non paddy crops Jute, Mesta & Sunhemp for the year 2024-25 for Jajpur District by registered / speed post. The proposals in Email would not be entertained in this regard. The Expression of Interest (EOI) should be addressed to the office of the Chief District Agriculture Officer, Jajpur. The last date for receipt of EOI is 27.02.2025 up to 01.00 P.M and the same shall be opened on the same day on 27.02.2025 at 3.30 PM in presence of authorized signatory and representative. The authority shall not be responsible for any sort of postal delay and the EOI received beyond scheduled date and time and shall have out right to be rejected. The authority reserves the right to cancel / reject any or all the EOI without assigning any reason thereof. The details of guideline of the above item are enclosed for your reference.

15.2.25

Chief District Agriculture Officer,
Jajpur

2. Cost structure for one number of Capacity Building & Skill Development training Jute & Jute diversified product. (20 no.os of trainees for 30 days in one Group)

Sl No	Expenditure head	Amount in Rs
1	1. 31k heave machine @ Rs.15000/- per machine for 4 machine = Rs.60000/- 2. Tool kits i. e scissor, Measurement Tape @Rs.250/-per trainees for 20 nos= Rs.5000/- 3. 39"scale & L-Scale @ Rs.600/-per pair for 4 pair-Rs.2400/-	67400.00
2	Wood Toll @Rs.2000/-per no.of for 4 nos.	8000.00
3	Cost of Study Materials, Raw materials during training@Rs.1000/-per head for 20 nos.	20000.00
4	Honorarium of Master Trainer/Resource person@Rs.1000/-per day for one month	30000.00
5	Stipend to trainees@ Rs.3000/-per head per month for 20 nos.	60000.00
6	Service charges of implemented Agency(NGO/RQSA)	30000.00
7	Hiring of room for training and fuel for vehicle	15000.00
8	Contingency (including Banner, Photographs, Certificate, Reporting along with inaugursation & Valediction)	19600.00
	Total	250000.00

- The skill development training will be given to a group consisting of 20 WSHG members with an aim of women empowerment & doubling farmers' income through value addition.
- The selection of the members for the training will be made from WSHG members from the blocks/districts who are interested in Jute cultivation, processing & value addition through diversified Jute products.
- The VAWs/ AOs of the block/district will select trainees list in consultation with PRI members & NGOs of the block / districts.
- The list so selected must be approved by the CDAO/Collector of the district.

- The training will be given to trainees for a period of 30 days by an experienced NGO working on value added Jute & Jute diversified products (preferably NJB empanelled).
- The selection of the NGO for imparting the training will be made at district level by the CDAO.
- The memorandum of understanding (MOU) in between CDAO & NGO should be made regarding mode of operation, cost norms of the training before conducting the training.
- Funds will be placed to the concerned CDAOs for the training purpose.
- The CDAOs of the district will give phase wise advance to the selected NGO & obtain vouchers from the NGO.
- The CDAO concerned will nominate an officer to monitor the programme & intimate the report returns in time.