



ସମଗ୍ର ଶିକ୍ଷା
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Samagra Shiksha



DISTRICT PROJECT OFFICE, SAMAGRA SIKSHYA, JAIPUR
At- Unit-4, Baidyanath Nagar, Po-Baidyarajpur, Dist.- Jajpur, 755007
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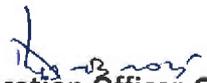
Letter No 865 /Date 13/03/2025

SHORT QUOTATIONS CALL NOTICE FOR AWARENESS PROGRAMME UNDER SHIKSHA
SACHETANATA RATHA-2025.

Sealed quotations under two bid systems are invited from registered firm/Organizations having experience in different awareness programme for campaigning of Shiksha Sachetanata Ratha in Jajpur District . The quotation papers containing detail specification with term and conditions ,application of Technical and Financial Bid can be obtained by downloading from the Jajpur District Web Site i.e. <https://jajpur.odisha.gov.in> .The last date and time for receive of quotation papers is dated 20.03.2025 at 5P.M & will be opened on 21.03.2025 at 11.30 A.M. at District Project Office, SS, Jajpur.

The authority reserve the right to reject any or all the quotations without assigning any reasons thereof.

By the order of Collector-Cum-Chairman,
Samagra Shiksha ,Jajpur.


District Education Officer-Cum-DPC
Samagra Shiksha ,Jajpur.



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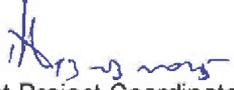
TERMS AND CONDITIONS FOR PREPARATION OF SHIKSHA SACHETANATA RATHA-2025

1. Quotation Papers should be submitted in sealed cover addressed to District Project Coordinator, SS, Jajpur by **speed post/ registered post /Courier service** only duly super scribed as "**SHIKSHA SACHETANATA RATHA-2025**". Submission of quotation by other means shall not be accepted .
2. The tender will be in a two bid system .Each bidder should submit both Technical & Financial bid in separate sealed envelopes should enclosed in another big envelope.
3. The tender paper may be downloaded from the District website i.e <https://jajpur.odisha.gov.in>.
4. The date and time schedule relating to "tender for preparation of **SHIKSHA SACHETANATA RATHA, 2025** are cited as under.

Sl.No	Activity	Date and Time
1	Last Date for Submission of Quotation Papers	20.03.2025 (5PM)
2	Opening of Technical Bid	21.03.2025
3	Opening of Financial Bid	21.03.2025 (11-30 A.M)

5. Quotation must be accompanied with the following documents failing which the bids shall be out rightly rejected
 - Tender paper Cost of Rs.500/- in shape of DD drawn on any nationalized bank in favour of the DPC,SSA, Jajpur payable at Jajpur (Non-Refundable)
 - Registration Certificate of the firm.
 - GST Registration Certificate.
 - Valid PAN,TAN & GST certificate.
 - IT return filed for the last three financial years (2021-22, 2022-23, 2023-24).
 - **EMD of Rs.20,000/- (refundable without interest)** in shape of DD drawn on any nationalized bank in favour of District Project Coordinator, SSA, Jajpur payable at Jajpur.
 - Affidavit at notary that the firm is not blacklisted or defaulted for similar type of order.
 - Experience certificate if any as regards to similar type of work.
6. The rate quoted by the firm will be inclusive of all taxes.
7. The successful bidder will have to deposit security money up to 5% of the bid price at the time of execution of agreement in shape of DD drawn on any nationalized bank in favour of the District Project Coordinator, SSA, Jajpur payable at Jajpur.

8. Exemption Certificate in respect of E.M.D and security deposit will not be accepted.
9. All entries in the Quotation form should be legible and filled clearly & duly signed by the bidder. No overwriting or cutting is permitted in the financial bid form.
10. Conditional Quotation shall not be considered.
11. The organization must have to complete the work in time if selected. Deviation from this terms & conditions his or her quotation paper will be rejected without assigning any reason thereof.
12. The organization must have done the work valuing of Rs. 03 (three) crore and above for the Financial Year 2023-24
13. The organization must have experience for IEC van arrangement.
14. GST return file updated up to January 2025 is to be submitted.
15. The organization must have its own infrastructure, fabrication, sound system and skilled staff.
16. The Proprietor himself or any authorized representative of the organization must have to be present on tender opening date with original paper / documents which are submitted in the tender.
17. The organization must have experience of being selected for this kind of work.
18. Refund of security money will be made within one month of the successful completion of work without interest.
19. Previous experience, quality of work and skill in the field shall be the prioritised for selection, instead of rate quoted by the bidder.
20. Work order w.r.t this kind of work in 2025 if any.
21. In case of any dispute in the process of contract it would be subject to the court jurisdiction at District Head quarter at Jajpur only.


District Project Coordinator,
SS, Jajpur

Application for Technical Bid

(To be submitted in separately sealed envelope)

Name of the firm and Address:

Documents Enclosed:

1. Photocopy of Registration Certificate.
2. Photocopy of GST registration Certificate.
3. Photocopy of PAN.
4. IT returns of last three financial years (2021-22, 2022-23, 2023-24).
5. Audited Balance sheet and P/L Account in support of turnover in the financial year 2023-24.
6. Updated GST return document.
7. Tender Paper Cost.
8. Affidavit by the bidder with regard to the fact that the organization is not blacklisted.
9. Experience certificate with regard to the similar type of work done before.
10. Work order w.r.t this kind of work in 2025 if any.
11. EMD Details : Amount :

D.D No / Date:

Bank /Branch:

Amount:

Date:

Seal & Signature of the Bidder


DPC - SS, Jaipur -

Application for Financial Bid

Annexure-B

(To be submitted in separately sealed envelope)

Name of the firm and Address:

(Amount in RS)

Sl No	Particulars	Rate per Day	Rate for four days (2.4.2025 to 5.4.2025)
1.	Charge of hiring of vehicles(Tata AC(@ 1per Block/URC)		
2.	Light & Sound System with power supply at vehicle including battery back up .		
3.	<u>Decoration of vehicles</u> <ul style="list-style-type: none">• Size- As per actual.• Front- Vinyl Pasting.• 02 doors (out side)- Vinyl Pasting.• Wall-(All sides)- Iron frame with good quality flex.• Top ceiling-)- Iron frame with good quality flex.• Light & Sound System with power supply.• Awareness through audio.• Design-Soft Copy (Printable file).		
4	Contingency		

Each vehicle must move 60 – 70 KM(Minimum) Per day inside the block.

N.B: Rate should be quoted inclusive of all cost, taxes and duties if any.

Date:

Seal and Signature of the Bidder


DPC, S.S. Jaipur.