



# KALINGA NAGAR DEVELOPMENT AUTHORITY

AT-CHORADA, P.O-F.C.PROJECT, JAJPUR ROAD, DIST-JAJPUR, PIN-755020

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No. 194 /KNDA

Date 21/3/25

## QUOTATION CALL NOTICE

Sealed quotations are invited from interested reputed Travel Agencies/Tour Operators/Private individuals for providing 1 (one) no. of AC Diesel (Bolero) having taxi permit driven vehicle with sitting capacity not more than 7(seven) including driver, which shall conform to the Terms and conditions (Appendix-A) for official use of Kalinga Nagar Development Authority, Jajpur Road on monthly rent basis.

1. The service provider shall have a valid OGST registration to participate in the quotation procedure.
2. The service provider, participating in the quotation process under the jurisdiction of Municipal Corporations, shall be registered on GeM platform.
3. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. mandatory for plying of vehicle .
4. The driver of the vehicle must have a valid Driving license for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle.
5. The Driver should be well behaved, gentle and obedient in nature.
6. A sum of Rs.5,000/- shall be deposited by the intending bidders in shape of Account payee Bank Draft drawn in favour of Kalinga Nagar Development Authority, Jajpur Road and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
7. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricant).
8. The vehicle must achieve a fuel efficiency of 10 Km. per litre.
9. The details of the make and year of manufacture of the vehicle, registration no., mileage,(KM covered per litre) and name of the Driver,

Driving License No. and period of validity should be specifically provide in the general bid information to be furnished with the Quotation (Appendix-B).

10. The quotation completed in all respect should reach the undersigned on or before 10.04.2025 by 1.00 P.M. and shall be opened on the same day at 04.00 P.M. in presence of the bidders or their authorized representatives.

11. The application form of quotation containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available with Accounts Section of Kalinga Nagar Development Authority, Jajpur Road on payment of Rs.1000/- from 24.3.2025 to 09.4.2025 or can be downloaded from [www.jajpur.odisha.gov.in](http://www.jajpur.odisha.gov.in) from 24.3.2025 to 09.4.2025. In case the application form is downloaded from aforesaid website, the applicant shall furnish a demand draft for an amount of Rs.1000/- (Rupees one thousand) only towards the cost of application along with the application.



Secretary,

Kalinga Nagar Development Authority

Memo No. 195 /KNDA, Dt. 21/3/25

Copy to Notice Board for circulation.



Secretary,

Kalinga Nagar Development Authority

Memo No. 196(3) /KNDA, Dt. 21/3/25

Copy to ADM (KN), Jajpur Road/Tahasildar, Vyasagar/Executive Officer, Vyasagar Municipality for favour of information and necessary action. They are requested to display the Quotation Call Notice in their Notice Board for wide publication.



Secretary,

Kalinga Nagar Development Authority

Terms and Condition

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basic.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. and D.L of the driver available all the times.
2. The Department / Office hiring the vehicle shall not be responsible for any damage / loss caused to hired vehicles or loss of life / Injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately basing on actual consumption and as per existing govt. norms. All the expenditure of the vehicle towards repair replacement of this spare part, lubricating oil of engine gear box and differential coolant, tires & tubes, battery etc. will be brown bidder.
4. It shall be the responsibility of the bidder to provide a good driver & the remuneration of the driver shall be brown by the owner.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
6. In case of vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
7. The vehicles shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be demanded.
9. Monthly hire charges and reimbursement towards cost of fuel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
10. The vehicle shall not be more than 1 year old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate and agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

  
Secretary 21/3/25

**Kalinga Nagar Development Authority**

General Information

| Sl.No. | Particulars   |  |
|--------|---|--|
| 1      | Name of the Service Provider                                      |  |
| 2      | Complete Address  |  |
| 3      | OGST Number   |  |
| 4      | GeM Registration Number   |  |
| 5      | Bank Account No and IFSC Code                                     |  |
| 6      | Registration No. of Vehicle                                       |  |
| 7      | Year of Manufacture   |  |
| 8      | Make & Model  |  |
| 9      | Date of registration  |  |
| 10     | Name & complete address of the owner of vehicle                   |  |
| 11     | Fitness Certificate validity                                      |  |
| 12     | Pollution Certificate validity                                    |  |
| 13     | Permit Validity   |  |
| 14     | Insurance validity  |  |
| 15     | Name/Address of the Driver  |  |
| 16     | D.L. No. & Validity of the D.L. of the Driver                     |  |
| 17     | Proposed hire Charge of the vehicle per month excluding fuel cost |  |
| 18     | Rate of fuel consumption / Mileage per litre                      |  |
| 19     | Contact Number of the Service provider (Tenderer / Quotationer)   |  |
| 20     | Contact number of Driver  |  |

“Certified that the information submitted above is true to the best of my knowledge and belief.”

Seal & Signature of Quotationer